

Minutes of Monthly Board Meeting
Central Bowie County WSC
July 1, 2025

Meeting was called to order at 7:00 pm by President Harrell Hignight.

Public Discussion: Carol Andrews was present and requested an update on her anomalous, high water bill as was discussed at the May 6, 2025 meeting. General Manager pointed out that relevant account data and equipment had been examined and that the matter will be discussed as an agenda item later in the meeting.

Approve Minutes: A motion was made by Mr. Gary Fannin to approve the minutes of the June 6, 2025 regular meeting. Seconded by Mr. Clack. Motion carried. 7/0/0.

Secretary/Treasurer: Budgeted vs actual income and expenses were reviewed in the report. Investment accounts were discussed. It was noted that a CD at State Bank was coming due. Motion was made by Mr. Gary Fannin to approve the report. Seconded by Mr. Proctor. Motion carried. 7/0/0

Reports:

Field Supervisor(FS): FS discussed operations and maintenance activities. Some new leaks were discovered, some were fixed, and others persist. The CR 3103 line extension is complete. We hired an entry level, part time Utility Maintenance Technician for the summer. The need for a small, tractor operated shredder was discussed. FS will shop around for quotes.

Office Manager(OM): OM reported that 10 defective meters replaced, 4 damaged meters were replaced, 10 defective antennas were replaced, 13 damaged antennas were replaced, 8 new meters were installed, 0 meters were reset, 3 accounts were liquidated, there are 102 dry taps, 30 meters were manually read, and that there were 3017 total connections.

General Manager's Discussion(GM): GM discussed customer complaints, water bought, water sold, water flushed, and water loss.

Old Business:

Consider and take action on Hayter 065006 CBCWSC TxDOT Utility Relocation: No action

Consider and take action on Oak Grove Water Supply Corporation: Concern was expressed with the lack of progress relating to any merger. It was noted that CBCWSC agreed to operate the OGWSC on an interim basis until the merger process could be completed. If there is no progress being made, some changes will be have to be made to our contract for operations. No action

Consider and take action on grant writer: General Manager reported that he had spoken with Richard Townsend of Resource Management and Consulting, Paris, Texas. They work mostly with Community Development Block Grants. Bowie County must sponsor CBCWSC in order to obtain funds. It was generally agreed to pursue a sponsorship with Bowie County.

Consider and take action on General Manager Evaluation: No action

Consider and take action on Performance Services Contract to include: execution, timeliness, performance guarantee, and dispute resolution: No action

Consider and take action on line extension CR 4230: Field Supervisor noted that longer extensions such as this one should be contracted out. No action

Consider and take action on purchase of new vehicles: Installing GPS and a radio in the new Chevy Colorado was discussed. It was generally agreed to install GPS but not a radio.

Consider and take action on subdivision, FM 990/Hwy 67: General Manager noted that the developer has entered into an agreement with Hayter Engineering and evaluation is underway.

Consider and take action on account 2396: General Manager discussed the equipment and water usage relating to this meter/account between January 15th and March 24th. Equipment issues(antenna unplugged, antenna re-activated, antenna replaced twice, meter replaced) occurred which prevented us from consistently monitoring the usage. After replacement, the meter tested within AWWA standards in the shop. Mr. Holden made a motion to split the cost of water usage above the average that occurred during the period and credit the account \$80.00. Seconded by Mr. May. Motion carried. 7/0/0

Consider and take action on line extension, CR 3103: As discussed by Field Supervisor, line extension is complete, line is in service, and water meter is installed.

New Business

Consider and take action on surplus equipment sales: The old Dixie Chopper mower was discussed. It was generally agreed to keep it for now.

Consider and take action on Resolution 07012025, amending the 2025 budget: Some changes that need to be made were discussed, however, no resolution is ready.

Consider and take action on financial accounts: This matter was discussed during the Secretary/Treasurer's report. No action.

Consider and take action on account 834: General Manager discussed equipment damaged on member's property and some correspondence with member. It was generally agreed that damaged corporation equipment requiring replacement does not have to be surrendered to the member.

Non-agenda Items: None

Meeting was adjourned at 8:35 pm

Members and Guests Present: See sign-in sheets.