# Minutes of Monthly Board Meeting Central Bowie County WSC January 10, 2006

Meeting called to order by Grady Epperson at 7:00 pm

The minutes of the December 13, 2005 monthly meeting were read and approved.

Public Discussion: There was no public discussion.

Secretary/Treasurer: Treasurer's report for December was approved.

### **General Manager's Discussion:**

General Manager discussed unaccounted for water, "allowable leakage", and operations/maintenance activities. UAW was 3.4 % for November. YTD through November ratio of Sold Water/Purchased Water was 86%. The General Manager considers the SCADA system minimally functional but broken. A 2005 AWWA survey revealed that the midpoint of average salary range for utilities serving less than 10,000 people for Top Executives and Water Treatment Operators were \$66,890.00 and \$33,221.00 respectively.

### **Old Business:**

CCN Amendment: No change.

Original Mapping Project: The final report was delivered.

Simms/98 Project: Preliminary design work has been delivered and changes have been discussed with KSA.

<u>Phase Ia Capital Improvements and TWDB Financing:</u> Scott Hoelzle of KSA Engineers answered questions and addressed concerns regarding engineering contract. A motion was made by Mr. Coleman to sign contract for engineering services, as amended ( reimbursable plus <u>15%</u> amended to <u>10%</u>, invoiced once per month, no interest on amounts due KSA by CBCWSC will be charged until TWDB has released funds, copies of 3<sup>rd</sup> party invoices will be provided). Motion was seconded by Mr. Sanford. Motion carried: 5 yeas, 1 nay, 1 abstained. Motion was made by Mr. Knox to adopt Resolution 121305a ( A RESOLUTION by the Board of directors of the Central Bowie County Water Supply Corporation requesting financial assistance from the Texas Water development Board; authorizing the filing of an application for assistance; and making certain finding in connection therewith). Motion was seconded by Mr.Braley. Motion carried: 5 yeas, 0 nays, 2 abstained.

<u>PhaseIb/II Rural Development</u>: Some preparation work has been performed.

Reassess Status of New Installations: No action.

#### **New Business:**

Budget Realignment: No adjustments were made.

<u>Cost of Service Appeal:</u> General Manager reported that Donald Pilkenton has a filed a petition to review the cost of obtaining services with the TCEQ. Docket No. is 2005-1984-UCR. A hearing will be scheduled.

# Non-agenda Items:

General Manger has a copy of the Attorney General Open Meetings Training DVD. It was agreed that the training media will be viewed at the next regular meeting.

Meeting was adjourned at 9:45 pm.

Members Present:

Grady Epperson Jack Braley Calvin Pierce Harry Sanford Bob Knox Gene Raney Tom Coleman Hal Harris - Manager Guest: Scott Hoelzle, KSA Engineers

# Minutes of Monthly Board Meeting Central Bowie County WSC February 7, 2006

Gene Raney informed the members present that he resigned as of last meeting.

Meeting called to order by Grady Epperson at 7:00 pm

The minutes of the January 10, 2006 monthly meeting were read and approved.

Public Discussion: Janine Gidding was not present to discuss application for service on CR 4236.

Secretary/Treasurer: Treasurer's report for January was approved.

#### **General Manager's Discussion:**

General Manager discussed unaccounted for water and operations/maintenance activities. UAW was 13 % for December, and 9% for 2005. 2005 ratio of Sold Water/Purchased Water was 86%.

### **Old Business:**

<u>CCN Amendment</u>: Updated map has been provided to City of Dekalb.

Simms/98 Project: Preliminary design work has been delivered and changes have been discussed with KSA.

<u>Phase Ia Capital Improvements and TWDB Financing</u>: General Manager noted that preparation work is proceeding and application deadline is February 13.

<u>PhaseIb/II Rural Development</u>: General Manager informed members that draft engineering contract will be delivered soon and provided to members in advance of next month's meeting where it will be discussed.

<u>Reassess Status of New Installations:</u> All requests for service within CBCWSC's CCN must be fulfilled in a timely manner after all CBCWSC application requirements have been met as directed by the TCEQ.

<u>Open Meetings Training:</u> The Board of Directors was provided handouts and viewed Attorney General's training media.

#### **New Business:**

<u>Budget Realignment</u>: General Manager noted that an amendment to our water purchase contract with TWU is forthcoming. No adjustments were made.

#### Non-agenda Items: None

#### **Executive Session:**

At 20:40 the Board of Directors recessed to executive session IAW Texas Open Meetings act Section 551.072 to discuss the purchase of real property related to improvements included in PhaseIa Capital Improvements and TWDB Financing.

At 20:50 the Board of Directors reconvened in open session. A motion was made, seconded and carried to authorize Grady Epperson to act on behalf of CBCWSC regarding negotiations for the purchase of real property within the constraints discussed in executive session.

Meeting was adjourned at 9:25 pm.

Members Present:



# Minutes of Monthly Board Meeting Central Bowie County WSC March 7, 2006

Meeting called to order by Grady Epperson at 7:00 pm

The minutes of the February 7, 2006 monthly meeting were read and approved.

**Public Discussion:** Janine and Michael Giddings requested that the Board of Directors consider their request for service on CR4236. Their application for service was denied because the subject property is not within our CCN. After much discussion, they were told to check into getting an easement from Elbert Davis and return.

Secretary/Treasurer: Treasurer's report for February was approved.

#### **General Manager's Discussion:**

General Manager discussed unaccounted for water and operations/maintenance activities. UAW was 12 % for January. The ratio of Sold Water/Purchased Water was 84.75%. January 2006 Water Sales exceeded January 2005 water sales by about \$24,000.00. SCADA system is still under repair.

#### **Old Business:**

<u>CCN Amendment</u>: No update or actions taken.

Simms/98 Project: In final design phase.

Phase Ia Capital Improvements and TWDB Financing: Application is still pending.

<u>PhaseIb/II Rural Development</u>: Contract for engineering services was discussed. Motion to adopt Resolution 030706B contracting for engineering services with KSA Engineers was made by Mr. Pierce and seconded by Mr. Sanford. Motion carried.

<u>Reassess Status of New Installations:</u> Policy revised. CBCWSC will set meters outside the CCN if the property is within 200 feet of an existing waterline.

<u>Consider and take action on health insurance:</u> General Manager reported that health insurance cost will increase beyond the \$500.00 per employee cap established. The budget will not be amended. Employees must pay all over \$500.00, or the deductible and co-pay adjusted to bring the cost down below \$500.00 per employee.

<u>Consider and take action on Donald Pilkenton's Cost of Service Appeal:</u> Motion was made, seconded, and carried to have an attorney from Gooding Law Firm represent CBCWSC at the hearing in Austin.

Consider and take action on Resolution 030706 approving amendment to wholesale water contract with TWU adjusting rates from \$1.32 and \$1.45 to \$1.37 and \$1.50: Motion was made, seconded, and carried to adopt resolution.

#### **New Business:**

Budget Realignment: No adjustments were made.

Non-agenda Items: None

**Executive Session:** There was no executive session.

Meeting was adjourned at 10:50 pm.

Members Present:

Grady Epperson Jack Braley Calvin Pierce Harry Sanford Winfred Thompson Tom Coleman Bo Barron

Hal Harris - Manager

Guests: Michael and Janine Giddings, Scott Hoelzle(KSA Engineers), David Ruff(Gooding Law Firm)



### Minutes of Monthly Board Meeting Central Bowie County WSC April 4, 2006

Meeting called to order by Grady Epperson at 7:20 pm

The minutes of the March 7, 2006 monthly meeting were read and approved.

Public Discussion: There was no public discussion

Secretary/Treasurer: Treasurer's report for March was approved.

#### **General Manager's Discussion:**

General Manager discussed delinquent accounts, customer complaints, unaccounted for water, and operations/maintenance activities. UAW was 8.86 % for February. The ratio of Sold Water/Purchased Water was 86.7%. February 2006 Water Sales exceeded February 2005 water sales by about \$20,000.00. SCADA system is still under repair.

### **Old Business:**

CCN Amendment: No update or actions taken.

Simms/98 Project: Final documents have been delivered. Solicitation of bids to commence shortly.

Phase Ia Capital Improvements and TWDB Financing: Application is still pending.

<u>PhaseIb/II Rural Development</u>: Application is still pending.

<u>Reassess Status of New Installations</u>: Applications for service requiring board review will be placed on the agenda of the next regularly scheduled meeting following the submission of the application.

<u>Health Insurance Renewal:</u> Renewed with current carrier. Deductible was raised from \$500 to \$1000. Co-Pay was raised from \$20.00 to \$30.00.

<u>Consider and take action on Donald Pilkenton's Cost of Service Appeal:</u> Appeal was withdrawn. Additional documentation has been requested by TCEQ.

#### New Business:

Budget Realignment: No adjustments were made.

Elect Officers: Motion was made seconded and carried to re-elect all incumbents.

<u>Appoint Standing Credentials Committee:</u> Motion was made, seconded, and carried to appoint the following to the Standing Credentials Committee: Calvin Pierce, Connie Barron, Harry Sanford, and Winfred Thompson.

Adopt Annual Meeting Procedures: Referred to Standing Credentials Committee for review.

<u>Consider Resolution 040406 authorizing Treasurer to open a new account at Century Bank designated as</u> <u>Capital Development</u>: Motion was made, seconded, and carried to adopt Resolution 040406.

<u>Consider raising late fee:</u> Motion was made, seconded, and carried to table this matter until new books are required to be published.

<u>Consider Board Member Vacancy left by Mr. Raney:</u> Calvin Pierce will contact Mr. Weaver Mills about his willingness to serve as a director.

Non-agenda Items: None

**Executive Session:** There was no executive session.

Meeting was adjourned at 9:00	pm.
Members Present:	ONE
Grady Epperson Jack Braley Calvin Pierce Harry Sanford Winfred Thompson Tom Coleman	
Hal Harris - Manager	EST 1970

# Minutes of Monthly Board Meeting Central Bowie County WSC May 2, 2006

Meeting called to order by Grady Epperson at 7:00 pm

The minutes of the April 4, 2006 monthly meeting and the April 17 special meeting were read and approved.

**Public Discussion:** John Blackburn was not present. Virginia Crabtree requested a meter be reset on land owned by son. Motion was made, seconded, and carried to reset meter for \$500.00 in son's name. Motion carried, 4 yeas, 3 abstained. Ronald Kirby requested water service (meter was removed in June of 2003 due to meter tampering). Motion was made by Tom Coleman to grant Mr. Kirby membership after payment of current fees, tampering damages, and owed water bill. Seconded by Winfred Thompson. Motion carried unanimously, 7/0.

Secretary/Treasurer: Treasurer's report for April was reviewed and approved.

# General Manager's Discussion:

General Manager discussed unaccounted for water and operations/maintenance activities. UAW was 14.15 % for March. The ratio of Sold Water/Purchased Water was 86.04%. March 2006 Water Sales exceeded March 2005 water sales by about \$20,000.00. Primary HMI of SCADA system is back on line, though not at 100 percent. A proposal by Trac-N-Trol to replace SCADA hardware/software was discussed. The matter was tabled for the near future. The 2005 financial audit is complete and the report is pending. General Manager directed to contact attorney about collection of Howard and Sons unpaid invoices. No qualified applicants have applied for the vacant licensed operator job vacancy. Motion was made, seconded, and carried to pay General Manager the equivalent of operator's compensation if he needs to work in operator's place on weekend.

# **Old Business:**

CCN Amendment: No update or actions taken.

Simms/98 Project: Bids are being solicited. Bids will be opened on May 31, 2006

<u>Phase Ia Capital Improvements and TWDB Financing</u>: A proposal by SWS Securities to perform activities relating to the financial portion of the application was discussed. General Manager to contact SWS Securities and inquire about the possibility of combining both the TWDB and the RD financial work.

PhaseIb/II Rural Development: Some environmental work/coordination has been performed.

Consider and take action on applications for service: The sub-division policy was discussed.

<u>Report from Standing Credentials Committee and adoption of Annual Meeting Procedures:</u> Motion to adopt annual meeting procedure as amended (remove "and shall include the opportunity to specify a write in candidate for one or more of the positions" on page 3, At a minimum:, iii) was made, seconded and carried.

Cost of Service Appeal: Additional documentation has been submitted.

# New Business:

Budget Realignment: No adjustments were made.

<u>Review Tariff – Reset Fees, Disconnection Procedures</u>: General discussion resulted in the following recommended changes to the Tariff: 1. Eliminating the \$12.50 charge for not locking a meter on the list if the customer stops the employee in the field and promises to pay. 2. Eliminating the \$10.00 extension fee automatically applied to payments received after 4pm on the  $22^{nd}$ , but before the meter is locked. 3. Applying the \$25.00 disconnection fee to all accounts on the disconnect list which would include all payments received after the 4pm on the  $22^{nd}$ , except when the  $22^{nd}$  falls on a weekend or holiday in which case the deadline will be moved to 8am on the next business day. 4. Adjusting the date in which payments are considered late when the 10th falls on the weekend or a holiday. In this situation, payments will be considered late if received after 8am on the next business day. 5. Changing the \$2.00 late fee to \$2.50 the next time rate booklets are published. It was suggested that the reset definition be changed to: a meter/membership which has been removed/surrendered within the last 12 months. This matter was tabled until the next meeting.

Appoint new board member to fill vacancy: Calvin Pierce nominated Mr. Weaver Mills. Matter was tabled until next meeting.

Non-agenda Items: None Executive Session: There was no executive session. Meeting was adjourned at 11:30 pm. Members Present: Grady Epperson Jack Braley Calvin Pierce Harry Sanford Winfred Thompson Tom Coleman Bob Knox Hal Harris - Manager Guests: Virginia Crabtree, Ronald Kirby Minutes of Monthly Board Meeting Central Bowie County WSC June 6, 2006

Meeting called to order by Grady Epperson at 7:00 pm

The minutes of the May 2, 2006 monthly meeting were read and approved. A quorum was not present at the May 31, 2006 special meeting.

Public Discussion: None

Secretary/Treasurer: Treasurer's report for May was reviewed and approved.

Investment Strategies: Mr. Brett McClaran of Edward Jones gave a presentation on investment strategies.

**General Manager's Discussion:** General Manager discussed unaccounted for water and operations/ maintenance activities. UAW was 11.31 % for April. The ratio of Sold Water/Purchased Water was 86.53%. April 2006 Water Sales exceeded April 2005 water sales by about \$20,000.00. The 2005 financial audit was summarized. It was noted that the 2005 increase in net assets was \$196,248.00. A letter from TXDOT regarding Caney Creek matter was discussed. General Manager directed to contact attorney about collection of Howard and Sons unpaid invoices.

#### **Old Business:**

CCN Amendment: No update or actions taken.

<u>Simms/98 Project:</u> A motion was made seconded and carried to adopt resolution to award contract to TEC, Inc.(6/0/0)

<u>Phase Ia Capital Improvements and TWDB Financing:</u> Mr. Coleman reported that he has contacted the Red River Re-Development authority and in order to receive government land a meeting with City of New Boston must occur. General Manager directed to arrange meeting. The proposal by SWS Securities to perform activities relating to the financial portion of the application was discussed. A quote by our auditing firm was also discussed. A motion was made, seconded, and carried to contract with our auditor, Arnold, Walker, Arnold, and Co., P.C. to prepare financial portion of application. (6/0/0) KSA is working on the conservation plan.

PhaseIb/II Rural Development: No action.

<u>Consider and take action on applications for service</u>: Mr. and Mrs. Grable's application for service on CR 4223S was discussed. It was agreed that the location is not in our CCN and service will not be provided at this time.

Cost of Service Appeal: Additional documentation has been submitted and review is nearing completion.

<u>Appoint new board member to fill vacancy:</u> Mr. Weaver Mills has withdrawn his nomination. Mr. Epperson to contact Al Laconey about serving.

<u>Review Tariff – Reset Fees, Disconnection Procedures</u>: Draft resolution amending Tariff was discussed. Key points include: 1. Eliminating the \$12.50 charge for not locking a meter on the list if the customer stops the

employee in the field and promises to pay. 2. Eliminating the \$10.00 extension fee automatically applied to payments received after 4pm on the  $22^{nd}$ , but before the meter is locked. 3. Applying the \$25.00 disconnection fee to all accounts on the disconnect list which would include all payments received after the 4pm on the  $22^{nd}$ , except when the  $22^{nd}$  falls on a weekend or holiday in which case the deadline will be moved to 4pm on the next business day (unless arrangements have been made prior to 4pm on the  $22^{nd}$ ). 4. The late fee will be assessed on all payments received after 4pm on the  $10^{th}$  except when the 10th falls on a weekend or holiday in which case the deadline will be reset definition to "a meter/membership which has been removed/surrendered within the last 12 months" remained tabled.

# **New Business:**

Budget Realignment: No adjustments were made.

Consider and adopt resolution 060606 contracting for 2006 financial audit with Arnold, Walker, Arnold, and Co., P.C.: Motion was made seconded and carried to adopt resolution 060606.

**Non-agenda Items:** A motion was made, seconded, and carried to reschedule the July meeting which falls on the  $4^{th}$  to the  $11^{th}$ .

Executive Session: There was no executive session.
Meeting was adjourned at 10:05 pm.
Members Present:
Grady Epperson
Jack Braley
Calvin Pierce
Harry Sanford
Winfred Thompson
Tom Coleman
Bob Knox
Hal Harris - Manager

# Minutes of Monthly Board Meeting Central Bowie County WSC July 11, 2006

Meeting called to order by Grady Epperson at 7:00 pm.

The minutes of the June 6, 2006 monthly meeting were read and approved.

**Public Discussion:** No Ramsey representative was present regarding account 1698 on CR 4306. General Manager provided some details. Meter was pulled/liquidated 3/26/03 leaving \$50.40 outstanding balance. On 6/6/06 Jacky Shumake discovered that the ears on the angle stop had been cut, a jumper was in place, and theft of service was occurring. Service was disconnected across the road and account charged \$40.00 for tampering, \$22.00 for angle stop, and \$150.00 for water useage.

Secretary/Treasurer: Treasurer's report for June was reviewed and approved.

**General Manager's Discussion:** General Manager discussed unaccounted for water and operations/ maintenance activities. UAW was 9.01 % for April.

#### **Old Business:**

<u>CCN Amendment</u>: General Manager has begun working on legal description of CCN boundary. <u>Simms/98 Project</u>: Work at pump station is complete. Approximately 1500 LF of pipe has been installed down TX 98. One invoice for \$89,013.73 has been paid.

<u>Phase Ia Capital Improvements and TWDB Financing:</u> General Manager has contacted RRRDA, but it is still too early for any commitments. Auditor to begin working on fiscal portion of application on July 24<sup>th</sup>. PhaseIb/II Rural Development: No action.

<u>Consider and take action on applications for service:</u> Account 1698 is approved for service at \$2,794.90. <u>Cost of Service Appeal:</u> TCEQ has requested that the matter be remanded back to TCEQ for administrative processing as an uncontested case

Appoint new board member to fill vacancy: No nominations.

<u>Review Tariff – Reset Fees, Disconnection Procedures</u>: Motion was made to re-define reset to a meter that has been pulled within the last 12 months and effective when resolution passed. Motion seconded, carried, 7/0/0.

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#### New Business:

Budget Realignment: No adjustments were made.

Non-agenda Items: None

Executive Session: There was no executive session.

Meeting was adjourned at 8:35 pm.

Members Present:

Grady Epperson	Harry Sanford	Winfred Thopmson
Jack Braley	Tom Coleman	Bob Knox
Calvin Pierce	Hal Harris - Man	ager

# Minutes of Monthly Board Meeting Central Bowie County WSC August 1, 2006

Meeting called to order by Grady Epperson at 7:05 pm.

The minutes of the July 11, 2006 monthly meeting were read and approved.

Public Discussion: None

Secretary/Treasurer: Treasurer's report for July was reviewed and approved.

**General Manager's Discussion:** General Manager discussed income/expenses, customer complaints, delinquent accounts, unaccounted for water, and operations/ maintenance activities. UAW was 6.3 % for June.

### **Old Business:**

<u>CCN Amendment</u>: Work continues on legal description of CCN boundary. <u>Simms/98 Project</u>: Approximately 6,000 LF of pipe has been installed down TX 98. <u>Phase Ia Capital Improvements and TWDB Financing</u>: Auditor is preparing fiscal portion of application. Draft of water conservation complete. <u>PhaseIb/II Rural Development</u>: No action. <u>Consider and take action on applications for service</u>: General Manager mentioned two tentative line extensions. One is on FM 3098 and the other on CR 4152. <u>Cost of Service Appeal</u>: Waiting on TCEQ to close. <u>Appoint new board member to fill vacancy</u>: Grady Epperson nominated Al Leconey. Motion to appoint Al Leconey as director was made, seconded, and carried. 6/0/0. <u>Review Tariff – Reset Fees, Disconnection Procedures, Monthly Read List</u>: No action.

#### **New Business:**

Budget Realignment: No adjustments were made.

Non-agenda Items: None

Executive Session: There was no executive session.

Meeting was adjourned at 8:18 pm.

Members Present:

Grady EppersonHarry SanfordWinfred ThompsonJack BraleyTom ColemanBob KnoxGuest - Al LeconeyHal Harris - Manager

# Minutes of Monthly Board Meeting Central Bowie County WSC September 5, 2006

Meeting called to order by Grady Epperson at 6:56 pm.

The minutes of the August 1, 2006 monthly meeting were read and approved.

**Public Discussion:** Jamie Barron related information regarding a leak at his residence and requested that the board consider giving him a leak discount. His one time leak discount was applied in 1997 when his house burnt. Board members felt that his house burning was an exceptional circumstance and that the leak discount given then, was not his one time leak discount. Motion was made by Mr. Coleman to allow Jamie Barron to take one time leak discount. Seconded by Mr. Thompson. Motion carried 8/0/0.

Muriel Ruff related information regarding his request for service at US 82/FM 2789. He had inquired about the cost/availability of a meter in December of 2004 though he completed no application. In September of 2005 he was told that the cost was now \$3,700.00. He asked that the board consider grandfathering the cost of his meter. Board consensus was that this case did not qualify for grandfathering under the established guidelines. Mr. Ruff must pay the cost of obtaining service effective at the time he applies for service.

Secretary/Treasurer: Treasurer's report for August was reviewed and approved.

**General Manager's Discussion:** General Manager discussed unaccounted for water and operations/ maintenance activities. UAW was 11.27 % for July. Total number of active connections through July was 2461, down by 2. An 800 ft line extension was completed on CR 4152 at customer cost.

#### **Old Business:**

<u>CCN Amendment</u>: Work continues on legal description of CCN boundary. <u>Simms/98 Project</u>: 8" line is in service. Meter services being swapped over. <u>Phase Ia Capital Improvements and TWDB Financing</u>: Fiscal packaged forwarded to engineer. Scott Hoelzle of KSA is moving to McKinney but taking our project with him <u>PhaseIb/II Rural Development</u>: Don Williams of RD to query KSA about status. <u>Consider and take action on applications for service</u>: No action. <u>Cost of Service Appeal</u>: Waiting on TCEQ to close. <u>Review Tariff – Resolution 090506</u>: Mr. Coleman moved that the resolution be adopted. Seconded by Mr. Thompson. Carried. 8/0/0.

#### **New Business:**

Budget Realignment: No adjustments were made. Appoint Budget Committee: The following were appointed to the budget committee: Calvin Pierce, Bob Knox,

Tom Coleman, and Al Leconey.

Non-agenda Items: None

**Executive Session:** There was no executive session.

Meeting was adjourned at 7:55 pm.

Members Present:			
Grady Epperson	Harry Sanford	Winfred Thompson	Calvin Pierce
Jack Braley	Tom Coleman	Bob Knox	Bo Barron
Guest – Jamie Barron, Muriel Ruff		Hal Harris - Manager	

# Minutes of Monthly Board Meeting Central Bowie County WSC October 3, 2006

Meeting called to order by Grady Epperson at 7:00 pm.

The minutes of the September 5, 2006 monthly meeting were read and approved.

# **Public Discussion:**

Darlene Newton-Wagoner and Billy Wagoner were present to discuss accounts 41/1383, formerly Jerry Wagoner, who left town with no forwarding address. Jerry Wagoner's memberships were liquidated and the meters pulled on 3/11/05 for non-payment. Billy Wagoner related that he was living there after Jerry left. Later, he left town also and made arrangements to have someone else read the meter and pay the bill. When he returned he found that the meters had been removed. Billy Wagoner now desires to have service re-instated at 1383. Darlene Newton-Wagoner was previously told by CBCWSC employees that this account was not a reset by the current definition and would be considered a new standard service which currently costs \$2,532.50. They both feel that the amount is too much. Neither of them have been members. They have not received any letters or notifications regarding recent changes to our rates and fees as outlined in our tariff. They request that the board of directors allow a variance on the reset policy and provide service at the reset cost. A motion was made, seconded, and carried to table any further discussion on this matter. 7/0/0 Christy Herrington was not present.

Secretary/Treasurer: Treasurer's report for September was reviewed and approved.

# General Manager's Discussion:

General Manager discussed unaccounted for water and operations/ maintenance activities. UAW was 9.85% for August. Ratio of bought water vs. sold water was 88.45% through August. Total number of active connections through August was 2461, down by 2.

# **Old Business:**

<u>CCN Amendment</u>: Work continues on legal description of CCN boundary.

<u>Simms/98 Project:</u> Complete. Paid except 10% retainage. Bid price was \$151,153.10. Final cost (post change order) was \$156,356.26. Estimated net increase in ground storage fill rate is 100 gal/minute.

<u>Phase Ia Capital Improvements and TWDB Financing:</u> Scott Hoelzle of KSA Engineers presented the TWDB Loan Application package for approval. Motion was made, seconded, and carried to approve the application package as amended. 7/0/0

PhaseIb/II Rural Development: No actions taken.

Consider and take action on applications for service:

(1) Consider variance on reset policy for accounts 41/1383 – No variance was approved. Based on CBCWSC Tariff, since the meter was pulled more than 12 months ago, this is not a re-set and applicant must pay all costs applicable for new service.

(2) Consider variance on extension policy on CR 4202 – No variance was approved. <u>Cost of Service Appeal:</u> Waiting on TCEQ to close.

<u>Report from Budget Committee</u>: Budget committee recommended that Grady Epperson be appointed to cast votes for the corporation at the Bowie Cass annual meeting. A motion was made, seconded, and carried to authorize Grady Epperson to represent and vote for CBCWSC at the Bowie Cass Electric Coop annual meeting. 7/0/0 The next Budget Committee meeting was scheduled for Thursday, October 19, 2006.

#### **New Business:**

Budget Realignment: No adjustments were made.

Review Tariff - Attach Capital Development Fee to property: TRWA's recommendations as outlined in "On Tap" magazine were discussed.

Non-agenda Items: General Manager mentioned that a request for service on CR 4270 has been received.

Executive Session: There was no executive session.

Meeting was adjourned at 11:35 pm.

Members Present:

Harry Sanford Grady Epperson Jack Braley

Tom Coleman

Calvin Pierce Al LeConey Bob Knox

Manager - Hal Harris Notary Public - Connie Barron Engineer - Scott Hoelzle Guest – Darlene Newton-Wagoner, Billy Wagoner

# Minutes of Monthly Board Meeting Central Bowie County WSC November 6, 2006

Meeting called to order by Jack Braley at 7:00 pm.

The minutes of the October 3, 2006 monthly meeting were read and approved.

### **Public Discussion:**

Murl Ruff requested that his application for service on US82/FM 2789 be re-considered for grandfathering. In addition, he submitted a letter for records request under the Freedom of Information Act (Exhibit A). John Lovell was not present. General Manager related information regarding request for water on Hwy 8 S.

Secretary/Treasurer: Treasurer's report for October was reviewed and approved.

### **General Manager's Discussion:**

General Manager discussed unaccounted for water and operations/ maintenance activities. Customer complaints and delinquent accounts were discussed. UAW was 9.65% for September. Ratio of bought water vs. sold water was 88.38% through September. Total number of active connections through September was 2467, up by 5. Third quarter financial summary was presented.

### **Old Business:**

<u>CCN Amendment</u>: Work continues on legal description of CCN boundary.

Simms/98 Project: Complete. Paid except 10% retainage.

<u>Phase Ia Capital Improvements and TWDB Financing</u>: Additional information has been requested by TWDB which must be provided before our application can be formally considered by the TWDB.

<u>PhaseIb/II Rural Development</u>: Scott Hoelzle and General Manager met with Rural Development. Next step is for KSA to prepare environmental package. RD noted that the sooner the better.

Consider and take action on applications for service:

(1) Consider variance on cost of service for Murl Ruff property at US82/FM 2789 - Motion was made by Mr. Pierce to table any decision on the request until after the information is assembled and our attorney has been consulted. Seconded by Mr. Coleman. Motion carried 8/0/0.

(2) Consider variance on extension policy for Hwy 8 – No action taken.

(3) Consider variance on dead end policy for CR 4219 - Motion by Mr. Coleman to allow variation on no new dead ends policy if required. Seconded, and carried. 8/0/0

Cost of Service Appeal: Referred to Water Supplies and District Section at TCEQ for review.

<u>Report from Budget Committee and Adoption of 2007 budget</u>: Budget Committee's draft 2007 budget was submitted for approval. Motion was made by Mr. Coleman to adopt budget as presented. Seconded by Mr. Braley. Motion carried. 8/0/0

<u>Report from credentials committee and approval of procedures/ballots/proxies:</u> Procedures which were approved at the May 2, 2006 meeting were discussed. General Manager to provide each board member with a copy of the document.

#### New Business:

Budget Realignment: No adjustments were made.

<u>Elect President:</u> Motion made by Mr. Braley to accept Grady Epperson's resignation and present him with a plaque. Seconded. Carried. Bob Knox was nominated and elected president. 7/0/1 <u>Appoint new board member:</u> Winfred Thompson to contact Steven Metcalf about serving on the board.

Non-agenda Items: None

**Executive Session:** There was no executive session.

Meeting was adjourned at 9:40 pm.

Members Present:



# Minutes of Monthly Board Meeting Central Bowie County WSC December 5, 2006

Meeting called to order by Bob Knox at 7:00 pm.

The minutes of the November 6, 2006 monthly meeting were read and approved. 6/0/0

**Public Discussion:** Murl Ruff discussed the information he received in response to his letter for records request under the Freedom of Information Act and inquired as to the status of his application for service on US82/FM 2789 under consideration for grandfathering.

Secretary/Treasurer: Treasurer's report for November was reviewed and approved. 6/0/0

**General Manager's Discussion:** General Manager discussed unaccounted for water and operations/ maintenance activities. UAW was 14% for October. Ratio of bought water vs. sold water was 88% through October. Total number of active connections through October was 2463, down by 4. General Manager directed to reformat Secretary/Treasurer report to include all monies coming in and going out for all accounts.

#### **Old Business:**

<u>CCN Amendment</u>: Work continues on legal description of CCN boundary.

Simms/98 Project: Complete. Paid except 10% retainage.

<u>Phase Ia Capital Improvements and TWDB Financing</u>: General Manager reported that TWDB is waiting on Proforma to be delivered by our auditor. No action taken.

PhaseIb/II Rural Development: No action.

Consider and take action on applications for service:

(1) Consider variance on cost of service for Murl Ruff property at US82/FM 2789 - Motion was made by Mr. Coleman to approve variance on application. Meter to be set for \$400.00 plus the cost of a dry tap since September of 2005. Seconded by Mr. Braley. Motion carried 3/1/2.

(2) Consider variance on extension policy for Hwy 8 – No action taken.

Cost of Service Appeal: Referred to Water Supplies and District Section at TCEQ for review.

#### **New Business:**

<u>Budget Realignment</u>: 2007 Budget to be adjusted by combing Door Prizes and Community Center Rental into one account named Meeting Expenses. An additional \$300.00 to be allocated to this account from Capital Improvements. Evaluation of General Manager and determination 2006 Performance Bonus was performed. Bob Knox, Al LeConey, and Harry Sanford appointed to a committee to develop General Manger job description and evaluation criteria.

Appoint new board member: Winfred Thompson to contact Steven Metcalf about nomination.

Non-agenda Items: January 2, 2007 meeting was canceled, with a contingency date of January 9, 2007.

**Executive Session:** There was no executive session.

Meeting was adjourned at 9:30 pm.

Members Present:

Harry SanfordCalvin PierceWinfred ThompsonJack BraleyTom ColemanBob KnoxManager - Hal HarrisGuest - Murl Ruff

### Minutes of Annual Meeting Central Bowie County WSC March 16, 2006

#### Meeting called to order at 7:00 pm

Invocation was given by Tom Coleman.

Twenty-Six (26) members, including 7 board members, were present. Two hundred, thirty-nine (239) proxies were executed. Therefore a quorum was present.

The minutes of the March 17, 2005 annual meeting were read and approved.

Motion was made by Jack Braley to approve minutes. Motion was seconded by Winfred Thompson. The motion carried.

General Manager discussed 2005 income and expenses, 2006 budget, and capital improvements. Corporation net worth on 1 Jan 05 was \$1,685,782.00. Hydraulic study was completed by KSA engineers in 2005. The Corporation is seeking \$2 million in funding from the TWDB and \$4 million from USDA RD.

The nominating committee presented the following nominees for Directors: Calvin Pierce, Winfred Thompson, Tom Coleman, and Harry Sanford. There were no nominations from the floor. Motion was made by Jack Braley to cease nominations and nominees be appointed by acclamation. Motion was seconded by Roy Meadows. Motion carried.

During general discussion the following topics were discussed: Spencer McDaniel – Dry Taps, Charles Foster – Cost of Line Extension, Weaver Mills – General Shape of Water System. Additionally, the following topics were addressed: hydraulic study, taste, Texarkana Water System, wells, stale water, prices, and growth.

Door prizes were awarded. \$100.00 gift certificate went to Calvin Pierce. \$50.00 gift certificate went to Charles Foster.

Meeting was adjourned at 7:45 pm.