# Minutes of Monthly Board Meeting Central Bowie County WSC January 8, 2008

Meeting called to order by Bob Knox at 6:38 pm.

## Public Discussion: None

The minutes of the December 4, 2007 monthly meeting were read and approved.

Secretary/Treasurer: Treasurer's report for December was reviewed and approved.

**General Manager's Discussion:** General Manager discussed revenues, budget, unaccounted for water, and operations/ maintenance activities. UAW was 7.98% for November. Ratio of bought water vs. sold water was 88.08%. Total number of active connections through November was 2508, up by 1.

## **Old Business:**

<u>CCN Amendment</u>: GM reported that a request for public hearing was filed with TCEQ regarding City of New Boston CCN Application.

<u>Phase Ia Capital Improvements and TWDB Financing</u>: Draft loan agreement forwarded to TCEQ for review. Title insurance and parity loan agreement in works.

(1) <u>Consider and take action on property acquisition for elevated tank:</u> Motion was made by Harry Sanford to authorize Calvin Pierce as Treasurer to buy one acre of land at the negotiated price and to authorize additional reasonable expenditures associated with the purchase of the property. Motion was seconded and carried. 8/0/0

<u>PhaseIb/II Rural Development</u>:

(1) <u>Consider and take action on amended contract with KSA Engineers</u>: <u>Scott</u> Hoelzle provided an update on the status of the project and presented the amended contract. The original contract specified a lump sum payment for engineering services. Based on the system analysis and subsequent funding request to TWDB, the amount of funds that were to be requested from RD were understood to be approximately \$4.2 million. The amended contract specifies a percentage of project cost and an estimated project cost of \$6.3 million. There was much discussion. Motion was made by Tom Coleman to approve amended contract. Seconded by Winfred Thompson. Motion carried. 7/0/1

Consider and take action on applications for service: No action.

Cost of Service Appeal: No change.

Report from GM evaluation criteria committee: Did not meet.

Report from Investment Committee: Did not meet.

# New Business:

<u>Budget Realignment</u>: General Manager reported that due to increased sampling requirements required by TCEQ, not enough money is budgeted for DBP Sampling. Motion was made by Jack Braley to amend budget by increasing DBPs Sampling from \$3,900.00 to \$10,900. Seconded. Carried. 8/0/0

# Non-agenda Items: None Executive Session: None

Meeting was adjourned at 8:55 pm.

# **Members Present:**

Bob Knox, Jack Braley, Calvin Pierce, Harry Sanford, Todd Erwin, Winfred Thompson, Bo Barron, Tom Coleman Manager - Hal Harris

# Minutes of Monthly Board Meeting Central Bowie County WSC February 5, 2008

Meeting called to order by Jack Braley at 6:30 pm.

**Public Discussion:** Travis Williams provided background information concerning his request for a variance to CBCWSC Tariff paragraph 5.19.3.3. His father had meter pulled on Jan 2, 2007 and has since died. His mother is handicapped and just out of the hospital. Needs service re-instated for newly divorced sister. Wants meter re-installed as reset due to hardship and the fact that the application was made within the 12<sup>th</sup> month.

The minutes of the January 8, 2008 monthly meeting were read and approved.

Secretary/Treasurer: Treasurer's report for January was reviewed and approved.

**General Manager's Discussion:** General Manager discussed revenues, budget, delinquent accounts, customer complaints, unaccounted for water, and operations/ maintenance activities. UAW was 22.94% for December. Ratio of bought water vs. sold water was 86.79%. Total number of active connections through November was 2507, down by 1. Meter replacement summary for 2007: Replaced – 81, Avg. High Flow - 97.76%, Avg. Low Flow -86.75%, and Avg. Age - 26.43 yrs.

## **Old Business:**

<u>CCN Amendment</u>: GM reported that a meeting with representatives of the City of New Boston has occurred. Mike Brock is drafting an agreement. Fire protection service to the New Boston Industrial Park was discussed. No facilities will be provided free of charge. A recurring fee would be required. The frequency and amount will be determined at a later date.

<u>Phase Ia Capital Improvements and TWDB Financing</u>: Edited loan agreement returned to TWDB for final review. Title insurance and parity loan agreement in works.

(1) <u>Consider and take action on resolution 020508 authorizing Calvin Pierce to purchase property</u>: Motion was made by Al LeConey to adopt resolution. Seconded by Winfred Thompson. Carried. 6/0/0 <u>PhaseIb/II Rural Development</u>: No action

<u>Consider and take action on applications for service:</u> Travis Williams' request for variance was tabled. Cost of Service Appeal: No change.

Report from GM evaluation criteria committee: Did not meet.

<u>Report from Investment Committee</u>: Motion was made to approve investment committee recommendation to apply \$317,432.42 in excess funds to USDA Loan 1(6.75%). Seconded. Carried. 5/0/1

#### **New Business:**

<u>Annual Meeting Materials:</u> Reviewed <u>TWU Rates:</u> General Manager reported that rates will increase from \$1.40/\$1.53 to \$1.46/\$1.59 effective June 25<sup>th</sup>, 2008.

# Non-agenda Items: None Executive Session: None

Budget Realignment: No action

Meeting was adjourned at 8:30 pm.

# **Members Present:**

Jack Braley, Calvin Pierce, Harry Sanford, Todd Erwin, Winfred Thompson, Al LeConey Manager - Hal Harris

# Minutes of Monthly Board Meeting Central Bowie County WSC March 4, 2008

Meeting called to order by Bob Knox at 6:45 pm.

# Public Discussion: None

The minutes of the February 5, 2008 monthly meeting were read and approved. 5/0/0

Secretary/Treasurer: Treasurer's report for February was reviewed and approved. 5/0/0

**General Manager's Discussion:** General Manager discussed revenues, unaccounted for water, and operations/ maintenance activities. UAW was 23.99% for January. Ratio of bought water vs. sold water was 75.06%. Total number of active connections through November was 2496, down by 11.

## **Old Business:**

<u>CCN Amendment</u>: GM reported that map updates were made and Mike Brock is still drafting an agreement. Hearing is scheduled in Austin on May 13<sup>th</sup>, 2008. Decision to send GM tabled until next meeting. <u>Phase Ia Capital Improvements and TWDB Financing</u>: Deal could close by the end of the week. <u>PhaseIb/II Rural Development</u>: GM reported that letters from banks outlining rates and terms have been provided to RD. Due to the size and cost of the project, RD is requiring that the project be split into phases. <u>Consider and take action on applications for service</u>: Travis Williams' request for variance was approved. <u>Cost of Service Appeal</u>: No change. <u>Report from GM evaluation criteria committee</u>: Did not meet. Report from Investment Committee: Did not meet.

#### New Business:

<u>Budget Realignment</u>: Budget item *825 CITWDB* will be increased by \$10,592.50 for the costs of property, survey, and title insurance. Budget item *304 Notes-RD* increased by \$317,432.42 for debt reduction from excess funds as approved in February meeting. An additional line item will be added to 2008 budget to account for the transfer of \$317,432.42 from Capital Improvement Funds into the 2008 operating funds. <u>Resolution 030408 adopting TWU wholesale water purchase contract</u>: Motion was made and seconded to adopt Resolution 030408. Motion carried. 5/0/0

<u>NBSIC letter regarding fire protection and tariff changes:</u> No changes to tariff. Fire protection service is not available. Any services provided will be in accordance with existing tariff.

Non-agenda Items: None

Executive Session: None

Meeting was adjourned at 7:55 pm.

#### **Members Present:**

Bob Knox, Jack Braley, Calvin Pierce, Todd Erwin, Winfred Thompson Manager - Hal Harris

## Minutes of Monthly Board Meeting Central Bowie County WSC April 1, 2008

Meeting called to order by Bob Knox at 6:55 pm.

## Public Discussion: None

The minutes of the March 4, 2008 monthly meeting were read and approved. 5/0/0

Secretary/Treasurer: Treasurer's report for March was reviewed and approved. 5/0/0

**General Manager's Discussion:** General Manager discussed revenues, unaccounted for water, and operations/ maintenance activities. UAW was 29.19% for January. Ratio of bought water vs. sold water was 72.76%. Total number of active connections through November was 2497, up by 1.

## **Old Business:**

<u>CCN Amendment</u>: GM reported that map updates were made and Mike Brock is still drafting an agreement. Hearing is scheduled in Austin on May 13<sup>th</sup>, 2008. Decision to send GM tabled until next meeting. <u>Phase Ia Capital Improvements and TWDB Financing</u>: Property has been purchased. Attorney pursuing title insurance and parity loan agreement. Capmark requires a \$500.00 fee and a plethora of documents in order to consider a parity loan agreement.

<u>PhaseIb/II Rural Development:</u> GM presented tables prepared by KSA Engineers, revising the Preliminary Engineering Report into two phases as was discussed at last meeting. Motion was made by Mr. Sanford to authorize the President and secretary/Treasurer to sign revised engineering documents based on the information as presented in the table. Seconded by Mr. Erwin. Motion carried.

Consider and take action on applications for service: No action.

Cost of Service Appeal: No change.

Report from GM evaluation criteria committee: Did not meet.

Report from Investment Committee: The committee recommended that: 1. Capmark loans are to be paid off as soon as possible with any excess funds, without incurring early withdrawal fees. This can be done with CD XXXX554(Membership-\$109,127.07-3/23/08) and CD XXXX443(Capital Improvement-\$207,662.16-5/12/08) 2. CD XXXX736 which matures 7/23/08 is to be redeemed, \$10,000.00 from General Fund added to it, and a CD designated Membership be purchased. 3. Money budgeted towards the Capmark loans will be re-allocated to debt reduction on the RD loan #1. Motion by Calvin Pierce to approve recommendations of the committee and take action on them. Seconded by Mr. Thompson. Motion carried.

#### **New Business:**

Budget Realignment: No action except as aforementioned.

<u>Election of Officers:</u> Motion was made by Mr. Thompson to re-elect all incumbents. Seconded by Mr. Erwin. Motion carried. Officers are: President – Robert Knox Vice-President – Jack Braley Secretary/Treasurer – Calvin Pierce

Consider and take action on tariff changes relating to disconnections, deposits, and extensions: Matter was discussed. No changes to tariff.

Non-agenda Items: Future meeting time changed to 6:45 pm

Executive Session: None

Meeting was adjourned at 8:10 pm.

**Members Present:** Bob Knox, Calvin Pierce, Todd Erwin, Winfred Thompson, Harry Sanford

Manager - Hal Harris

# Minutes of Monthly Board Meeting Central Bowie County WSC May 6, 2008

Meeting called to order by Bob Knox at 6:45 pm.

# Public Discussion: None

The minutes of the April 1, 2008 monthly meeting were read and approved as amended. 5/0/0

Secretary/Treasurer: Treasurer's report for April was reviewed and approved. 5/0/0

**General Manager's Discussion:** General Manager discussed revenues, unaccounted for water, and operations/ maintenance activities. UAW was 26.38% for March. Ratio of bought water vs. sold water was 71.23%. Total number of active connections through March was 2498, up by 1. A table with 4 different RVS replacement solutions and associated cost was presented. There was much discussion. The possibility of a locally developed solution will be explored before the selection process proceeds.

## **Old Business:**

<u>CCN Amendment</u>: GM reported that we are withdrawing our request for a public hearing and presented a draft agreement with the City of New Boston. Mike Brock is to revise agreement if necessary based on discussions in Austin on May 13<sup>th</sup>, 2008.

<u>Phase Ia Capital Improvements and TWDB Financing</u>: Attorney still pursuing title insurance and parity loan agreement.

<u>PhaseIb/II Rural Development</u>: KSA Engineers has delivered the revised Preliminary Engineering Report and Contract for Engineering Services to RD. A draft wholesale water purchase contract which extends through the life of the loan is needed.

Consider and take action on applications for service: No action.

Cost of Service Appeal: No change.

Report from GM evaluation criteria committee: Did not meet.

<u>Report from Investment Committee:</u> Motion was made and seconded to appoint Calvin Pierce as the Pledged Securities Officer. The Officer is tasked to monitor pledged securities and release pledged securities upon request when necessary or appropriate. Motion carried. 5/0/0

#### New Business:

Budget Realignment: No action

<u>Consider Patricia Hawley Letter</u>: A letter from Patricia Hawley regarding late charges and postmarks was presented. The matter was discussed. No adjustments will be made, no changes to policies or tariff. <u>Consider disconnection policy and endangering livestock</u>: Matter was discussed. Bob Knox to contact Pilgrim's Pride. No changes to policies or tariff.

Non-agenda Items: None

Executive Session: None

Meeting was adjourned at 8:35 pm.

**Members Present:** Bob Knox, Calvin Pierce, Todd Erwin, Winfred Thompson, Tom Coleman *Manager - Hal Harris* 

## Minutes of Monthly Board Meeting Central Bowie County WSC June 3, 2008

Meeting was called to order by Bob Knox at 6:47 pm.

**Public Discussion:** Larrice Dunn requested a variance on cost of service for 75 Westwood due to conflicting information provided by the CBCWSC office.

The minutes of the May 6, 2008 monthly meeting were read and approved as amended. 8/0/0

Secretary/Treasurer: Treasurer's report for May was reviewed and approved. 8/0/0

**General Manager's Discussion:** General Manager discussed customer complaints, revenues, unaccounted for water, and operations/ maintenance activities. UAW was 7.67% for March. Ratio of bought water vs. sold water was 73.64%. Total number of active connections through March was 2499, up by 1. No local software developer has contacted CBCWSC about RVS replacement. Some lower cost alternatives have been explored, but none meet our requirements.

## **Old Business:**

<u>CCN Amendment</u>: <u>GM reported that the City of New Boston is re-working their application materials based on discussions with TCEQ in Austin on May 13<sup>th</sup>. Adoption of agreement between CBCWSC and City will occur after the TCEQ has reviewed the City's changes.</u>

<u>Phase Ia Capital Improvements and TWDB Financing</u>: Parity loan agreement with RD is ready for CBCWSC to sign. Title insurance is in the works.

<u>PhaseIb/II Rural Development</u>: The recent lawsuit dismissal and agreement to form a Utility District may complicate the process of acquiring a draft wholesale water purchase contract which extends through the life of the loan. Wholesale water purchase contracts will be with the new agency, not TWU.

<u>Consider and take action on applications for service:</u> Motion was made, seconded, and carried to approve variance request and provide service to 75 Westwood for \$500.00. A variance/interpretation request was received by Tommie Lynch regarding cost of service for 4284 US 67, Simms. The previous owner denied easement on the property and the cost of moving the waterline off the right-of-way was included in the cost estimate for non-standard service. Request is that the additional cost be removed. No variance was granted. Cost of Service Appeal: No change.

Report from GM evaluation criteria committee: Did not meet.

Report from Investment Committee: Did not meet.

#### **New Business:**

Budget Realignment: No action

Non-agenda Items: None

Executive Session: None

Meeting was adjourned at 8:30 pm.

#### **Members Present:**

Bob Knox, Jack Braley, Calvin Pierce, Todd Erwin, Al LeConey, Tom Coleman, Bo Barron, Harry Sanford Manager - Hal Harris Guest – Larry Reid, Larrice Dunn

# Minutes of Monthly Board Meeting Central Bowie County WSC July 1, 2008

Meeting was called to order by Bob Knox at 6:45 pm.

Public Discussion: Tommie Lynch requested a variance on cost of service for US 67.

The minutes of the June 3, 2008 monthly meeting were read and approved. 5/0/0

Secretary/Treasurer: Treasurer's report for June was reviewed and approved. 5/0/0

**General Manager's Discussion:** General Manager discussed revenues, unaccounted for water, and operations/ maintenance activities. UAW was 8.68% for March. Ratio of bought water vs. sold water was 76.09%. Total number of active connections through March was 2504, up by 5. Sammy Hamilton, Jr.'s relationship with CBCWSC has ended.

## **Old Business:**

CCN Amendment: No action.

Phase Ia Capital Improvements and TWDB Financing: No action.

<u>PhaseIb/II Rural Development</u>: Changes required by USDA RD to the Engineering Contract involving mileage re-imbursement and Percentage of Construction Cost Payment Method Table and references were discussed. Motion was made, seconded and carried to adopt changes. 4/0/1

<u>Consider and take action on applications for service:</u> Motion was made, seconded, and carried to approve variance request and provide service to 4284 US 67W for \$2,532.50 plus \$25.00. 4/0/1

Cost of Service Appeal: No change.

<u>Report from GM evaluation criteria committee:</u> Did not meet.

<u>Report from Investment Committee:</u> Did not meet.

<u>RConsider and take action on RVS Replacement:</u> No local software developer has contacted CBCWSC about RVS replacement.

#### **New Business:**

<u>Budget Realignment</u>: GM reported that \$260.00 re-allocated from unscheduled maintenance to 2004 Chevy due to heater door repair.

Consider and Take Action on 2008 Financial Audit: Motion was made, seconded, and approved to enter contract with Arnold, Walker, and Arnold. 5/0/0

Non-agenda Items: None

Executive Session: None

Meeting was adjourned at 9:00 pm.

# **Members Present:**

Bob Knox, Jack Braley, Calvin Pierce, Tom Coleman, Winfred Thompson Manager - Hal Harris Guest – Tommie and Gene Lynch

# Minutes of Monthly Board Meeting Central Bowie County WSC August 5, 2008

Meeting was called to order by Bob Knox at 6:50 pm.

**Public Discussion:** Linda Purifoy was not present. Dry Taps and Capital Improvement Fees were discussed. No changes were made to existing policies.

The minutes of the July 1, 2008 monthly meeting were read and approved. 7/0/0

Secretary/Treasurer: Treasurer's report for July was reviewed and approved. 7/0/0

**General Manager's Discussion:** General Manager discussed revenues, unaccounted for water, operations/ maintenance activities, customer complaints, and delinquent accounts. UAW was 12.31% for June. Ratio of bought water vs. sold water was 77.11%. Total number of active connections through June was 2504. TCEQ inspector was here. Final report has not yet been delivered but the following were noted during the exit interview: Missing 2 reports on tank inspections, all engineering schematics need to be found, vegetation on fences, fences short, ducks been going under fences, etc, some wire not in conduit, and chlorine residuals were low in two locations.

#### **Old Business:**

CCN Amendment: No action.

<u>Phase Ia Capital Improvements and TWDB Financing</u>: Parity loan agreement is at USDA-RD State Office. We had to provide forecasted financials through the term of the loan.

PhaseIb/II Rural Development: No action

<u>Consider and take action on applications for service:</u> Mike Culpepper's location on 4235/4246 was discussed. No action was taken.

<u>Cost of Service Appeal:</u> No change.

Report from GM evaluation criteria committee: Did not meet.

Report from Investment Committee: Did not meet.

<u>Consider and take action on RVS Replacement:</u> No local software developer has contacted CBCWSC about RVS replacement. AVR has offered a lease proposal. Harris representative is willing to come to a meeting. <u>Consider and Take Action on SCADA Replacement</u>: The HMI portion has experienced a malfunction, causing multiple low water and overflow events resulting in the loss of approximately 500,000 gallons at a cost of over \$700.00. It is now functioning, though not optimally. The General Manager and Operators are not confident in the system. The HMI portion of the system must replaced/modified as soon as possible. Other changes in the control architecture may also be warranted. The General Manager will assemble details and cost estimates.

#### **New Business:**

<u>Budget Realignment</u>: \$300.00 re-allocated from unscheduled maintenance to Trailer-2 due to tires. <u>Consider and Take Action on Resolution 080508</u>: Motion was made, seconded, and approved to adopt Resolution 080508. 7/0/0

<u>Consider and Take Action on Tariff Updates</u>: Proposed changes distributed to Directors for review. To be discussed at next meeting.

Non-agenda Items: None

Executive Session: None

Meeting was adjourned at 8:30 pm.

**Members Present:** Bob Knox, Jack Braley, Calvin Pierce, Tom Coleman, Winfred Thompson, Harry Sanford, Todd Erwin *Manager - Hal Harris* 

# Minutes of Monthly Board Meeting Central Bowie County WSC September 9, 2008

Meeting was called to order by Bob Knox at 6:45 pm.

# **Public Discussion:**

The minutes of the August 5, 2008 monthly meeting were read and approved. 9/0/0

Secretary/Treasurer: Treasurer's report for August was reviewed and approved. 9/0/0

**General Manager's Discussion:** General Manager discussed revenues, unaccounted for water, operations/ maintenance activities. UAW was 12.86% for July. Ratio of bought water vs. sold water was 77.78%. Total number of active connections through July was 2506. Some tank repairs were made.

## **Old Business:**

CCN Amendment: No action.

Phase Ia Capital Improvements and TWDB Financing: No action.

PhaseIb/II Rural Development: No action

<u>Consider and take action on applications for service:</u> Mike Culpepper's location on 4012 was discussed. No action was taken.

Cost of Service Appeal: No change.

Report from GM evaluation criteria committee: Did not meet.

<u>Report from Investment Committee:</u> Motion was made by Mr. Coleman to apply \$260,000.00 to RD loan for debt reduction from maturing CD 11257257 and the General Fund. Seconded. Carried. 9/0/0 <u>Consider and take action on RVS Replacement:</u> Based on General Manager recommendation, motion was made by Winfred Thompson to select Harris SB as RVS replacement. Seconded. Carried. 9/0/0 <u>Consider and Take Action on SCADA Replacement</u>: Tabled to next meeting.

#### **New Business:**

Budget Realignment: No action.

<u>Consider and Take Action on Resolution 090908b</u>: Motion was made, seconded, and approved to adopt Resolution 090908b. 9/0/0

Consider and Take Action on Tariff Updates: Tabled to next meeting.

Non-agenda Items: None

Executive Session: None

Meeting was adjourned at 9:22 pm.

# **Members Present:**

Bob Knox, Jack Braley, Calvin Pierce, Tom Coleman, Winfred Thompson, Harry Sanford, Todd Erwin, Al Leconey, Bo Barron *Manager - Hal Harris* 

# Minutes of Monthly Board Meeting Central Bowie County WSC October 7, 2008

Meeting was called to order by Bob Knox at 6:45 pm.

**Public Discussion:** Diane Thompson explained the situation surrounding two residences located on her property along CR 4008, the occupants, and related health and financial issues. She requested that the board consider this as a hardship case and issue a variance for her service agreement violation.

The minutes of the September 9, 2008 monthly meeting were read and approved. 6/0/0

Secretary/Treasurer: Treasurer's report for September was reviewed and approved. 6/0/0

**General Manager's Discussion:** General Manager discussed revenues, unaccounted for water, operations/ maintenance activities. UAW was 14.2% for August. Ratio of bought water vs. sold water was 78.18%. Total number of active connections through July was 2506. Some tank repairs were made. A lawnmower was purchased. Windstream charges for alleged damages on CR 3011 were discussed. A summary of TCEQ alleged violations as a result of the investigation in July was presented.

## **Old Business:**

CCN Amendment: No action.

<u>Phase Ia Capital Improvements and TWDB Financing</u>: GM reported that USDA-RD State Office has signed the parity loan agreement.

PhaseIb/II Rural Development: No action

<u>Consider and take action on applications for service:</u> Motion was made, seconded, to approve a variance allowing the current configuration to remain unchanged for Diane Thompson due to hardship with the following stipulations: 1. The variance is valid only for the current occupants. If any other person(s) ever reside(s) in the second trailer in the absence of the current occupants, a new meter must be installed at rates and costs in effect at the time. 2. There is an assumption that the current occupants' conditions are not expected to improve significantly over time. If either occupant's condition improves to the point that they become self-sufficient and employable, the situation must be re-evaluated. 3. The membership in the corporation at this location associated with account #380 is non-transferable as long as the variance is in effect. Motion carried. 4/1/1

Flanery property on CR 4234 was discussed. Individuals requesting membership/meters are qualified if proof of ownership is provided and they are willing to pay all cost required to extend waterline if required. Otherwise, Mr. Flanery must provide a plat of the property and comply with sub-division policy.

Cost of Service Appeal: No change.

<u>Report from Investment Committee:</u> Motion was made by Mr. Coleman to allow Secretary/Treasurer to use any bank to buy CDs at best competitive rate. Seconded. Carried. 6/0/0

<u>Consider and Take Action on SCADA Replacement</u>: Larry Brown of Trac-n-Trol presented a lease purchase proposal to replace existing SCADA equipment. Tabled to next meeting.

<u>Consider and Take Action on Resolution 090908a Tariff Updates</u>: Discussed. Mr. Coleman recommended some changes. Tabled to next meeting.

# **New Business:**

<u>Budget Realignment</u>: Motion was made seconded and carried to approve realignments recommended by General Manager as follows: Added \$101,744.30 transferred in and \$96,000 transferred out: reallocate \$100,000 from TWDB Loan, \$10,000 from 4007 move off ROW, and \$30,000 from 4003 Upgrade to RD-Debt Reduction; and change Cap Imp Res figure to what is required to balance the budget(estimated at \$78,690.19).

<u>Consider and Take Action on Resolution 100708 Identity Theft Program</u>: Motion was made, seconded, and approved to adopt Resolution 100708. 6/0/0

Non-agenda Items: It was noted that it is time to begin working on the 2009 budget.

Executive Session: None

Meeting was adjourned at 9:10 pm.

#### **Members Present:**

Bob Knox, Jack Braley, Calvin Pierce, Tom Coleman, Winfred Thompson, Todd Erwin Manager - Hal Harris



# Minutes of Monthly Board Meeting Central Bowie County WSC November 4, 2008

Meeting was called to order by Jack Braley at 6:45 pm.

**Public Discussion:** Rebecca Martinez(member) and Juanita Swain(tenant) spoke to the board about account 875 on FM 1840. The readings provided by current tenant did not include all digits - a leading 4 was left off. This was corrected in October revealing 400,000 gallons of unpaid useage. Neither member nor current tenant believes that the water was used/leaked since November of 2007 when the Swains began occupying the premises. Member does not believe that the useage was on the meter prior to tenant's occupancy as the account was vacant since March of 2005. More information will be gathered and matter will be addressed at next meeting.

The minutes of the October 7, 2008 monthly meeting were read and approved. 7/0/0

Secretary/Treasurer: Treasurer's report for October was reviewed and approved. 7/0/0

**General Manager's Discussion:** General Manager discussed revenues, unaccounted for water, customer complaints, and operations/maintenance activities. UAW was -2.18% for September. Ratio of bought water vs. sold water was 73.47%. Total number of active connections through September was 2506.

## Old Business:

CCN Amendment: No action.

<u>Phase Ia Capital Improvements and TWDB Financing</u>: GM reported that release of lien has still not been provided.

<u>PhaseIb/II Rural Development</u>: Motion was made, seconded and carried to select Kyle Davis of Langdon ☆ Davis Attorneys at Law as attorney for USDA-RD project. 6/0/1

Consider and take action on applications for service: No action.

Cost of Service Appeal: No change.

<u>Report from Investment Committee:</u> An account has been opened with Edward Jones. 7/0/0 <u>Consider and Take Action on SCADA Replacement</u>: Discussed. Referred to Budget Committee. <u>Consider and Take Action on Resolution 090908a Tariff Updates</u>: Discussed. Motion was made, seconded and carried to adopt tariff as amended.

#### **New Business:**

<u>Budget Realignment</u>: Motion was made seconded and carried to approve realignments recommended by General Manager as per Exhibit A. 7/0/0

#### Non-agenda Items: None

Executive Session: None

Meeting was adjourned at 9:35 pm.

#### **Members Present:**

Jack Braley, Calvin Pierce, Tom Coleman, Winfred Thompson, Todd Erwin, Harry Sanford, Al LeConey Manager - Hal Harris

# Minutes of Monthly Board Meeting Central Bowie County WSC December 2, 2008

Meeting was called to order by Bob Knox at 7 pm.

# Public Discussion: None

The minutes of the November 4, 2008 monthly meeting were read and approved. 5/0/0

Secretary/Treasurer: Treasurer's report for November was reviewed and approved. 5/0/0

**General Manager's Discussion:** General Manager discussed revenues, unaccounted for water, and operations/maintenance activities. UAW was 4.89% for October. UAW YTD is 14.31%. Ratio of bought water vs. sold water was 81.01%. Total number of active connections through October was 2509.

#### **Old Business:**

CCN Amendment: No action.

<u>Phase Ia Capital Improvements and TWDB Financing</u>: GM reported that lien release documentation has been produced but has not yet been recorded. An extension for the loan commitment which was good through December was requested.

PhaseIb/II Rural Development: No action.

Consider and take action on applications for service: No action.

Cost of Service Appeal: No change.

<u>Report from Investment Committee:</u> No action.

<u>Report from Budget Committee</u>: A motion was made by Mr. Sanford to adopt the 2009 Budget as presented by the committee. Seconded by Mr. Pierce. Motion failed, 2/3/0. A motion was made by Mr. Coleman to adopt 2009 Budget with the exception of the salary portion which will be re-addressed at the January meeting. Seconded by Jack Braley. Motion carried. 2/0/3. A recommendation from Budget Committee on SCADA Replacement was not yet available.

<u>Consider and Take Action on Martinez/Swain</u>: There was much discussion. No change in policy or implementation. It was agreed that the one time leak discount applies to Martinez, and when the Swains own the property outright and the membership is transferred, the Swains will be able to take a one time leak discount if necessary.

#### **New Business:**

<u>Budget Realignment</u>: Motion was made seconded and carried to re-allocated \$490.00 from unscheduled maintenance to the 2004 1 Ton for 4 tires.

Non-agenda Items: Some discussion occurred regarding 1" meters and residential irrigation.

Executive Session: None

Meeting was adjourned at 8:50 pm.

Members Present: Bob Knox, Jack Braley, Calvin Pierce, Tom Coleman, Harry Sanford Manager - Hal Harris

## Minutes of Annual Meeting Central Bowie County WSC March 20, 2008

#### Meeting called to order at 7:00 pm

Invocation was given by Calvin Pierce

Nineteen (19) members were present at the meeting. Two hundred, forty-one (241) proxies/ballots were executed, therefore a quorum was present.

The minutes of the March 15, 2007 annual meeting were read and approved.

Motion was made to approve minutes as read. Motion was seconded and carried.

Nominees for director positions were announced.

The ballot box was closed and Winfred Thompson, Connie Barron, and Roy Meadows were appointed to the Teller Committee.

There was no guest speaker.

General Manager discussed 2007 income and expenses, 2008 budget, and capital improvements. Corporation net worth on 1 Jan 07 was \$1,882,030.00, up \$196,248.00 from 2006. The Corporation is seeking \$2.2 million in funding from the TWDB and \$6 million from USDA RD.

Sarah Chesser asked if the corporation had plans to extend the water line west on FM 561. GM replied that there are no plans to do so at this time.

The Teller Committee reported the voting results as follows:

Directors elected were: Robert Knox (159 votes), Todd Erwin(156 votes), and Al LeConey(126 votes).

Mart Hartline received 63 votes and Sarah Chesser received 73 votes.

Door prizes were awarded.

Meeting was adjourned at 7:33 pm.