

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
January 10, 2023

Meeting was called to order at 6:00 pm by President Harrell Hignight.

**Public Discussion:** None

**Approve Minutes:** A motion was made by Mr. Coleman to approve the minutes of the December 6, 2022 regular meeting. Seconded by Mr. McKay. Motion carried. 8/0/0.

**Secretary/Treasurer:** Income and expenses were discussed. Motion by Mr. Coleman to approve Secretary/Treasurer's report for November. Seconded by Mr. Shelton. Motion carried. 8/0/0

**General Manager's Discussion:** General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality.

**Old Business:**

Consider and take action on Capital Improvements to include status/progress of existing projects, proposed projects, and any conceptional proposed projects for the future:

- a. *Hayter 065004 CBCWSC 98 Pump & Rock Creek Pump Stations (Disinfection System Improvements):* No action.
- b. *Hayter 065006 CBCWSC TxDOT Utility Relocation:* No action
- c. *AMI water meter conversion:*
  - i. **Current issues and strategies:** Representatives from Performance Services and Master Meter discussed current issues and strategies with the Directors. Mr. May noted that some of the lid/meter box installations did not meet standards and asked for those issues to be addressed in addition to the other areas of concern. There have been, and there continues to be, a number of issues which have caused an unexpected, substantial increase in time and effort expended by CBCWSC employees on resolving issues, coordinating with contractors, and gathering/forwarding information. Additional fuel costs can also be attributed to certain issues. Much discussion centered around the fact that the installation was scheduled to begin/end sooner than it did. Due to the delay, CBCWSC did not realize a substantial increase in revenues through the peak demand summer months. The initial contract and financing documents were structured around an earlier start and better performing meters/antennas. The agreement did not include any loan payments for the first year to allow CBCWSC to accumulate the additional revenue over the period so that the first loan payment in May of 2023 would not be a burden. Performance Services outlined some details and options resulting from discussions on this subject with the financing institution and Master Meter. A motion was made by Mr. May that actions be taken to postpone any loan payments until the following criteria is met: Twelve months after the reception quality is greater than or equal to 98% for two consecutive months. Motion was seconded by Mr. McKay. Motion carried. 8/0/0
- d. *Hayter 065008 EPP:* No action

Consider and take action on vacant licensed operator position (full and part time), current operators in training, special incentives, and other related matters: No action.

Consider and take action on CCN amendment: No action.

Consider and take action on old office building: No action.

Consider and take action on purchase of new workstations: No action

Consider and take action on 2023 Budget: Budget Committee will meet Tuesday, January 17<sup>th</sup>, 2023 at the office.

Consider and take action on sale of real property for the US 82 Improvement Project: The offer and supporting materials were presented by GM. It was generally agreed to reject the offer. A counteroffer will be made at a later date.

Consider and take action on TWU wholesale water purchase contract amendment. Motion by Harrell Hignight to approve amendment. Seconded by Mr. Clack. Motion carried. 8/0/0

### **New Business**

Consider and take action on account 403, leak discount. There was much discussion. It was generally agreed that all leaks must be fixed before a leak discount can be applied to the account.

Consider and take action on Tariff, Customer History Report Fee: A motion was made by Mr. May to amend Tariff by adding a Customer History Report Fee. The minimum charge will be \$35.00 and include up to one hour of research. Additional time will be billed at \$20/hr. Any copies will be \$2.00 each. Seconded. Motion carried. 8/0/0

Consider and take action on leak discount: No action

### **Non-agenda Items:**

Meeting was adjourned at 8:15 pm

**Members and Guests Present:** See sign-in sheets

