

Minutes of Monthly Board Meeting
Central Bowie County WSC
January 7, 2020

Meeting was called to order by President Harrell Hignight at 6:10 pm.

Public Discussion: Mr. Lorimer asked some questions about the AMI meters.

Approve Minutes: The minutes of the December 3, 2019 meeting were read. A motion was made by Mr. Shelton to approve minutes. Seconded by Mr. McKay. Motion carried. 7/0/0

Secretary/Treasurer: Treasurer's report for December was reviewed. A motion was made by Mr. Epperson to approve report. Seconded by Mr. Hignight. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. It was agreed that CBCWSC will pay for dead tree removal on Carter property.

Old Business:

Consider and take action on Disinfection System Improvements: General Manager reported that some progress was made in December. No action.

Consider and take action on RWRD Wholesale Water Purchase Contract: Some discussion occurred regarding minimum water quality standards of the water delivered. No action.

Consider and take action on Daniel complaint at Dekalb pump station: No action

Consider and take action on RCEST drain line: No action.

Consider and take action on Resolution 01072020 amending tariff relating to leak discount: A motion was made, seconded, and carried to adopt Resolution 12032019. 7/0/0

New Business:

Consider and take action on GNSS Tracking system for vehicles: There was much discussion. General Manager directed to draft policy for review at next meeting.

Consider and take action on Major Equipment/Capital Improvements Budget: It was generally agreed that individual items/projects will be considered by the entire board as the need arises. Some discussion occurred relating to water line replacement on TX Hwy 98, between FM 1840 and CR 4011. General Manager will get some bids.

Consider and take action on on-line payment options: A motion was made, seconded, and carried to execute agreement with NextBillPay. 7/0/0

Executive Session: None

Non-agenda Items: None

Meeting was adjourned at 7:43 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
February 4, 2020

Meeting was called to order by President Harrell Hignight at 6:12 pm.

Public Discussion: None

Approve Minutes: The minutes of the January 7, 2020 meeting were read. A motion was made by Mr. McKay to approve minutes. Seconded. Motion carried. 7/0/0

Secretary/Treasurer: Treasurer's report for January was reviewed. A motion was made by Mr. Minter to approve report. Seconded by Mr. May. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. It was generally agreed that sealed bids would be taken for Hwy 98 WL improvements project.

Old Business:

Consider and take action on Disinfection System Improvements: General Manager reported that some progress was made in January. No action.

Consider and take action on RWRD Wholesale Water Purchase Contract: Some discussion occurred regarding the availability of water for RWRD to sell. There was also some discussion regarding any requirement to create a restricted funds account for money collected that is to be paid to RWRD.

Consider and take action on Daniel complaint at Dekalb pump station: General Manager reported that TXDOT will not give us permission to discharge water in or near any of the culverts on US 82. Bowie County will not give us permission to place any piping and/or appurtenances in their Right of Way. It was generally agreed to have engineer proceed with design of a redundant fill valve.

Consider and take action on RCEST drain line: No action.

Consider and take action on GNSS Tracking system for vehicles: Draft policy was presented by General Manager. It was generally agreed that the policy should include a requirement for drivers to make adequate logbook entries such that it is clear as to who is the driver of a corporation vehicle at all times. A motion was made by Mr. May to accept policy as amended. Seconded by Mr. McKay. Motion carried. 7/0/0 A motion was made by Mr. McKay to purchase a system from Procom. Seconded by Mr. May. Motion carried. 7/0/0

New Business:

Consider and take action on Major Equipment/Capital Improvements Budget: Potential projects were discussed. Funds were authorized for GNSS Tracking Project.

Consider and take action on Resolution 02042020a canceling 2020 elections (if required): General Manager reported that no other applications were turned in except for those of the incumbents. A motion was made by Mr. Coleman to adopt Resolution 02042020a. Seconded by Mr. May. Motion carried. 7/0/0

Consider and take action on TCEQ alleged violations resulting from inspection: General Manager discussed preliminary alleged violations. Matter will be further discussed when official report is delivered.

Consider and take action on Resolution 02042020b adopting Drought Contingency Plan, dated 1/30/2020: Motion was made by Mr. McKay to adopt Resolution 02042020b. Seconded by Mr. May. Motion carried.

Executive Session: None

Non-agenda Items: None

Meeting was adjourned at 7:30 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
March 3, 2020

Meeting was called to order by President Harrell Hignight at 6:00 pm.

Public Discussion: Ronnie Slodovnik discussed his account and an instance of high usage. He believes meter might be defective. Steve Brookman discussed his recent purchase of property and previous owner's responsibility to pay for water used before Mr. Brookman purchased property.

Approve Minutes: The minutes of the February 4th, 2020 meeting were read. A motion was made by Mr. Epperson to approve minutes. Seconded by Mr. McKay. Motion carried. 7/0/0

Secretary/Treasurer: No action

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. There was some discussion about Simms VFD and Fire Hydrants. There was some discussion about any future development near I-30 and US 82.

Old Business:

Consider and take action on Disinfection System Improvements: No action.

Consider and take action on RWRD Wholesale Water Purchase Contract: Some discussion occurred regarding the status of RWRD application with TWDB.

Consider and take action on Daniel complaint at Dekalb pump station: Some discussion about a berm around the site. Responses from Bowie County and TXDOT regarding piping and discharge point.

Consider and take action on RCEST drain line: No action.

Consider and take action on TCEQ alleged violations resulting from inspection: General Manager discussed alleged violations, corrective actions, and associated costs. There was some discussion about looping dead-end mains

New Business:

Consider and take action on Major Equipment/Capital Improvements Budget: No action

Consider and take action on Variance Request, Brookman(formerly Hawkins) account 2533, high usage: Previous owner had been turning in zero use for about 4 years, but paying \$25.00/month. First reading by new owner showed considerable water usage. The usage would not have exceeded the total gallons had the previous owner been turning in 2,000 gal/month. Therefore, variance was granted, and calculated amount owed for water will be waived.

Consider and take action on account 1586, Purifoy, high usage: General Manager discussed member's high usage and denial that there was a leak or that the water went thru the meter. Member believes meter is at fault and refuses to pay amount owed based on meter reading. Meter will be replaced and extensively tested before any other action is taken.

Consider and take action on Variance Request, Fillin Station/Backwoods BBQ, 259S, CCN: No variance granted. IAW CBCWSCBODP 10-1, service will not be provided to property located outside the CCN and not within 200ft of existing any facilities. If applicant wants a cost estimate for planning purposes only, applicant must arrange to have a contractor provide one.

Consider and take action on account 1176, Hall(now Proctor), transfer: It was generally agreed that IAW Bylaws, Tariff, and Texas Water Code, that if the owner will not transfer membership and never intended to do so as a part of the subdivision of land, that the membership remains with existing member. However, member must pay cost to move meter onto property to which service is provided. The new owner of a part of the subdivided property must abide by rules and rates in current Tariff for new membership if they want service to their portion of the subdivided property.

Consider and take action on Variance Request, account 1522, Sladovnik, high usage: Meter was on dry tap for about two years and then became active. First reading after becoming active revealed high use. Variance was granted since dry tap fee had been paid for 2 years and calculated amount due for water usage will be waived.

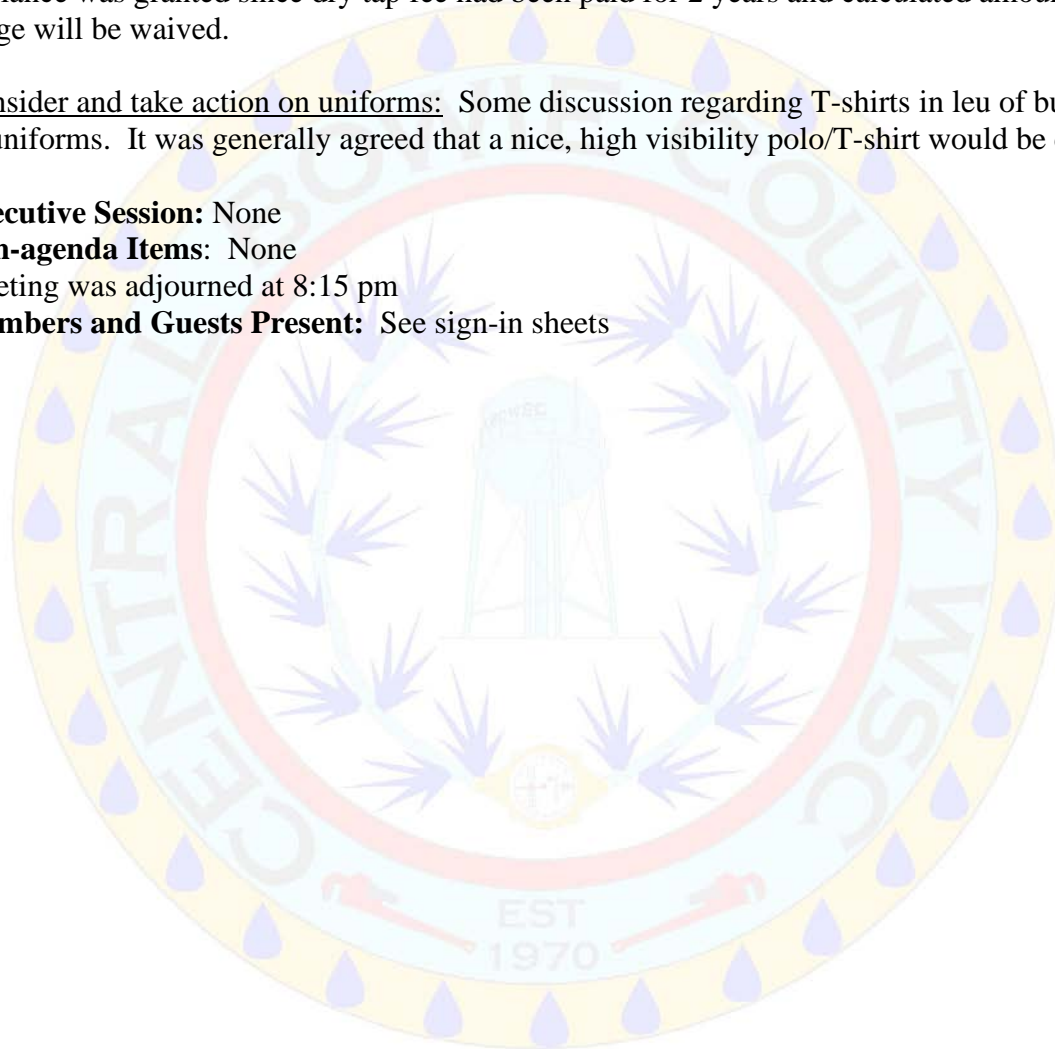
Consider and take action on uniforms: Some discussion regarding T-shirts in leu of button-down shirts as uniforms. It was generally agreed that a nice, high visibility polo/T-shirt would be considered.

Executive Session: None

Non-agenda Items: None

Meeting was adjourned at 8:15 pm

Members and Guests Present: See sign-in sheets



Minutes of Monthly Board Meeting
Central Bowie County WSC
April 7, 2020

Meeting was cancelled due to COVID-19 and Governor's orders.



Minutes of Monthly Board Meeting
Central Bowie County WSC
May 5, 2020

Meeting was called to order by President Harrell Hignight at 7:00 pm.

Public Discussion: Mr. Coleman indicated that he had been asked about providing service to interested parties along CR 4239. General Manager has previously worked up an estimate for Danny Goodwin, but the project did not move forward. More details will be discussed at the next meeting.

Approve Minutes: The minutes of the March 3, 2020 meeting were read. A motion was made by Mr. Coleman to approve minutes. Seconded by Mr. May. Motion carried. 5/0/0

Secretary/Treasurer: Treasurer's report for April was reviewed. General Manager noted that the increase in revenue due to the rate increase appears to fall short of what was predicted. A motion was made by Mr. Carlow to approve report. Seconded by Mr. Minter. Motion carried. 5/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, and complaints, including discontent among some members over credit card convenience fee. Non-revenue water was high. Suspected leaks, especially in 98 pressure plane. The 2019 Financial Audit is complete, and copies are available for review.

Old Business:

Consider and take action on Disinfection System Improvements: General Manager reported that Hayter Engineering has visited both 98 PS and RC PS and has begun designing disinfection systems.

Consider and take action on RWRD Wholesale Water Purchase Contract: Some discussion occurred. GM reported that in the auditor's opinion, it is not necessary create a restricted funds account for money collected that is to be paid to RWRD.

Consider and take action on Daniel complaint at Dekalb pump station: General Manager reported that Hayter Engineering completed the design of a redundant fill valve, and the plans have been submitted to TCEQ for approval.

Consider and take action on RCEST drain line: No action.

New Business:

Consider and take action on variance, account 2187: Variance to policy requiring copy of recorded deed showing current applicant as title holder of record was granted, provided that applicant can provide sufficient evidence establishing lineage/heirship of property to which service is to be provided.

Consider and take action on Annual Meeting: No date for rescheduled meeting was established.

Consider and take action on Engineering Services Agreement for US Hwy 82 Utility Adjustments: General Manager discussed the project. It was generally agreed to have Hayter Engineering prepare an agreement for review.

Consider and take action on late fees, disconnection fees, and unauthorized balances: No fees will be waived at this time. Members who are negatively affected financially due to the pandemic are encouraged to execute a deferred payment plan as described in the Tariff.

Consider and take action on officers: Due to the COVID-19 pandemic, Mr. Coleman made a motion to waive restrictions of Annual Meeting Procedures and elect officers and make committee appointments at this meeting. Seconded by Mr. Minter. Motion carried. 5/0/0

Mr. Coleman moved that all officer positions and budget committee members remain the same. Seconded by Mr. May. Motion carried. 5/0/0

Harrell Hignight was elected President
James McKay was elected Vice-President
Tom Coleman was elected Secretary/Treasurer

Budget Committee members:

Tom Coleman – Chairman
Harrell Hignight
Jerry May
Grady Epperson

Standing Credentials Committee was appointed as follows:

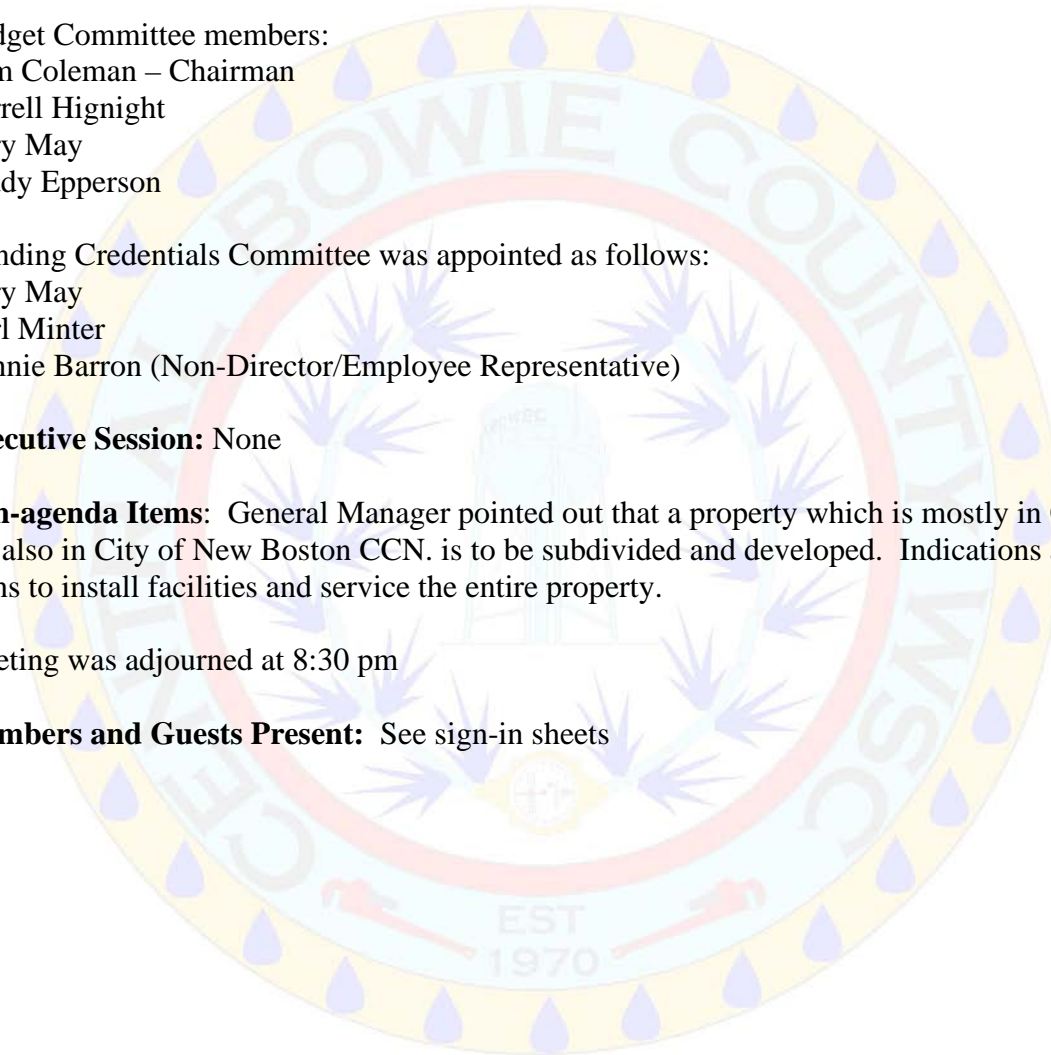
Jerry May
Burl Minter
Connie Barron (Non-Director/Employee Representative)

Executive Session: None

Non-agenda Items: General Manager pointed out that a property which is mostly in CBCWSC CCN, but also in City of New Boston CCN. is to be subdivided and developed. Indications are that the City plans to install facilities and service the entire property.

Meeting was adjourned at 8:30 pm

Members and Guests Present: See sign-in sheets



Minutes of Monthly Board Meeting
Central Bowie County WSC
June 2, 2020

Meeting was called to order by President Harrell Hignight at 7:00 pm.

Public Discussion: Ken and Patti Earnest and Angie Ball were present to discuss their interest in getting the water line extended south along CR 4239 for approximately 1 mile. There are about 10 interested parties.

Approve Minutes: The minutes of the May 5, 2020 meeting were read. A motion was made by Mr. Carlow to approve minutes. Seconded by Mr. May. Motion carried. 7/0/0

Secretary/Treasurer: Treasurer's report for May was reviewed. The increase in revenue from water sales since raising the rates has been less than predicted so far this year by about 10-20%. A motion was made and seconded to approve report. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. Further discussion of predicted water sales shortfall occurred. Mr. Coleman noted that if the non-revenue water was reduced by 10%, it would cover the shortfall. General Manager was also directed to investigate meter replacement pilot/testing programs.

Old Business:

Consider and take action on Disinfection System Improvements: No action.

Consider and take action on RWRD Wholesale Water Purchase Contract: Some discussion occurred. Directors wanted to know the term length of the proposed agreement between RWRD and TWU dealing with water rights management.

Directors were uneasy with contract wording requiring RWRD to deliver water of quality which meets the state minimum. CBCWSC and some of the other RWRD members cannot take water which only meets the state minimum, distribute it throughout their systems, and still have water that meets the state minimums. General agreement was that the water quality standards should be specified in the contract and that the parameters should be better than state minimums. For example, the chlorine residual of the water delivered should be specified as between 2.5 mg/l and 4.0 mg/l.

The contract specifies a delivery rate of 469.4 gal/min. CBCWSC is currently on the brink of enforcement action by TCEQ due to the requirement to provide 0.6 gal/min per connection. Inspectors have indicated that the contract delivery rate should be specified as 1599 GPM, 11/5/2014, 1659 GPM, 11/9/2017, and 1690 GPM, 2/4/2020. Compliance documentation must be submitted to TCEQ by August 18, 2020 or formal enforcement may be initiated. It was generally agreed that the contract delivery rate should be specified as 1800 GPH.

A copy of contract was forwarded to TCEQ for a determination on whether the contract is sufficient to bring CBCWSC back into compliance.

Some typos/re-wording were noted in the draft documents, namely:

1. All instances of Central Bowie Water Supply Corporation be changed to Central Bowie County Water Supply Corporation.
2. WPC – page 19, (f) (1) needs to include reference to President and General Manager as CBCWSC does not have a mayor or City Manager.
3. TWU Amendment – last page, change Chairman to President

It was generally agreed that legislation amending Texas Special District Local Laws Code, Section 9601.051 should be amended to specify that CBCWSC has its own appointed director on the RWRD Board.

General Manager reported that a copy of the draft contract was forwarded to USDA-RD for review. USDA-RD has responded with a letter directing us to mail the following to the USDA office in Temple, Texas: completed form RD-465-1; contract; all exhibits.

Consider and take action on Daniel complaint at Dekalb pump station: No action.

Consider and take action on RCEST drain line: It was confirmed that the property southwest of the tank was purchased by the owner of the property to the south who has previously agreed to grant easement and allow construction of a drain line across his property. General Manager will contact Mr. Feltz and develop a mutually agreeable plan.

Consider and take action on Annual Meeting: Tabled

Consider and take action Engineering Services Agreement for US Hwy 82 utility adjustments: No action

Consider and take action on late fees, disconnection fees, and unauthorized balances: General Manager reported we have sent letters to approximately 10 accounts with balances between \$100 and \$450 that have not paid since February. Some discussion occurred. No action. Tabled until next meeting.

New Business:

Discussion of CR 4239 project: General Manager noted that at the September 10th Regular Meeting of the CBCWSC Board of Directors, extension project was approved IAW Tariff. General Manager previously generated an estimate, for line installation only, not including any meters, for planning purposes only, of \$26,377.01 in December of 2017. Mr. Earnest was instructed to have all interested parties complete Service Request Investigation Forms and Easements and deliver them to the office.

Executive Session: None

Non-agenda Items: None

Meeting was adjourned at 9:18 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
July 7, 2020

Meeting was called to order by President Harrell Hignight at 7:00 pm.

Public Discussion: Ken and Patti Earnest and John Ball were present for any updates on the line extension project along CR 4239.

Approve Minutes: The minutes of the June 2, 2020 meeting were read. A motion was made by Mr. Carlow to approve minutes. Seconded by Mr. McKay. Motion carried. 7/0/0

Secretary/Treasurer: Treasurer's report for June was reviewed. A motion was made by Mr. Minter to approve report. Seconded by Mr. Shelton. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. Further details on balance, testing, ownership, etc. on account #1586 which was first discussed at the March 3, 2020 meeting were revealed. Based on the updated information, it was determined that the balance owed would be noted and previous owner be held accountable vs new owner.

Old Business:

Consider and take action on Disinfection System Improvements: General Manager reported that Engineers are working on it. No action.

Consider and take action on RWRD Wholesale Water Purchase Contract: Some discussion occurred. Mr. Kyle Dooley, RWRD, was present to answer questions and address concerns. He also reported that he is working with TCEQ and TWU on getting an extension on the compliance date for the alleged violation of failure to have a contract delivery rate specified in Wholesale Water Purchase Contract which provides at least 0.6 gpm per connection. He has also discussed with TCEQ the possibility of CBCWSC applying for an Alternative Capacity Rate. He acknowledged CBCWSC's uneasiness with the contract wording requiring RWRD to deliver water of quality which only meets the state minimum and will bring it to the attention of the RWRD Board. The typos/re-wording issues were corrected, and fresh copies of all documents were provided to General Manager. He also noted that any change to make up of the RWRD Board could not be made until the next legislative session.

Consider and take action on Daniel complaint at Dekalb pump station: General Manager reported that the plans have been approved by TCEQ. It was generally agreed to have Hayter Engineering proceed with bid solicitation and construction review process.

Consider and take action on RCEST drain line: General Manager has contacted Mr. Feltz. Further coordination is required.

Consider and take action on Annual Meeting: Tabled

Consider and take action Engineering Services Agreement for US Hwy 82 utility adjustments: General Manager has met with Hayter Engineering. Hayter Engineering has contacted TXDOT.

Consider and take action on late fees, disconnection fees, and unauthorized balances: It was generally agreed to send another letter to members who have not paid since February, have large balances, and have not made arrangements to pay. Otherwise, it is back to business as usual in accordance with the Tariff.

CR 4239 Update: General Manager reported that 6 parties have turned in Service Requests and/or easements.

New Business:

Consider and take action on water used for firefighting, SVFD: Mr. Coleman made a motion to start charging Simms Fire District, ESD#5 for all water used for firefighting, at the standard rates and fees defined by the Tariff. Seconded by Mr. McKay. Motion carried. 7/0/0.

Consider and take action on variance request, cost of service, Michael Garrison: It was generally agreed to barter off \$1,000 of the Equity Buy-In Fee as aid in construction, should Mr. Garrison complete his project and request another membership/meter.

Consider and take action on alternative capacity rate application: Mr. Epperson made a motion to obtain professional services from Hayter Engineering for an application with TCEQ for an Alternative Capacity Rate(ACR). Seconded by Mr. Coleman. Motion carried. 7/0/0

Consider and take action on variance request, property not in CCN, CR 1001: A motion was made by Mr. Epperson to approve variance. Seconded by Mr. Carlow. Motion carried. 7/1/0

Consider and take action on Director position: General Manager reported Mr. Erwin has requested to resign his position as Director. A new Director will be appointed to fulfill Mr. Erwin's unexpired term. Mr. Erwin's term began in 2020 by Resolution 02042020A. Directors will contact potential candidates about willingness to serve.

Consider and take action on variance request, CR 4224, new dead end: Mr. Hignight made a motion to approve variance: Seconded by Mr. Carlow. Motion carried. 7/0/0

Executive Session: None

Non-agenda Items: General Manager reported problems and dissatisfaction with current Payment Processing Vendor and briefly discussed another option. It was generally agreed that a switch could be made if there was no cost to the corporation.

Meeting was adjourned at 9:34 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
August 4, 2020

Meeting was called to order by President Harrell Hignight at 7:00 pm.

Public Discussion: Newt Montgomery, Ben Franks and others(see sign-in sheets) spoke in support of Simms Volunteer Fire Department. Generally, did not want SVFD, ESD#5 to be charged for water used for firefighting. Kyle Dooley, Fred Milton, and Sonja Yates Hubbard discussed the Wholesale Water Purchase Contract.

Approve Minutes: The minutes of the July 7, 2020 meeting were read. A motion was made by Mr. Epperson to approve minutes. Seconded by Mr. Minter. Motion carried. 6/0/0

Secretary/Treasurer: Treasurer's report for July was reviewed. A motion was made and carried to approve report. Motion carried. 6/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. Concerns about lawnmower were noted.

Old Business:

Consider and take action on Disinfection System Improvements: No action

Consider and take action on RWRD Wholesale Water Purchase Contract: Much discussion occurred. There are still concerns relating to cost, water quality parameters, delivery rate, and representation on the Board of Directors of Riverbend Water Resources District. Mr. May made a motion to approve and execute documents. Seconded by Mr. Epperson. Motion carried. 5/1/0

Consider and take action on Daniel complaint at Dekalb pump station: General Manager reported that Hayter Engineering will be sending out invitations to bid soon.

Consider and take action on RCEST drain line: No action

Consider and take action on Annual Meeting: Tabled

Consider and take action Engineering Services Agreement for US Hwy 82 utility adjustments: Mr. May made a motion to approve Engineering Services Agreement with Hayter Engineering. Seconded by Mr. Minter. Motion carried 6/0/0

Consider and take action on late fees, disconnection fees, and unauthorized balances: General manager reported that account #3179 has requested that late fees be removed. There was general agreement that fees would not be removed. No further action.

CR 4239 Update: General Manager reported that it looks like there are 9 Service Requests and/or easements.

Consider and take action on water used for firefighting: A motion was made and seconded to provide water for firefighting free of charge to SVFD, ESD#5 under the terms of a Fire Fill Agreement. Seconded. Motion carried. 6/0/0

Consider and take action on Director position: Motion was made and seconded to appoint Johnny Clack as Director. Motion carried. 6/0/0

New Business:

Consider and take action on variance request, property not in CCN, and set meter on adjacent property, CR 4284: Motion was made and seconded to approve variance to extend service outside of CCN, however, no variance will be granted to install meter on adjacent property. Seconded. Motion carried. 7/0/0

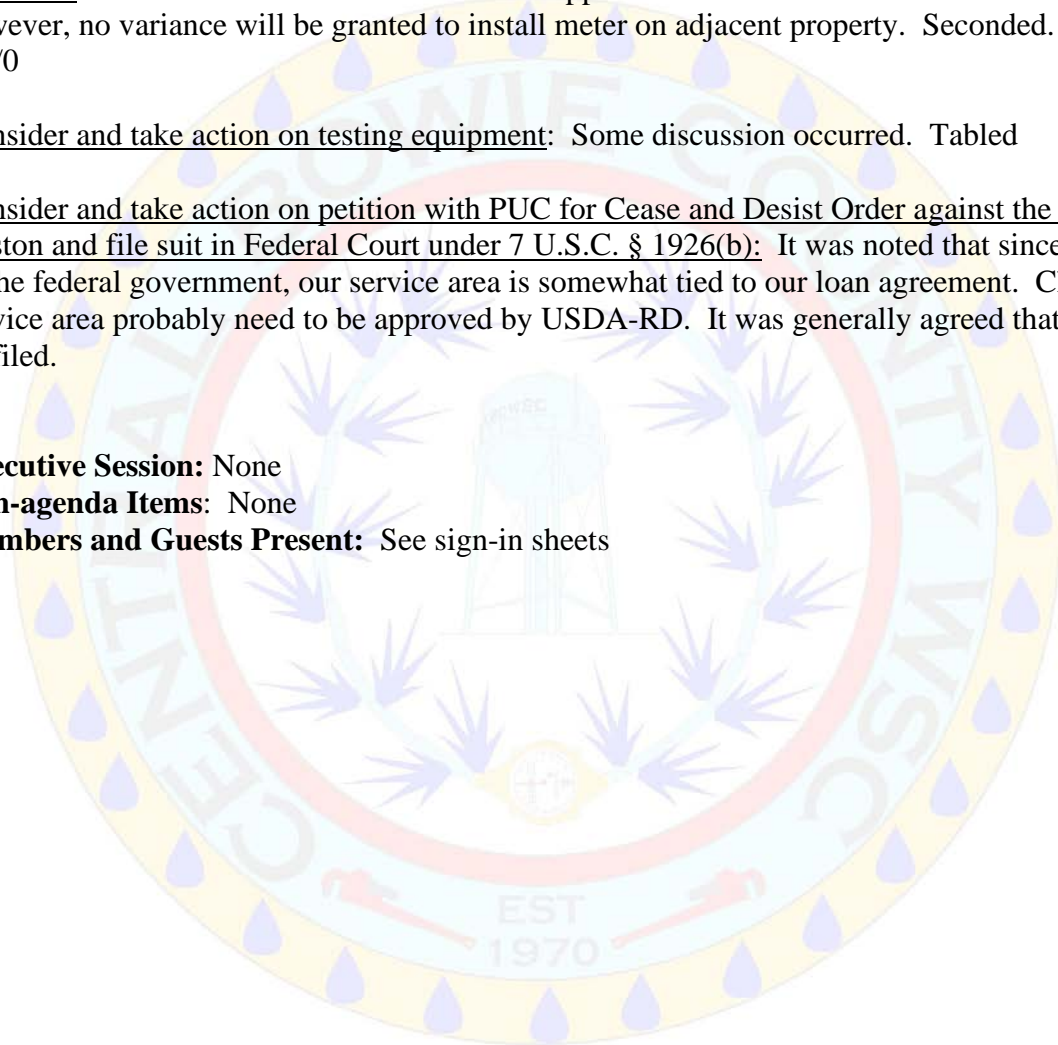
Consider and take action on testing equipment: Some discussion occurred. Tabled

Consider and take action on petition with PUC for Cease and Desist Order against the City of New Boston and file suit in Federal Court under 7 U.S.C. § 1926(b): It was noted that since we are indebted to the federal government, our service area is somewhat tied to our loan agreement. Changes in the service area probably need to be approved by USDA-RD. It was generally agreed that a petition should be filed.

Executive Session: None

Non-agenda Items: None

Members and Guests Present: See sign-in sheets



Minutes of Special Board Meeting
Central Bowie County WSC
August 31, 2020

Meeting was called to order by President Harrell Hignight at 7:05 pm.

Public Discussion: Some general discussion occurred with Mr. Mike Gershon of Lloyd and Gooselink over the telephone. There were some technical difficulties with that connection as well as the teleconference number.

New Business:

Consider and act on engaging legal counsel to handle the Public Utility Commission Docket No. 51160 (cease and desist petition against City of New Boston) and related service area matters. Some discussion occurred. It was noted that we do not have any current legal representation. General Manager summarized the search for legal representation and recommended that CBCWSC engage the services of Mike Gershon, who, if engaged, can be at a September 8th, 2020 meeting.

Executive Session: IAW Texas Government Code Chapter 551.071, Consultations with Attorney, the Board went into Executive Session at 7:20 PM.

Re-convened in Open Session at 7:25 PM

Mr. McKay made a motion to engage legal services of Mike Gershon of Lloyd and Gooselink. Seconded by Mr. May. Motion carried. 9/0/0

Consider and act as necessary on issues associated with Public Utility Commission Docket No. 51160 (cease and desist petition against City of New Boston) and related service area matters. Some discussion occurred. Motion was made by Mr. McKay to grant City of New Boston a 30 day extension on their deadline to file their response to our petition with the Public Utilities Commission. Seconded by Mr. May. Motion carried. 9/0/0

Consider and take action on re-scheduling of September 1st, 2020 Regular Meeting of the Board of Directors to Tuesday, September 8th, 2020. Motion was made by Mr. McKay to re-schedule the meeting. Seconded by Mr. May. Motion carried.

Non-agenda Items: None

Adjourned: 7:30 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
September 8, 2020

Meeting was called to order by President Harrell Hignight at 7:00 pm.

Public Discussion: Fred Melton of Riverbend Water Resources District (RWRD) noted that the City of Dekalb has chosen not to execute a wholesale water purchase contract with RWRD. Therefore, their calculated portion of debt repayment will be distributed among the other members. He also noted that Oak Grove WSC will be joining RWRD. Minimum monthly payments as per wholesale water purchase contract will begin on September 15th

Approve Minutes: The minutes of the August 4, 2020 meeting were read. A motion was made by Mr. Minter to approve minutes. Seconded by Mr. Carlow. Motion carried. 9/0/0 The minutes of the August 31, 2020 meeting were read. A motion was made by Mr. Minter to approve minutes. Seconded by Mr. Epperson. Motion carried. 9/0/0

Secretary/Treasurer: Treasurer's report for August was reviewed. A motion was made by Mr. McKay to approve report. Seconded by Mr. May. Motion carried. 9/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. Concerns about lawnmower and ability to maintain grounds were re-iterated. Motion was made by Mr. McKay to authorize General Manager to finish the mowing season with hired mowers. Seconded by Mr. May. Motion carried. 8/0/1 Mr. Epperson abstained.

Old Business:

Consider and act as necessary on issues associated with Public Utility Commission Docket No. 51160 (cease and desist petition against City of New Boston) and related service area matters:

Executive Session: IAW Texas Government Code Chapter 551.071, Consultations with Attorney, the Board went into Executive Session at 7:37 PM.

Re-convened in Open Session at 8:47 PM

Mr. Hignight made a motion to have four Directors, General Manager, and Mr. Gershon meet with the City of New Boston to work out an agreement which will then be brought back to the entire Board of Directors as a meeting agenda item for final approval. Seconded by Mr. Epperson. During discussion it was agreed that the four directors will be Mr. Hignight, Mr. McKay, Mr. Epperson, and Mr. May. Motion carried. 9/0/0

It was agreed that Hayter Engineering would be involved if necessary. Some Directors also expressed an interest in keeping Lynch and Scott tracts out of any agreements for now.

Consider and take action on Daniel complaint at Dekalb pump station:

- (1) Bid results: General Manager presented the bids tabulation from Hayter Engineering. Apparent low bidder was North Texas Fab at \$43,545.00.

(2) Award Contract: A motion was made by Mr. May to have Mr. Epperson contact Mr. Daniel and attempt to negotiate an alternative solution. Seconded by Mr. Carlow. Motion carried. 9/0/0
Any further action will be decided upon at the next meeting after the negotiations.

Consider and take action on Annual Meeting: Mr. Minter made a motion to conduct the annual meeting at 6:30 pm on October 6, 2020. Seconded by Mr. May. Motion carried 9/0/0

CR 4239 Update: General Manager reported that he and contractor will be looking at the job site, probably this week, and determine a more accurate project cost.

Consider and take action on Fire Fill Agreement with SVFD, ESD#5: No action

Consider and take action on meter testing equipment and testing results: General Manager presented meter test results from tests conducted by Master Meter. No action.

New Business:

Consider and take action on variance request, Andy Butterfield, FM 3098: Mr. Butterfield denied easement in 2012. Pipe was installed in TXDOT ROW. He recently applied for service and the cost to move the line from the ROW onto private property was included in his quote. He wants to negotiate a reduction in cost of service, but it is unclear what he is willing to offer. General Manager was directed to obtain more details. No other action.

Non-agenda Items: General Manager provided an Open Meetings reminder.

Mr. McKay made a motion to adjourn. Seconded by Mr. Carlow. Motion carried. 9/0/0

Adjourned at 10:00 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
October 6, 2020

Meeting was called to order by President Harrell Hignight at 7:00 pm.

Public Discussion: Andy Butterfield discussed his situation and details about his variance request.

Approve Minutes: The minutes of the September 8, 2020 meeting were read. A motion was made by Mr. Coleman to approve minutes. Seconded by Mr. May. Motion carried. 8/0/0

Secretary/Treasurer: Treasurer's report for September was reviewed. Mr. Coleman recommended that as CDs mature, put the money on highest interest USDA-RD loan. A motion was made by Mr. Coleman to approve report. Seconded by Mr. Minter. Motion carried. 8/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality.

Old Business:

Consider and act as necessary on issues associated with Public Utility Commission Docket No. 51160 (cease and desist petition against City of New Boston) and related service area matters:

Motion was made by Mr. Epperson to pursue all tracts, but be willing to give up Tract D. Seconded by Mr. Shelton. Motion carried. 7/1/0. Mr. Coleman Opposed. General Manger directed to establish ballpark figure for any compensation to offer as starting figure during negotiations. Motion was made and seconded to not include tract D in the compensation figure. Motion carried. 6/2/0. Coleman and Carlow opposed. Motion was made by Mr. Carlow to completely remove tract D from the proceedings. Seconded by Mr. Coleman. Motion failed. 2/6/0 It was generally agreed that compensation figure will include: 1. cost of re-configuring water lines so that we have no facilities located on tracts A, B, and C; 2. 5 years of lost revenue on Tracts A,B, & C. It was noted that the City has already agreed to pay the cost of repairs due to damages to facilities which occurred during site prep work for Tigermart. It was generally agreed that all known issues with CCNs be resolved by any agreement and that CCNs be amended to reflect what is agreed upon. Mr. Epperson announced he will not meet with the City of New Boston to work out an agreement. Attempts to appoint replacement to committee were futile.

Consider and take action on Daniel complaint at Dekalb pump station: Tabled

CR 4239 Update: General Manager reported that the cost of extending the line as proposed would cost approximately \$44,013.03. Some possible alternatives were discussed and will be investigated further.

Consider and take action on Fire Fill Agreement with SVFD, ESD#5: No action

Consider and take action on meter testing equipment and testing results: Tabled

Consider and take action on variance request, Andy Butterfield, FM 3098: No variance was granted.

New Business:

Consider and take action on variance request, Justin Harkins, FM 2149W: Variance was granted, to allow reset of former meter at a new location and re-use existing facilities under FM 2149W.

Consider and take action on Tariff, meter sizes, and Equity Buy-In Fees: There was some discussion. No action.

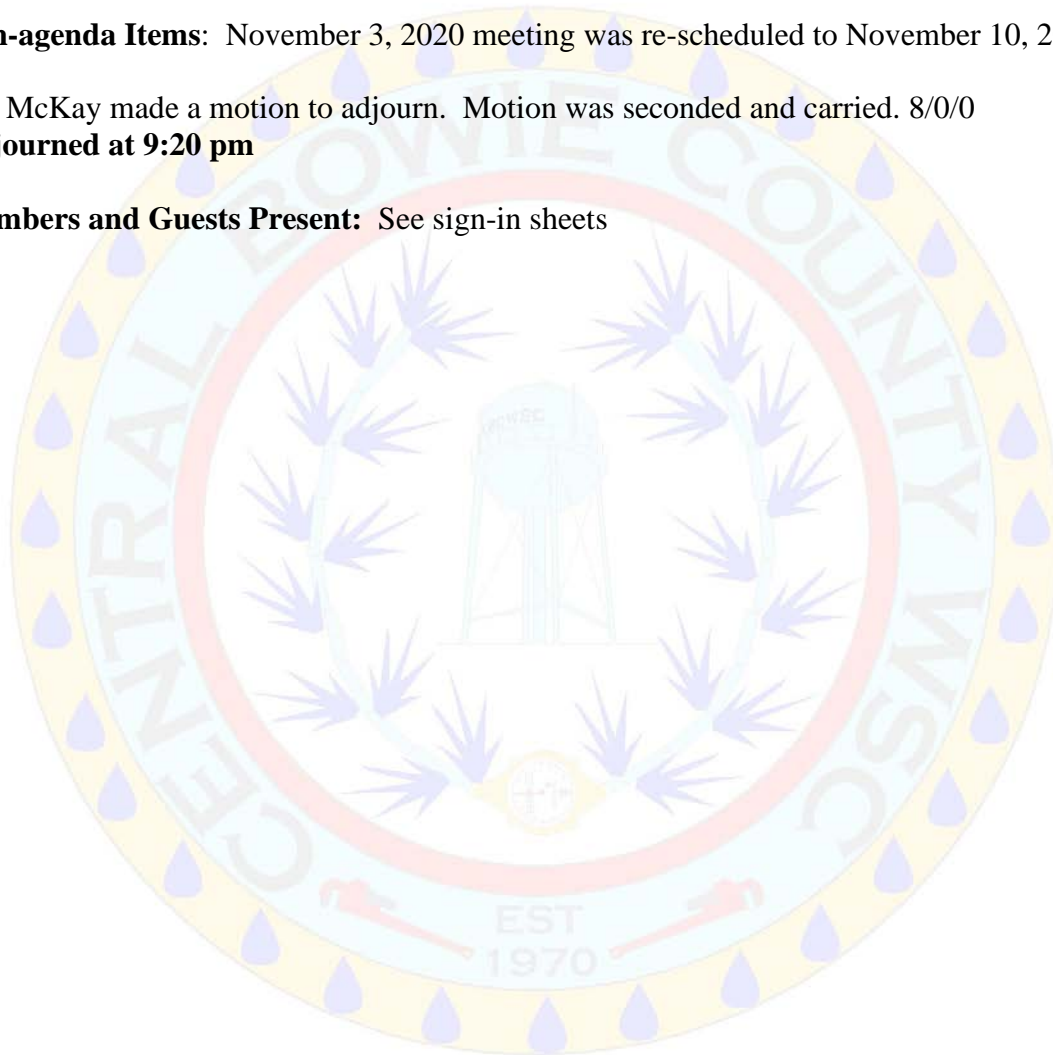
Consider and take action on Service Request Investigation completed by CEI: There was some discussion. No action.

Non-agenda Items: November 3, 2020 meeting was re-scheduled to November 10, 2020.

Mr. McKay made a motion to adjourn. Motion was seconded and carried. 8/0/0

Adjourned at 9:20 pm

Members and Guests Present: See sign-in sheets



Minutes of Monthly Board Meeting
Central Bowie County WSC
November 10, 2020

Meeting was called to order at 6:00 pm by Vice-President James McKay.

Public Discussion: None

Approve Minutes: The minutes of the October 6, 2020 meeting were read. A motion was made by Mr. Carlow to approve minutes. Seconded by Mr. McKay. Motion carried. 5/0/0

Secretary/Treasurer: Treasurer's report for October was reviewed. A motion was made by Mr. Carlow to approve report. Seconded by Mr. Shelton. Motion carried. 5/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality.

Old Business:

Consider and act as necessary on issues associated with Public Utility Commission Docket No. 51160 (cease and desist petition against City of New Boston) and related service area matters:

Mr. McKay reported on the details of the meeting with the City of New Boston. At the meeting representatives from both entities agreed that:

1. CBCWSC will provide water to parcels A,B, & C and the City would provide water to D.
2. The City will assume full service/billing responsibility for the four parcels on the east side of I-30 that the City is servicing and billing CBCWSC for.
3. All known CCN issues between CBCWSC and the City be addressed and corrected in the agreement and through CCN amendments.
4. Agreement will identify what basic procedures will be followed in the future as it relates to either entity desiring/intending to provide service within any shared CCN area or the other's singly certified area.

Mr. Minter made a motion to approve the agreed upon terms as recommended by the committee. Seconded by Mr. Shelton. Motion carried. 5/0/0

Consider and take action on Daniel complaint at Dekalb pump station: Tabled
CR 4239 Update: No action

Consider and take action on meter testing equipment and testing results: Tabled

Consider and take action on Tariff, meter sizes, and Equity Buy-In Fees: Some discussion. No action.

Consider and take action on Service Request Investigation completed by CEI: General Manager reported that CEI has been provided a tentative figure of \$22,573.82 for cost of service. This figure included Equity Buy-In Fee calculated at \$2,032.50 per meter. There was some discussion. Motion by Mr. Carlow to approve variance in calculation of EBI Fee as defined in Tariff.. Fee will be \$2,032.50 per meter, regardless of meter size. Seconded by Mr. Shelton. Motion carried. 5/0/0

New Business

Consider and take action on Personnel Policies, probation period, benefits, and leave. There was some discussion regarding the probationary period of 90 days for new employees, the waiting period for health insurance, and the awarding/accumulation of leave. No action.

Executive session: None

Non-agenda Items: None

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
December 1, 2020

Meeting was called to order at 6:00 pm by President Harrell Hignight.

Public Discussion: Ken and Patti Earnest inquired about status of CR 4239 project. Mr. Earnest indicated that the County Commissioner told him that the County has no objection to the project.

Approve Minutes: The minutes of the November 10, 2020 meeting were read. A motion was made by Mr. Epperson to approve minutes as read. Seconded by Mr. Carlow. Motion carried. 8/0/0

Secretary/Treasurer: Treasurer's report for November was reviewed. A motion was made by Mr. Epperson to approve report. Seconded by Mr. Carlow. Motion carried. 8/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. The condition of 2013 ½ ton pickup was discussed. Motion was made by Mr. May to purchase new truck from McLarty Ford at quoted price of \$24,327.00 plus any fees. Seconded by Mr. Epperson. Motion carried. 8/0/0

Old Business:

Consider and act as necessary on issues associated with Public Utility Commission Docket No. 51160 (cease and desist petition against City of New Boston) and related service area matters:

Draft Agreement with City of New Boston was discussed. Motion was made by Mr. Coleman to authorize Committee to further negotiate Agreement and execute when Agreement is acceptable to committee. Seconded by Mr. Carlow. Motion carried. 8/0/0

In response to the City's request to begin providing service to Parcel D, it was generally agreed that an informal email would be sent stating that CBCWSC has no objection to the City providing service immediately, provided that the formal agreement is ultimately executed.

Consider and take action on Daniel complaint at Dekalb pump station: Motion was made by Mr. Epperson to award contract to North Texas Fab. Seconded by Mr. Minter. Motion carried. 8/0/0

CR 4239 Update: The concept of crossing pool by laying pipe down alongside road and covering with dirt was discussed. General Manger to update quote considering this change in proposed installation.

Consider and take action on meter testing equipment and testing results: General Manager noted that testing of a member's meter ended with poor results due to inadequate test equipment. No action.

Consider and take action on Service Request Investigation completed by CEI: Mr. Epperson made a motion that once the agreement with City of New Boston is executed, CBCWSC will execute an agreement with Hayter Engineering to determine what infrastructure changes are required in order to adequately provide fire protection to the property of interest. Seconded by Mr. Coleman. Motion carried. 8/0/0

Consider and take action on Personnel Policies, probation period, benefits, and leave. Motion was made by Mr. May to amend personnel policies regarding new eligible employees to:

1. begin health insurance coverage on the first day of the month following the first day of employment, and;
2. begin leave accumulation at 1.6 hours per pay period, after completion of first full pay period.

New Business

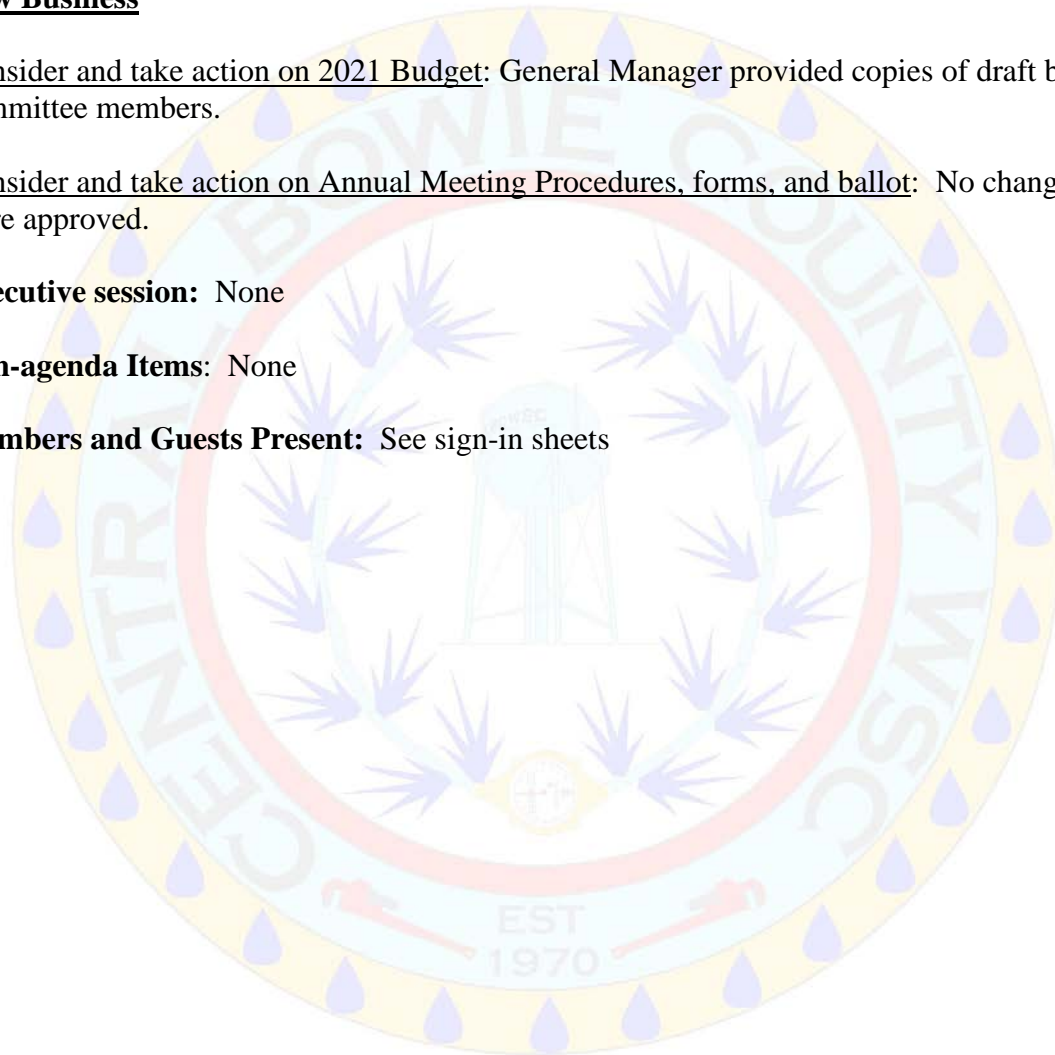
Consider and take action on 2021 Budget: General Manager provided copies of draft budget to committee members.

Consider and take action on Annual Meeting Procedures, forms, and ballot: No changes and all items were approved.

Executive session: None

Non-agenda Items: None

Members and Guests Present: See sign-in sheets



Minutes of Annual Meeting
Central Bowie County WSC
October 6, 2020

Invocation was given by Jerry May.

Meeting called to order by Presiding Director, Harrell Hignight, at 6:30 pm.

Mr. Hignight announced that 11 members were present, that a quorum was present, that the meeting could proceed.

The minutes of the March 21, 2019 annual meeting were read. A motion was made to approve minutes as read by Mr. Blake Carlow. Motion was seconded by Mr. James McKay. Motion carried unanimously.

General Manager, Mr. Hal Harris, discussed the 2019 financial audit, the 2020 budget (\$1.76 million) and the importance of water conservation. Corporation net worth on 1 Jan 2020 was \$7,321,978, down \$5,161.00 from 1 Jan 19. Mr. Harris also discussed work status, problems, and upcoming projects.

Mr. Hignight announced that the 2020 elections were cancelled because the three incumbents were all unopposed and were seeking re-election. Resolution 02042020 was read in the minutes. Directors elected were:

Harrell Hignight
Todd Erwin
Blake Carlow

Open or Public Forum: Member Mike Lorimer discussed smart meters.

Door prizes were awarded.

Motion was made by Mr. Hignight to adjourn. Seconded by Mr. McKay. Motion carried.

Meeting was adjourned at 6:50 pm.

Board Members Present: Tom Coleman, Harrell Hignight, Burl Minter, James McKay, Grady Epperson, Jerry May, Blake Carlow, Earnest Shelton, Jr

Other Members Present: Mike Lorimer, Shirley Johnson, Connie Barron

Staff Present: Hal Harris, Connie Barron