

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
June 3, 2025

Meeting was called to order at 7:02 pm by President Harrell Hignight.

**Public Discussion:** None.

**Approve Minutes:** A motion was made by Mr. McKay to approve the minutes of the May 6, 2025 regular meeting. Seconded by Mr. Clack. Motion carried. 7/0/0.

**Secretary/Treasurer:** Budgeted vs actual income and expenses were reviewed in the report. Motion was made by Mr. Clack to approve the report. Seconded by Mr. Proctor. Motion carried. 7/0/0

**Reports:**

**Field Supervisor (FS):** FS discussed operations and maintenance activities. Some new leaks were discovered, some were fixed, and others persist. The RPZ at Dekalb pump station is no longer leaking but needs more repairs. The sagging line on CR 4001 began leaking, so it was valved off until drier weather when it will be repaired. A former employee has accepted an offer to fill our vacant position.

**Office Manager (OM):** OM reported that 9 malfunctioning meters replaced, 3 broken meters were replaced, 10 damaged antennas were replaced, 14 non-reporting antennas were replaced, 3 new meters were installed, 0 meters were reset, 3 accounts were liquidated, there are 100 dry taps, 30 meters were manually read, and that there were 3012 total connections.

**General Manager's Discussion (GM):** GM discussed water bought, water sold, water flushed, and water loss. For the first quarter of 2025 the overall water loss appears to be 22.15%. The Dekalb pressure plane has the greatest loss.

**Old Business:**

Consider and take action on Hayter 065006 CBCWSC TxDOT Utility Relocation: No action

Consider and take action on Oak Grove Water Supply Corporation: No action.

Consider and take action on grant writer: No action.

Consider and take action on General Manager Evaluation: No action:

Consider and take action on Performance Services Contract to include execution, timeliness, performance guarantee, and dispute resolution. Discussions with PSI have occurred. We are waiting for a response

Consider and take action on a request for service on CR 4230: It was generally agreed that the project will be extended from the south. If easement trouble is encountered, the line may be installed in the public right-of-way on the west side of the road.

**New Business**

Consider and take action on Resolution 06032025a, adopting the revised Drought Contingency Plan: Motion was made by Mr. McKay to adopt the resolution. Seconded by Mr. Gary Fannin. Motion carried. 7/0/0

Consider and take action on the purchase of new vehicles: Mr. Pickens discussed the conditions of current vehicles and suggested purchasing some new ones. Motion was made by Mr. Proctor to purchase a new truck such as a 4WD Ranger or Colorado and budget \$36,000.00 towards said purchase. Seconded by Mr. Gary Fannin. Motion carried. 7/0/0

Consider and take action on Resolution 06032025b, amending 2025 Budget: A motion was made, seconded, and carried to adopt the resolution. 7/0/0

Consider and take action on FM990/Hwy 67 subdivision: It was generally agreed that Developer must adhere strictly to the requirements, procedures, and fiscal responsibilities as outlined in the Corporation's Subdivision Policy and Tariff.

**Non-agenda Items:** None

Meeting was adjourned at 8:20 pm

**Members and Guests Present:** See sign-in sheets.

