

Minutes of Monthly Board Meeting
Central Bowie County WSC
January 9, 2018

Meeting was called to order by President Harrell Hignight at 6:10 pm.

Public Discussion: Spencer McDaniel explained his situation regarding no meter reading and subsequent notifications/fees by CBCWSC as well as his mail situation.

Approve Minutes: The minutes of the December 4, 2017 meeting were read. A motion was made by Mr. Sanford to approve minutes. Seconded by Mr. Erwin. Motion carried. 8/0/0

Secretary/Treasurer: Treasurer's report for December was reviewed. A motion was made by Mr. Erwin to approve report. Seconded by Mr. Thompson. Motion carried. 8/0/0

Mr. Coleman introduced the topic of banking fees associated with credit/debit card transactions. There was much discussion. It was suggested that we check with another vendor. Mr. Epperson agreed to contact another vendor. It was generally agreed to switch if significant savings can be achieved.

General Manager's Discussion: General Manager discussed maintenance actions, delinquent accounts, complaints, personnel, and water quality. Water usage data was not presented/discussed. One employee resigned by way of abandonment of position as defined in personnel policies.

Old Business:

CCN Amendment: No action

Water Supply/Production Strategies: No action.

Disinfection System Improvements: General Manager noted that the Dekalb Ground Storage Tank modifications are complete, and the tank is back in service. The fiberglass building is scheduled for delivery next week.

Consider/take action on amending Personnel Policies requirements relating to maximum accrued leave: No action.

Consider/take action on Salaries/Pay Scales: No action.

Consider/take action on 2018 budget: Motion was made and seconded to adopt the 2018 Budget as recommended by the Budget Committee.

Consider/take action on variance request, account 251, 2 on 1: Additional information as requested at the December meeting was not available. No action

Consider/take action on Bart Hamilton's request for re-imburement due to plumbing repairs: It was generally agreed that no re-imburement would be authorized or made.

New Business:

Budget Re-alignments: No action.

Consider and take action on variance request, account 827: Motion was made and seconded to approve variance and waive all fees. Motion carried.

Consider and take action on complaint, account 2191: No action.

Executive Session: None.

Non-agenda Items: None.

Meeting was adjourned at 7:45 pm

Members Present: Harrell Hignight, Tom Coleman, Harry Sanford, Grady Epperson, Winfred Thompson, Todd Erwin, Blake Carlow, Mike Harkins *Manager - Hal Harris*

Minutes of Monthly Board Meeting
Central Bowie County WSC
February 6, 2018

Meeting was called to order by President Harrell Hignight at 6:03 pm.

Public Discussion: None

Approve Minutes: The minutes of the January 9, 2018 meeting were read. A motion was made by Mr. Coleman to approve minutes. Seconded by Mr. Sanford. Motion carried. 8/0/0

Secretary/Treasurer: Treasurer's report for January was reviewed. A motion was made by Mr. Erwin to approve report. Seconded by Mr. Carlow. Motion carried. 8/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. It was noted that finding, acquiring, and retaining employees continues to be challenging. Also noted was the fact that our auto insurance carrier will not insure any new drivers under the age of 21.

Old Business:

Water Supply/Production Strategies: Congressman Ratcliff's letter to Corps of Engineers urging them to enter into a funding agreement with Riverbend Water Resources District was discussed. The agreement would address development of certain obligations associated with the cultural and environmental resources study in connection with the implementation of the Ultimate Rule Curve.

Disinfection System Improvements: The project was delayed by approximately 1 week due to damages sustained by the tornado on the evening of Sunday, January 21, 2018. General Manager estimates the cost of damages to be in the neighborhood of \$15,000.00. Our insurance deductible is \$30,000.00. The project should be completed in 2-3 weeks. However, due to the temporary disinfectant conversion from chloramine to free chlorine, we will not be able to fully test the system until after March 30, 2018.

Consider and take action on amending Personnel Policies relating to maximum accrued leave: Motion was made and seconded to approve a one-time, temporary variance to policy. Connie's 2017/2018 carry over limit is raised to 330 hours. Hal's 2017/2018 carry over limit is raised to 284 hours. This item will be re-addressed at the December 4, 2018 meeting. Motion carried. 8/0/0.

Consider and take action on salaries/pay scales: Tabled indefinitely.

Consider and take action on variance, account 251, 2 on 1, College Hill: Tabled until next meeting. Additional information as requested was not available.

New Business:

Budget Re-alignments: It was generally agreed to amend budget as follows:

900i Retained Funds	\$0.00	to	\$435,463.34
406 Dis Sys Imp(Dk1b)	\$0.00	to	\$286,700.00
804 Sys Op 2	\$24,960.00	to	\$26,960.00
904 Grounds	\$1,000.00	to	\$2,400.00
220d New Radios(WalkieTalkie)	\$0.00	to	\$800.00
867-B Test Equipment	\$0.00	to	\$800.00

220 Office(<i>printer&tablet</i>)	\$2,000.00	to	\$2,650.00
810 Contract Labor	\$2,000.00	to	\$3,000.00
867 Tool(<i>beveler&2"meter&FH meter</i>)	\$2,500.00	to	\$4,600.00
840 Inventory	\$15,000.00	to	\$16,000.00
302-1 Debt Reduction	\$12,538.01	to	\$151,551.35

Select Independent Election Auditor: Motion was made and seconded to appoint Kay Hignight as Election Auditor. Motion carried 7/0/1. Mr. Hignight abstained.

Finalize and approve the ballot, agenda, and meeting packet: Motion was made and seconded to approve all materials. Motion carried. 7/0/0

Appoint new Director to fill Mr. Thompson's vacancy: Motion was made by Mr. Coleman to appoint David Willis to fill vacancy left by Mr. Thompson. Seconded. Motion carried. 7/0/0

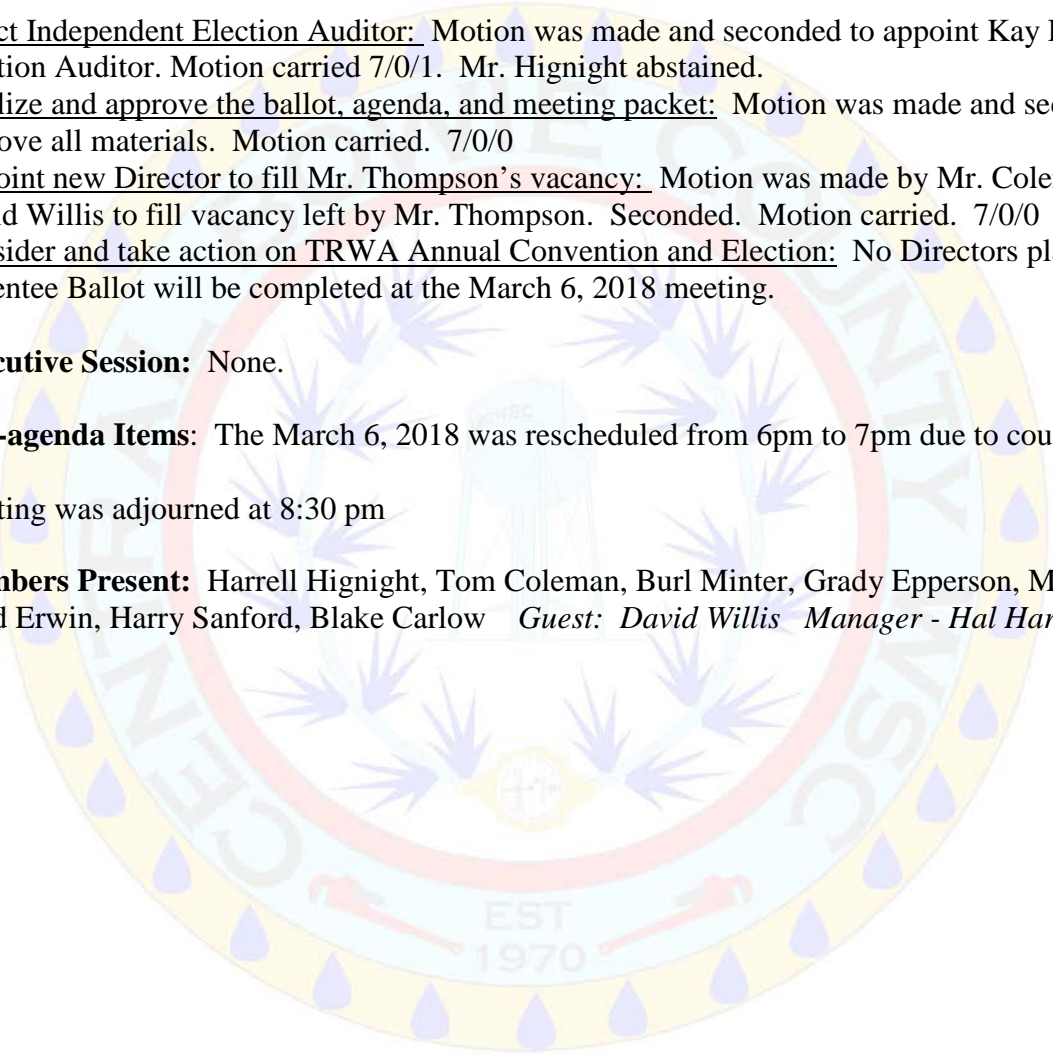
Consider and take action on TRWA Annual Convention and Election: No Directors plan on attending. Absentee Ballot will be completed at the March 6, 2018 meeting.

Executive Session: None.

Non-agenda Items: The March 6, 2018 was rescheduled from 6pm to 7pm due to county elections.

Meeting was adjourned at 8:30 pm

Members Present: Harrell Hignight, Tom Coleman, Burl Minter, Grady Epperson, Mike Harkins, Todd Erwin, Harry Sanford, Blake Carlow *Guest: David Willis Manager - Hal Harris*



Minutes of Monthly Board Meeting
Central Bowie County WSC
March 6, 2018

Meeting was called to order by Vice-President Harry Sanford at 6:04 pm.

Public Discussion: Rex Burks, Michael Meadows, and Sarah and Mr. Starrett addressed the board regarding requests for service along FM 44E between FM 561 and I-30.

Approve Minutes: The minutes of the February 6, 2018 meeting were read. A motion was made by Mr. Coleman to approve minutes. Seconded by Mr. Carlow. Motion carried. 6/0/0

Secretary/Treasurer: Treasurer's report for February was reviewed. A motion was made by Mr. Coleman to approve report. Seconded by Mr. Carlow. Motion carried. 5/0/1

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. It was noted that finding, acquiring, and retaining employees continues to be challenging. 2017 stats: UAW 16%. Ratio: 63.87%. Connections: 2777 GM reported that the 2017 Financial Audit is complete. Findings were generally good. Change in net position +\$90,485.00.

Old Business:

Water Supply/Production Strategies: No action.

Disinfection System Improvements: Generally done. Hach rep met with employees last week. Pending start-up/training meeting with Hayter, 413, Trac-n-Trol, Control Concepts, and McCauley Controls.

Consider and take action on variance, account 251, 2 on 1, College Hill: Tabled until next meeting.

Additional information as requested was not available.

New Business:

Budget Re-alignments: General Manager noted that the Dekalb Tornado damage estimate of \$15,000.00 was low. Current costs are at \$22,000.00 not including the fence. General Manager mentioned that fleet tracking devices might be a good idea. General Manager is no longer interested in an inflatable trench box. GM directed to get updated quote from Trac-n-Trol to upgrade SCADA HMI. GM directed to get quotes for new excavator. Awning for drive thru and new ½ ton truck were discussed.

Select Independent Election Auditor: Appointment of Kay Hignight remains in place.

Consider and take action on TRWA Annual Convention and Election: We received no ballot. No action taken.

Consider and take action on variance request relating to extending service along FM 44E between FM 561 and I-30: No variance granted

Executive Session: None.

Non-agenda Items: None

Meeting was adjourned at 8:30 pm

Members Present: Harrell Hignight, Tom Coleman, Burl Minter, Mike Harkins, Todd Erwin, Harry Sanford, Blake Carlow, David Willis *Manager - Hal Harris*

Minutes of Annual Meeting
Central Bowie County WSC
March 15, 2018

Meeting called to order by Presiding Director, Harrell Hignight, at 7:03 pm.

Invocation was given by Burl Minter.

Mr. Hignight made last call for ballots.

Mr. Hignight announced that 16 members were present, that a quorum of the membership was present, that the meeting could proceed, and that the election auditor could count ballots.

The minutes of the March 16, 2017 annual meeting were read. A motion was made to approve minutes as read by Mr. Blake Carlow. Motion was seconded by Mr. Burl Minter. Motion carried unanimously.

General Manager, Mr. Hal Harris, discussed the 2017 financial audit, the 2018 budget, and the importance of water conservation. Corporation net worth on 1 Jan 2018 was \$7,234,202, up \$90,485 from 1 Jan 17. Mr. Harris also discussed work status, problems, and upcoming projects. It was noted that improvements at the Dekalb Pump Station Disinfection System are 90% complete. The improvements should lead to a drastic reduction in the amount of water we have to flush in order to maintain the required minimum disinfectant residual and improve the overall quality of the water in the Dekalb service area.

Mr. Hignight announced the election results as follows:

Tom Coleman	113
David Willis	76
Grady Epperson	98
Alan LeConey	48
James McKay	81

Mr. Hignight introduced newly elected directors, Tom Coleman, Grady Epperson, and James McKay, and declared them board members to assume the position of directors immediately. There were no objections from members present. There were no comments from the newly elected directors.

Door prizes were awarded.

Meeting was adjourned at 7:25 pm.

Board Members Present: Tom Coleman, Harrell Hignight, Burl Minter, Harry Sanford, Grady Epperson, Mike Harkins, Blake Carlow

Other Members Present: Ronnie Glover, Nancy Glover, Dan Shelton, Shirley Johnson, Ray Ellis, Jimmy Haggard, Becky Coleman, Mrs. Harkins, Connie Barron

Staff Present: Hal Harris, Connie Barron, Tylor Haggard



Minutes of Special Board Meeting
Central Bowie County WSC
March 15, 2018

Meeting was called to order by Harrell Hignight at 7:26 pm.

New Business:

It was noted that Directors were elected at the preceding Annual Meeting as follows:

Thomas Coleman
Grady Epperson
James McKay

Election of Officers:

It was moved that all officer positions and Budget Committee members remain the same. Seconded.
Motion carried. 7/0/0

Harrell Hignight was elected President.
Harry Sanford was elected Vice-President.
Tom Coleman was elected Secretary/Treasurer

Committee Appointments:

1. Budget Committee members remained the same. Appointed as follows:

Tom Coleman - Chairman
Harrell Hignight
Grady Epperson

2. Standing Credentials Committee: Mr. Hignight moved that members be appointed as follows:

Tom Coleman – Chairman
Grady Epperson
Connie Barron – Non-Director/Employee Representative

Motion was seconded. Motion carried. 7/0/0

Meeting was adjourned at 7:27 pm

Members Present:

Harrell Hignight, Tom Coleman, Burl Minter, Harry Sanford, Grady Epperson, Mike Harkins, Blake Carlow
Manager - Hal Harris

Minutes of Monthly Board Meeting
Central Bowie County WSC
April 3, 2018

Meeting was called to order by President Harrell Hignight at 7:04 pm.

Public Discussion: Jeff Tom explained his situation and requested that his request for service and associated costs be given special consideration because of its complicated nature.

Approve Minutes: The minutes of the March 6th, 2018 and March 15th, 2018 meeting were read. A motion was made by Mr. Erwin to approve minutes. Seconded by Mr. Hignight. Motion carried. 6/0/0

Secretary/Treasurer: Treasurer's report for March was reviewed. A motion was made by Mr. Minter to approve report. Seconded by Mr. McKay. Motion carried. 6/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. GM reported that the temporary conversion to Free Chlorine was complete and that TWU ammonia feed went back on line on March 22nd, 2018.

Old Business:

Water Supply/Production Strategies: GM reported that Riverbend Water Resources District(RWRD) is pursuing an update to the Sulfur River Basin(SRB) Water Availability Model(WAM) and land acquisition on TexAmericas East footprint. RWRD's goals are: Raw water delivery – 2021; and, start Water Treatment Plant(WTP) – 2023.

Disinfection System Improvements: Generally done. Some minor issues. Testing has been delayed. Final site grading and fence repair pending.

Consider and take action on variance, account 251, 2 on 1, College Hill: Tabled until next meeting. Additional information as requested was not available.

New Business:

Budget Re-alignments: Some discussion occurred. No action.

Consider and take action on drainage from Dekalb pumpstation across Jeff and Mike Daniel: It was agreed that Four Thirteen Inc could perform work as required to force water to drain north off of the site at an estimated cost of \$1,493.00.

Consider and take action on service request by Jeff Tom: It was generally agreed that service would be provided in accordance with current Tariff. Mr. Tom must pay \$230.50 up front and \$1,016.25 in installments over 5 years.

Executive Session: None.

Non-agenda Items: None

Meeting was adjourned at 8:30 pm

Members Present: Harrell Hignight, Burl Minter, Todd Erwin, Harry Sanford, James McKay, Grady Epperson *Manager - Hal Harris*

Minutes of Monthly Board Meeting
Central Bowie County WSC
May 1, 2018

Meeting was called to order by President Harrell Hignight at 7:04 pm.

Public Discussion: None

Approve Minutes: The minutes of the April 3rd, 2018 meeting were read. A motion was made by Mr. Erwin to approve minutes. Seconded by Mr. Carlow. Motion carried. 7/0/0

Secretary/Treasurer: Treasurer's report for April was reviewed. A motion was made by Mr. Carlow to approve report. Seconded by Mr. Minter. Motion carried. 9/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality.

Old Business:

Water Supply/Production Strategies: No action.

Disinfection System Improvements: 95% complete. Disinfection system is on line and working. Final site grading and fence repair pending.

Consider and take action on variance, account 251, 2 on 1, College Hill: Tabled until next meeting. Additional information as requested was not available.

New Business:

Budget Re-alignments: There have been multiple discussions regarding budget items over the last few meetings. General Manager will draft a resolution detailing budget changes for formal action at next meeting.

Consider and take action on waterline replacement, TX Hwy 98: General Manager suspects several small leaks on the 6" glue pipe installed in 1970 on the west side of 98, between FM 1840 and CR 4011. There have been multiple repairs on this line over the last 10 years, mostly on the northern half. General Manager recommends replacing the waterline with 8" Ultra Blue pipe in the near future. Tentatively approved installation of 4,000 ft of new pipe, pending prices. General Manager will provide cost estimate at next meeting.

Consider and take action on US 82 road bore: Some discussion occurred. It was generally agreed that we will not aggressively pursue completion of this project at this time, and to take \$60,000.00 for 82 road bore out of the 2018 budget.

Consider and take action on SCADA HMI Replacement: Updated quote from Trac-N-Trol was provided, \$17,200.00. Project was approved.

Executive Session: None.

Non-agenda Items: None

Meeting was adjourned at 8:40 pm

Members Present: Harrell Hignight, Tom Coleman, Burl Minter, Mike Harkins, Todd Erwin, Harry Sanford, Blake Carlow, James McKay *Manager - Hal Harris*

Minutes of Monthly Board Meeting
Central Bowie County WSC
June 5, 2018

Meeting was called to order by President Harrell Hignight at 7:04 pm.

Public Discussion: Mr. Simmons stated the case of GW Simmons (deceased) membership/service/meter location. Membership has transferred to daughter, Annette Perry. Meter is located on adjacent property and needs to be moved. Meter has been unused since Mr. Simmons' death in 2011. Monthly payments of \$25.00 have been made since then. Dry Tap option could have been chosen, when available in October of 2012, but was not due to a number of factors. Requests that CBCWSC provide some allowance on cost to move meter due to the payment of \$25.00 vs \$15.00 per month for approximately 66 months.

Mr. Ron Espinoza discussed the saturation of ground and pooling of OSSF effluent on his property due to damage caused by contractor installing waterline in 2014.

Approve Minutes: The minutes of the May 1, 2018 meeting were read. A motion was made by Mr. Sanford to approve minutes. Seconded by Mr. Hignight. Motion carried. 5/0/0

Secretary/Treasurer: Treasurer's report for May was reviewed. A motion was made by Mr. McKay to approve report. Seconded by Mr. Sanford. Motion carried. 5/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality.

Old Business:

Water Supply/Production Strategies: No action.

Disinfection System Improvements: Final Inspection pending. Fence repair pending.

Consider and take action on variance, account 251, 2 on 1, College Hill: No variance granted.

Consider and take action on waterline replacement, TX Hwy 98: No action

New Business:

Budget Re-alignments: A motion was made by Mr. Coleman to amend the 2018 budget as follows: Debt Reduction, increase from \$151,551.35 to \$173,351.35; Disinfection System Improvements, increase from \$286,700.00 to \$310,700.00; SCADA increase from \$0.00 to \$17,200.00; Hwy 82 Bore, decrease from \$60,000 to \$0.00. Motion was seconded by Mr. McKay. Motion carried 5/0/0

Consider and take action on meter replacement: General Manager briefly discussed meter replacement options and new technologies. No action

Consider and take action on variance request, move meter, GW Simmons: Mr. McKay made a motion to allow a \$660.00 credit towards moving GW Simmons' meter as reparation for paying \$25.00 per month verses \$15.00 per month for 66 months. Seconded by Mr. Sanford. Motion carried. 4/1/0.

Consider and take action on Drive-Thru awning: General Manager provided an estimate, and details for proposed awning from 413. It was generally agreed that the proposed awning was too big and too expensive. Directors might be interested in a smaller awning.

Consider and take action on account 1656, Espinoza: Motion was made by Sanford to fix Mr. Espinoza's field line. Seconded by Mr. Coleman. Motion carried. 5/0/0

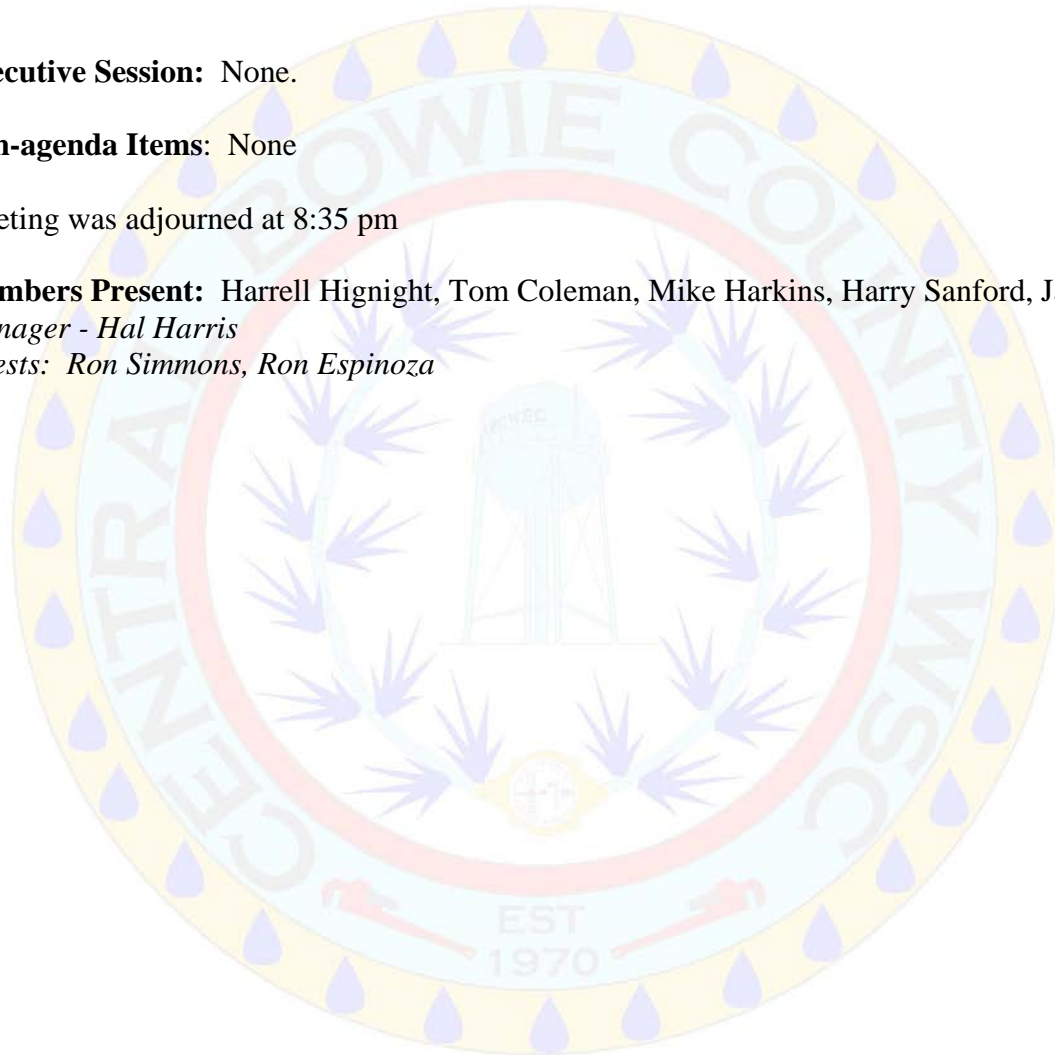
Consider and take action on variance request, line extension, Chapman, CR 4254, new dead end (CBCWSCBODP O-1) and extended payout: The matter was discussed, and it was determined that no variance is required.

Executive Session: None.

Non-agenda Items: None

Meeting was adjourned at 8:35 pm

Members Present: Harrell Hignight, Tom Coleman, Mike Harkins, Harry Sanford, James McKay
Manager - Hal Harris
Guests: Ron Simmons, Ron Espinoza



Minutes of Monthly Board Meeting
Central Bowie County WSC
July 3, 2018

Meeting was called to order by President Harrell Hignight at 6:58 pm.

Public Discussion: None

Approve Minutes: The minutes of the June 5, 2018 meeting were read. A motion was made by Mr. Sanford to approve minutes. Seconded by Mr. Erwin. Motion carried. 7/0/0

Secretary/Treasurer: Treasurer's report for June was reviewed. A motion was made by Mr. Minter to approve report. Seconded by Mr. Epperson. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. The ratio of water purchased vs sold for this year appears to be better than the ratio over the same time period last year. General Manager reported that Dalton Pickens received his Class D Water Distribution System Operator license.

Old Business:

Water Supply/Production Strategies: No action.

Disinfection System Improvements: General manager reported that the project is complete and that the 1 year warranty period has begun.

Consider and take action on waterline replacement, TX Hwy 98: No action

Consider and take action on Drive-Thru awning: No action

New Business:

Budget Re-alignments: No action

Consider and take action on resolution 07032018a Tariff relating to lead: Mr. Coleman made a motion to adopt resolution. Mr. Epperson seconded. Motion carried. 7/0/0

Consider and take action on resolution 07032018b Tariff relating to mis-read meter fee: Mr. Sanford made a motion to adopt resolution, as amended, to clarify that a that a substantially incorrect reading is one that: "differs in gallons by more than 200% of the 12 month average usage for the particular account". Seconded by Mr. Erwin. Motion carried. 6/1/0

Consider and take action on meters larger than 5/8" X 3/4" for residential applications: It was generally agreed that only 5/8" X 3/4" meters will be installed for residential applications. In order to obtain a larger meter for other applications, a valid need for greater volume must be self-evident, demonstrated, or specified by a licensed professional engineer or architect. General Manager directed to draft resolution to amend Tariff at next meeting.

Consider an take action on corporation reading all meters or AMR: General Manager discussed old meters, meter readers, AMR, RG3 presentation and meter facility tour.

It was generally agreed that: no major meter replacement program will be initiated; CBCWSC will not begin reading all meters; AMRs will not be installed; there is no interest in a presentation; no directors are interested in participating in a tour of meter manufacturing facilities.

Executive Session: None.

Non-agenda Items: None

Meeting was adjourned at 8:45 pm

Members Present: Harrell Hignight, Tom Coleman, Mike Harkins, Harry Sanford, Burl Minter , Todd Erwin, Grady Epperson *Manager - Hal Harris*

Minutes of Monthly Board Meeting
Central Bowie County WSC
August 7, 2018

Meeting was called to order by President Harrell Hignight at 7:04 pm.

Public Discussion: None

Approve Minutes: The minutes of the July 3, 2018 meeting were read. A motion was made by Mr. Epperson to approve minutes. Seconded by Mr. Minter. Motion carried. 7/0/0

Secretary/Treasurer: Treasurer's report for June was reviewed. A motion was made by Mr. Carlow to approve report. Seconded by Mr. Hignight. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality.

Old Business:

Water Supply/Production Strategies: No action.

Consider and take action on waterline replacement, TX Hwy 98: No action

Consider and take action on Drive-Thru awning: No action

Consider and take action on Resolution 080708, Tariff, relating to 5/8" X 3/4" meters: Motion was made by Mr. Epperson to adopt resolution. Seconded by Mr. McKay. Motion carried. 7/0/0

New Business:

Budget Re-alignments: No action

Consider and take action on account 504, disconnect fee: Discussed. No variance or action taken.

Consider and take action on Fuel Card: Some discussion occurred. Looking into other options was suggested. No action taken.

Consider and take action on Robins Sub-Division, FM 3098: It was generally agreed that having developer make taps and install meter set ups during construction was favorable. General Manager authorized to purchase necessary parts and provide them to developer.

Consider and take action on trucks: General Manager reported ages, mileages, conditions, problems, issues, etc. with trucks. No action taken.

Consider and take action on Tariff, relating to rates: No action taken

Executive Session: None.

Non-agenda Items: None

Meeting was adjourned at 8:54 pm

Members Present: Harrell Hignight, Tom Coleman, Mike Harkins, James McKay, Blake Carlow, Burl Minter, Grady Epperson
Manager - Hal Harris

Minutes of Monthly Board Meeting
Central Bowie County WSC
September 4, 2018

Meeting was called to order by President Harrell Hignight at 7:06 pm.

Public Discussion: None.

Approve Minutes: The minutes of the August 7, 2018 meeting were read. A motion was made, seconded, and carried to approve minutes. 7/0/0

Secretary/Treasurer: Treasurer's report for August was reviewed. A motion was made by Mr. Sanford to approve report. Seconded by Mr. Harkins. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality.

Old Business:

Water Supply/Production Strategies: There was much discussion. It was generally agreed that when it is deemed appropriate, a letter should be sent to members explaining the situation about the region's water supply, RWRD, Capital Improvements, rates, etc.

Consider and take action on waterline replacement, TX Hwy 98: No action

Consider and take action on Drive-Thru awning: No action

Consider and take action on Tariff, relating to rates: No action

New Business:

Budget Re-alignments: No action

Consider and take action on application for service FM 561: It was generally agreed no action or variance will be made at this time. Applications for service will be done in accordance with the Tariff.

Consider and take action on disconnection fee: No action

Consider and take action on job vacancy and salary table: No action

Consider and take action on Disinfection System Improvements – Mike Tibbits, Hayter Engineering

Executive Session: None.

Non-agenda Items: None

Meeting was adjourned at 9:15 pm

Members Present: Harrell Hignight, Tom Coleman, Mike Harkins, Harry Sanford, James McKay, Grady Epperson, Burl Minter
Manager - Hal Harris

Minutes of Monthly Board Meeting
Central Bowie County WSC
October 2, 2018

Meeting was called to order by President Harrell Hignight at 7:00 pm.

Public Discussion: Mike Tibbets and Liz Fazio-Hale were present to discuss items which are listed in the agenda.

Approve Minutes: The minutes of the September 4, 2018 and September 18, 2018 meetings were read. A motion was made by Mr.Hignight to approve minutes. Seconded by Mr.McKay. Motion carried. 7/0/0

Secretary/Treasurer: Treasurer's report for September was reviewed. A motion was made by Mr. Coleman to approve report. Seconded by Mr. Harkins. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. It was noted that TWU is providing lower disinfectant residuals than usual and no free ammonia which prevents any boosting.

Old Business:

Water Supply/Production Strategies: Ms. Fazio-Hale discussed some of the key assumptions, requirements, and plans regarding future water supply for the region. She also discussed current members of RWRD, the SRBA, and the influence of the Metroplex in our area. She also touched on the status of the Ultimate Rule Curve, re-allocation, and mitigation. Mr. Tibbets discussed challenges associated with supplementing water supply with ground water sources. Some discussion occurred.

Consider and take action on waterline replacement, TX Hwy 98: No action

Consider and take action on Drive-Thru awning: No action

Consider and take action on Tariff, relating to rates: No action

Consider and take action on job vacancy and salary table: GM's recommendation on filling of vacant operator position was generally supported.

Consider and take action on Disinfection System Improvements - Mike Tibbets, Hayter Engineering: Mr. Tibbets provided a handout which summarized the events pertaining to the project. He discussed the performance of Dekalb system. Flushing volume Feb-Sep 2017 was compared to same period in 2018. Flushing was reduced by 9,753,600 gallons. Discussion regarding the future plans for the other pump stations also occurred. Mr. Tibbets also discussed funding options.

New Business:

Budget Re-alignments: No action

Consider and take action on Resolution 10022018, relating to joining RWRD and requesting enabling legislation: Mr. Coleman moved to adopt resolution. Seconded by Mr. Carlow. Mr. McKay moved to amend resolution by adding requirement for a CBCWSC representative on the RWRD board of Directors. Seconded by Mr. Carlow. Motion to amend carried. 7/0/0 Motion carried. 7/0/0

Executive Session: None.

Non-agenda Items: None

Meeting was adjourned at 9:15 pm

Members/Guests Present: See attached sign-in sheet

Minutes of Monthly Board Meeting
Central Bowie County WSC
November 6, 2018

Meeting was called to order by President Harrell Hignight at 6:07 pm.

Public Discussion: Wayne Dial asked why CBCWSC issued a Boil Water Notice when other neighboring systems purchasing water from the same source did not. He also asked why it took three weeks to rescind as opposed to a more reasonable 48 hours, more or less, which is what he was more accustomed to when he served as Clarksville City Manager. Grady and Loretta Hale also asked some questions. Mrs. Hale pointed out that if CBCWSC is going to have a Facebook page, somebody needs to monitor it frequently, respond to questions, and keep it updated. Questions were addressed, and discussion occurred.

Approve Minutes: The minutes of the October 2, 2018 meeting were read. A motion was made by Mr. Epperson to approve minutes. Seconded by Mr. Erwin. Motion carried. 6/0/0

Secretary/Treasurer: Treasurer's report for October was reviewed. A motion was made by Mr. Epperson to approve report. Seconded by Mr. Irwin. Motion carried. 6/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. GM reported that a leak at I-30/CR 4107 had been isolated, but not repaired.

Old Business:

Water Supply/Production Strategies: No action.

Consider and take action on waterline replacement, TX Hwy 98: No action

Consider and take action on Drive-Thru awning: No action.

Consider and take action on Tariff, relating to rates: No action.

Consider and take action on Disinfection System Improvements: Some discussion occurred. It was generally agreed to have Heyter Engineering look at some alternatives for the 98 System and RC System other than a system nearly identical to the one installed at Dekalb.

New Business:

Budget Re-alignments: No action

Consider and take action on maximum accumulated leave: General Manager reported that both he and the OM have accumulated leave in excess of 200 hours. Due to personnel shortages, neither has been able to take much time off over the last 1 ½ years. This situation will not change any time soon.

A motion was made by Mr. Epperson to pay OM and GM for all hours of accumulated leave in excess of 200 hours. The motion also specified that a SEP-IRA contribution by the company will not be associated with the payment. Seconded by Mr. McKay. Motion carried. 6/0/0

Consider and take action on Boil Water Notice: Some discussion occurred. No action.

Consider and take action on account 901: Member reported that this account had been a “Dry Tap” for some time. In July he requested that his account be made active and that his meter be unlocked and left off. It was asserted that the CBCWSC employee performing this action unlocked the meter and left it on. Subsequently, a leak was found on the customer’s line. A substantial amount of water had leaked. The account balance is currently \$634.51. Member does not feel responsible for the bill because the meter should have been left off. Motion was made by Mr. McKay to discount the bill and require member to pay only \$359.36. Seconded by Mr. Erwin. Motion carried. 6/0/0

Consider and take action on account 251: Mr. Epperson made a motion to grant variance by allowing Mr. Chase Payne to have his meter installed on College Hill Church property by splitting the service line to the existing meter. Mr. Chase Payne must provide CBCWSC with copies of easements from both the College Hill Church and Melanie Payne to Chase Payne allowing his water line to be located on their properties. The cost of the meter/service will be \$2,700.00.

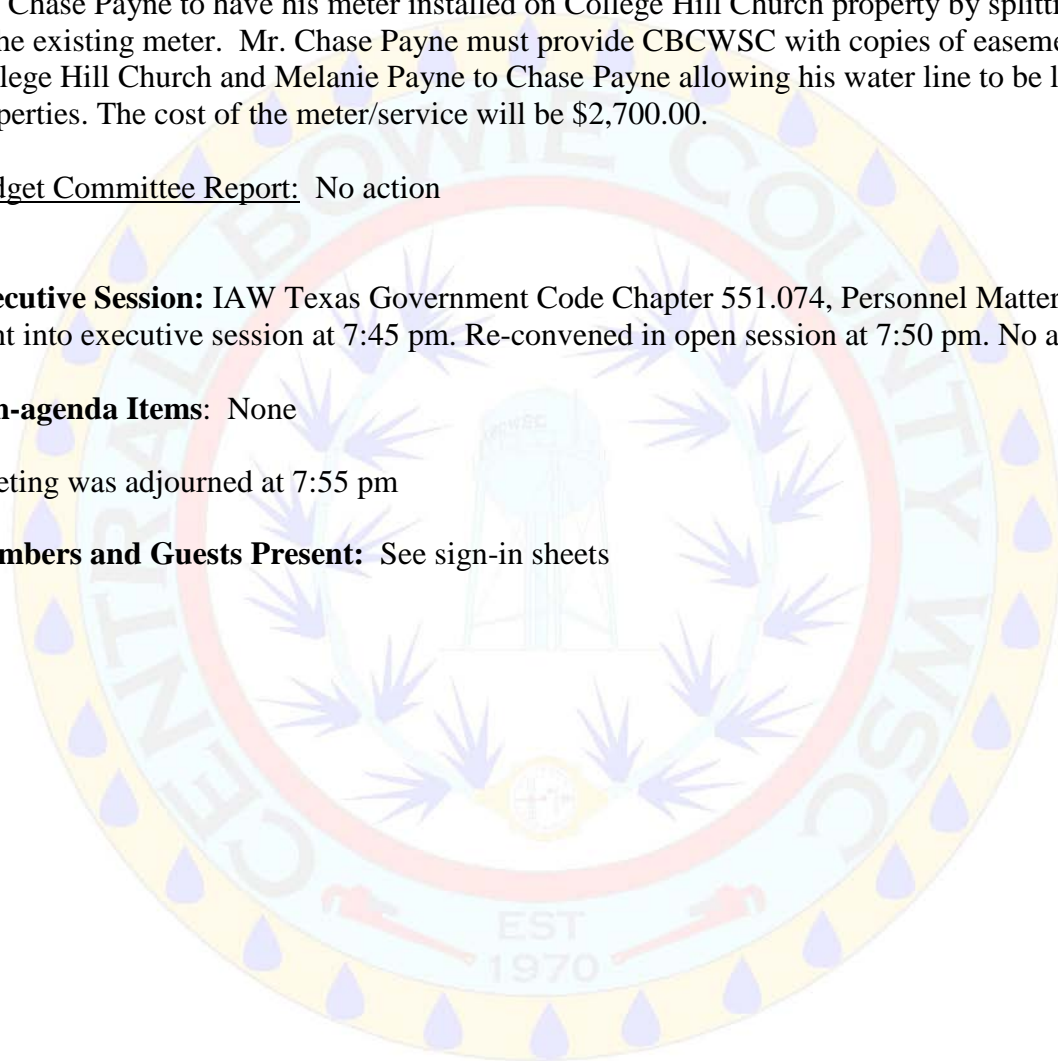
Budget Committee Report: No action

Executive Session: IAW Texas Government Code Chapter 551.074, Personnel Matters, the Board went into executive session at 7:45 pm. Re-convened in open session at 7:50 pm. No action taken.

Non-agenda Items: None

Meeting was adjourned at 7:55 pm

Members and Guests Present: See sign-in sheets



Minutes of Monthly Board Meeting
Central Bowie County WSC
December 4, 2018

Meeting was called to order by President Harrell Hignight at 6:05 pm.

Public Discussion: Arrique Bernard introduced himself as new operator.

Approve Minutes: The minutes of the November 6, 2018 meeting were read. A motion was made by Mr. Erwin to approve minutes. Seconded by Mr. Carlow. Motion carried. 8/0/0

Secretary/Treasurer: Treasurer's report for November was reviewed. A motion was made by Mr. Erwin to approve report. Seconded by Mr. Minter. Motion carried. 8/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality.

Old Business:

Water Supply/Production Strategies: Liz Fazio-Hale discussed Riverbend Water Resources District's activities and current efforts to amend legislation.

Consider and take action on Drive-Thru awning: Some discussion occurred. No action.

Consider and take action on Disinfection System Improvements: Some discussion occurred. General manager reported that he and Hayter Engineering visited both 98 pump station and Rock Creek pump station.

Budget Committee Report: Committee reported that draft is ready for review/approval.

New Business:

Budget Re-alignments: No action

Consider and take action on 2019 Budget: Mr. Coleman made a motion to approve 2019 budget as amended. Seconded by Mr. McKay. Motion carried. 8/0/0

Consider and take action on variance request, CBCWSCBOD Policy O-1 Dead Ends, CR 4123: Matter was considered, and discussion occurred. Variance was approved. 6/2/0

Executive Session: None

Non-agenda Items: The January 1, 2019 meeting was re-scheduled to January 8, 2019. Harry Sanford resigned and moved to Austin. It was agreed that no appointment to fill the vacant position will be made this close to election.

Meeting was adjourned at 8:55 pm

Members and Guests Present: See sign-in sheets