

Minutes of Monthly Board Meeting
Central Bowie County WSC
March 4, 2025

Meeting was called to order at 6:00 pm by President Harrell Hignight.

Public Discussion: None

Approve Minutes: A motion was made by Mr. Clack to approve the minutes of the February 4, 2025 regular meeting. Seconded by Mr. May. Motion carried. 6/0/0.

Secretary/Treasurer: Budgeted vs actual income and expenses were reviewed in the report. It was generally agreed that contract labor expenses for Customer Service Investigations would be charged to Reimbursable Labor. Motion was made by Mr. Westin Fannin to approve the report. Seconded by Mr. May. Motion carried. 8/0/0

Reports:

Field Supervisor(FS): FS discussed operations and maintenance activities. The generator at Dekalb is now safely usable but requires manual intervention. Nantze Electric still intends to do further investigation with the goal of making it fully automatic. Some new leaks were discovered, some were fixed, and others persist. The Oak Grove System may require installation of additional flush points and replacement of existing flush valves. The flush valve discharge pipe at Arkadelphia Church has recently been broken multiple times or filled with rocks. Parts prices are increasing.

Office Manager(OM): OM reported that: 2 malfunctioning meters were replaced, 2 new meters were installed, 3 meters were reset, 7 accounts were liquidated, 9 accounts were converted to dry taps, 25 meters were manually read, and that there were 3012 total connections.

General Manager's Discussion(GM): GM discussed water usage and personnel. GM noted that the insurance carrier is now requiring some specific indemnity language in any contracts we have with other parties for repair, maintenance, or installation. GM discussed a proposed non-standard installation request near FM 990 and CR 4204.

Old Business:

Consider and take action on Hayter 065006 CBCWSC TxDOT Utility Relocation: There was much discussion relating to Mr. Farris's meter installation on the TXDOT ROW. No action.

Consider and take action on Oak Grove Water Supply Corporation: No action.

Consider and take action on grant writer: No action.

Consider and take action on Cause No 23C0728-202, 202nd Judicial District, Bowie County, Texas, 183 CR 4309 Revocable Land Trust, Advisory Engineering & Analytics, LLC, Trustee, Henry A. Thomas, Sole member; & Henry A. Thomas VS Central Bowie County Water Supply Corporation, Hal Harris in his official capacity as General Manager of the Central Bowie County Water supply Corporation, Gary Fannin, Fannin Farms, Inc., & Gary Fannin Farm, LLC. The General Manager reported that progress was delayed due to Mr. Thomas's attorney being unavailable for a number of weeks.

Consider and take action on line extension, CR 3103: No action.

Executive Session: The Board recessed and then reconvened in Executive Session at 6:45 pm, with a quorum, pursuant to Sections 551.071 and 551.072 of the Texas Open Meetings Act. Reconvened in Open Session at 7:25.

Consider and take action on Performance Services Contract to include: execution, timeliness, performance guarantee, and dispute resolution. It was generally agreed to continue collecting and analyzing data for at least another month.

Consider and take action on account 1041, Plumlee. General Manager reported that a letter was sent to Mr. Plumlee informing him that he was responsible for all water registered on the meter.

Consider and take action on City of New Boston, water line under trail. No action

Executive Session: The Board recessed and then reconvened in Executive Session at 8:15 pm, with a quorum, pursuant to Sections 551.074 of the Texas Open Meetings Act. Reconvened in Open Session at 8:25.

General Manager Evaluation: A committee was formed to edit the evaluation form. Committee members appointed as follows: Westin Fannin – Chairman, Jerry May, and Brian Proctor.

New Business

Consider and take action on 2025 Budget amendments: A motion was made by Mr. May to amend Budget Item 853 Legal from \$1,000 to \$15,000 and Contingency from \$276,663.76 to \$262,663.76. Seconded by Mr. Shelton. Motion carried. 7/0/1

Consider and take action on account 2223, water leak: GM provided details surrounding the water leak. It was generally agreed that no adjustment would be made. Member may pay balance out in no more than 24 installments.

Non-agenda Items: None
Meeting was adjourned at 8:30 pm

Members and Guests Present: See sign-in sheets.