

Minutes of Monthly Board Meeting
Central Bowie County WSC
May 6, 2025

Meeting was called to order at 7:01 pm by President Harrell Hignight.

Public Discussion: Greg Hawkins discussed a water leak associated with account 2628. The storms in early March resulted in a tree uprooting on March 4th breaking the customer's connection at the meter. It was not discovered until the morning of March 6th. Wants consideration for leak discount since it was an act of nature. Carolyn Andrews discussed her water bill fluctuating: Feb \$76.45, Mar \$40.00, Apr \$201.10, May \$40.00. She doesn't understand why and believes something is wrong and wants some credit on the account.

Approve Minutes: A motion was made by Mr. Gary Fannin to approve the minutes of the April 1, 2025 regular meeting. Seconded by Mr. Clack. Motion carried. 8/0/0.

Secretary/Treasurer: Budgeted vs actual income and expenses were reviewed in the report. Motion was made by Mr. Gary Fannin to approve the report. Seconded by Mr. Shelton. Motion carried. 8/0/0

Reports:

Field Supervisor(FS): FS discussed operations and maintenance activities. The generator at Dekalb still needs further investigation to make it fully automatic. Some new leaks were discovered, some were fixed, and others persist. The valve at Henry Thomas has been turned on and buried. The RPZ at Dekalb pump station is malfunctioning at times.

Office Manager(OM): OM reported that there were 8 malfunctioning meters replaced, 2 meters with cracked displays were replaced, 9 damaged antennas were replaced, 15 non-reporting antenna were replaced, 4 new meters were installed, 0 meters were reset, 3 accounts were liquidated, 2 accounts were converted to dry taps, 28 meters were manually read, and that there were 3028 total connections.

General Manager's Discussion(GM): GM discussed water bought, water sold, water flushed, and water loss. For the first quarter of 2025 the overall water loss appears to be 22.15%. The Dekalb pressure plane has the greatest loss.

Old Business:

Consider and take action on Hayter 065006 CBCWSC TxDOT Utility Relocation: No action

Consider and take action on Oak Grove Water Supply Corporation: No action.

Consider and take action on grant writer: Some materials provided by a grant writer were discussed. The Personal Guarantee section was deemed unacceptable. GM will look into it.

Consider and take action on General Manager Evaluation: No action:

Consider and take action on Performance Services Contract to include: execution, timeliness, performance guarantee, and dispute resolution. It was generally agreed to accept the substantial completion date of January 2023, and make final payment as well, with the following conditions/statements:

1. PSI will ask MM to extend the warranty and get in writing as suggested.
2. Reduce final payment for continued pain, suffering, and increased operational costs.
3. The Directors agree that the project has increased revenues but not in the amount as promised nor in an amount sufficient to cover loan payments.
4. PSI will provide a date(or window) for the next scheduled measurement and verification testing

Regional Water Issues: Mr. Fred Melton(Region D Planning Group Member) and Mr. Kyle Dooley(Riverbend Water Resources District) provided updates on regional water resources, plans, and activities. Working through permits and other issues with the Corps of Engineers has resulted in some delays. Some changes in funds dispersal methods by the TWDB have also affected the timeline. The original estimated cost of the project has ballooned from \$200 million to \$498 million. The Riverbend fee for bond repayment is forecast to climb from the current \$2.40/1000 gallons to a peak of \$6.50/1000 gallons as the project proceeds. No action.

New Business

Consider and take action on Resolution 05062025, amending 2025 Budget: Motion was made by Mr. May to adopt Resolution. Seconded by Mr. Gary Fannin. Motion carried. 8/0/0

Consider and take action on accounts 2628 and XXXX, water leaks: Motion was made by Mr. Proctor to provide a leak discount to account #2628. Motion failed due to lack of second. No discount will be given. Motion was made by Mr. Holden to investigate account #2936 further and watch the usage over the next 3 months and see what happens. Seconded by Mr. Gary Fannin. Motion carried. 8/0/0

Consider and take action on account 3587, canceled water service request: GM and OM provided details. It was generally agreed that the cost of labor and actual materials installed that are not recoverable will not be refunded. The cost of meter, antenna, and CSI will be refunded. The deferred EBI Fee will not be due.

Consider and take action on request for service, CR 4230: Mr. Gary Fannin made a motion for the project to be completed by CBCWSC employees and equipment. The pipe installation cost will be \$3.00 per foot. The total cost will be \$18,000.00, with \$9,000.00 due up front, \$7,000 due after the meter is activated, and \$2,000.00 can be paid out monthly in no more than 24 installments. Seconded by Mr. May. Motion carried.

Consider and take action on account 149 and “2 on 1” in general: It was generally agreed that account #149 has a two residences connected to a single meter and that it does not qualify for the exception as per Tariff. No variance will be granted. A second meter is required along with necessary easements. Other possible 2 on 1 scenarios were discussed as well. It was generally agreed that the second structure associated with account #1375 will not be considered a residence. Account #1676 requires further investigation. If structures are connected as suspected, a second meter and RPZ will be required together with conversion of #1676 to a “2 on 1”.

Non-agenda Items: None

Meeting was adjourned at 9:22 pm

Members and Guests Present: See sign-in sheets.