

Minutes of Monthly Board Meeting
July 2, 2002

Meeting called to order at 7:07 pm

Minutes of June 4, 2002 read. A motion was made by Winfred Thompson to approve the minutes as read. The motion was seconded by Gay Shumake. The motion carried unanimously.

Discussed acreage of sites and office, terrain conditions at sites, lawnmower troubles, and use of herbicides at sites. Agreed to use herbicides selectively. Agreed not to spend \$8,000 on a lawnmower. General Manager is authorized to spend a portion of the unspent lawnmower money on sand, dirt, or base material as required in order to improve terrain conditions at sites.

A motion was made by Tom Coleman to contract Charles Roberts to troubleshoot our old broken down mowers and fix if feasible. The motion was seconded by Winfred Thompson. The motion carried unanimously.

A motion was made by Winfred Thompson to buy a lawnmower for around \$2500.00. The motion was seconded by Gay Shumake. The motion carried unanimously. Charles Roberts volunteered to negotiate deal with King's Auto in Dekalb.

Discussed current loans and bank accounts. Agreed to begin the process of consolidating/eliminating accounts to create 1 separate loan set aside account, 1 separate membership set aside account, and to take action to ensure all deposited funds are FDIC insured or pledged against. Grady Epperson to contact Eric Anderson at BankCorpSouth to follow up on resolving the issue of their not pledging against our funds.

Discussed current projects including expansion to Ward Creek Church. Cost estimate for the project was \$33,696.00 which exceeds the \$30,000.00 cap established last month. Motion was made by Winfred Thompson to do it anyway at the \$33,696.00 price. The motion was seconded by Gay Shumake. Motion carried. 4 in favor. 1 abstained.

General Manager directed to review validated deposit slips daily.

General Manager requested clarification on meter sizes that the corporation will provide. CBCWSC will install 5/8" meters only.

Meeting was adjourned at 10:20 pm.

Members Present

Charles Roberts	Tom Coleman	
Grady Epperson	Gay Shumake	Manager – Hal Harris
Calvin Pierce	Gene Raney	
Winfred Thompson		

Minutes of Monthly Board Meeting
August 6, 2002

No Meeting. Not enough members present.

Members Present

Charles Roberts
Gay Shumake
Calvin Pierce
Bob Knox
Gene Raney

Manager – Hal Harris

Minutes of Monthly Board Meeting
September 3, 2002

Meeting called to order at 7:10 pm

Minutes of July 2, 2002 read. (There was no meeting in August). A motion was made by Mr. Coleman to approve the minutes as read. The motion was seconded by Mr. Thompson. The motion carried unanimously.

Discussed budget. General Manager projects 2002 year end income to exceed budgeted income by approximately \$40,000 and expenses to be \$35,000 less than budgeted. In addition, we expect re-imbursements from Rural Development to be \$190,000 once the contract is settled.

Discussed broken frame member on backhoe attachment. Board agreed to buy a new member.

General Manager directed to see if our set aside money can be applied to the loan instead of setting it aside.

Reviewed Charles Roberts' letter of resignation. Mr. Barron moved that the resignation be accepted. Motion was seconded by Mr. Raney. Motion carried.

Reviewed supplemental audit report. Mr. Coleman made a motion that the board acknowledges that the report was received. Seconded by Mr. Pierce. Motion carried.

Meeting was adjourned at 9:44 pm.

Members Present

Bo Barron	Tom Coleman	
Grady Epperson	Gay Shumake	Manager – Hal Harris
Calvin Pierce	Gene Raney	
Winfred Thompson		

Minutes of Monthly Board Meeting
Central Bowie County WSC
October 1, 2002

Meeting called to order at 7:06 pm

Minutes of September 3, 2002, and September 17, 2002 read. A motion was made by Mr. Thompson to approve the minutes as read. The motion was seconded by Mr. Raney. The motion carried unanimously.

Discussed budget. General Manager projects 2002 year end income to exceed budgeted income by approximately \$66384.94 and expenses to be \$34,632.62 less than budgeted.

Discussed line extensions and manager's estimated costs. Board agreed that any new applicant, in addition to paying the appropriate membership and tap fee, shall pay for additional facilities as may be required in order to obtain service, in accordance with CBCWSC Tariff. The cost associated with the installation will be estimated and documented by the general manager and based on the costs of: materials, labor, equipment usage/rental, and any other fees/factors directly associated with a particular installation at the time of installation.

Discussed meters which have been pulled with a balance due on account. A motion was made, seconded and passed to removed accounts (see attachment 1) from accounts receivable. Manager directed to research Benton and Tutt. List to be maintained offline indefinitely.

Manager pointed out that if the trencher is turned in as an out of pocket expense on contract, government loan/grant agreements allow for the equipment to be used on other government projects. Board agreed that risk is acceptable.

General Manager reported that the question as to if our set aside money can be applied to the loan instead of setting it aside remains unanswered. Efforts to find the answer will continue.

Calvin Pierce was elected Secretary/Treasurer.

Discussed one meter per residence requirements.

Appointed budget committee: Calvin Pierce, Chairman; Bob Knox; Tom Coleman

Meeting was adjourned at 9:30 pm.

Members Present

Bo Barron	Tom Coleman	
Grady Epperson	Gay Shumake	Manager – Hal Harris
Calvin Pierce	Gene Raney	
Winfred Thompson		

Minutes of Monthly Board Meeting
Central Bowie County WSC
November 5, 2002

Meeting called to order at 7:00 pm

The minutes of October 1, 2002 were read. A motion was made by Mr. Shumake to approve the minutes as read. The motion was seconded by Mr. Raney. The motion carried unanimously.

A motion was made by Calvin Pierce to appoint Jack Braley to fill the board vacancy created by Charles Roberts' resignation. Seconded by Tom Coleman. Motion carried.

General Manager discussed budget and set aside monies. Treasurer and General Manager to check rates and banks and bring recommendation to board next meeting. General Manager reported that set aside money cannot be paid on loan instead of being set aside. Discussed unaccounted for water. Some concern was expressed that the numbers are too high. General Manager to investigate/implement water tracking by pump station in an effort to pin down any losses. Discussed chlorination problems and concerns. General Manager to obtain estimates for standpipe modifications designed to improve circulation and present at next board meeting.

Motion by Mr. Coleman to allow employees to trade a remaining holiday for the day after Thanksgiving. Seconded by Mr. Raney. Motion carried. General Manager to arrange details.

Jack Nations discussed having his water cut off and had not received notice. He had called his reading in, owed \$28.00, but had forgotten to pay the bill by the cut off date. Requested we look at changing policy. Corporation's position is that we sent a cut off notice. We called his residence but did not make contact with a person or answering machine. The Board considered his situation unique, and, therefore, no changes in tariff or bylaws are warranted.

Meeting was adjourned at 9:20 pm.

Members Present

Tom Coleman	Gay Shumake
Grady Epperson	Gene Raney
Calvin Pierce	Bob Knox

Manager – Hal Harris Guest - Jack Nations

Minutes of Monthly Board Meeting
Central Bowie County WSC
December 3, 2002

Meeting called to order at 7:00 pm

The minutes of the October 7, 2002 special meeting and the November 5, 2002 monthly meeting were read. A motion was made by Mr. Thompson to approve the minutes as read. The motion was seconded by Mr. Coleman. The motion carried unanimously.

A motion was made by Mr. Coleman that the Open/Public Discussion agenda item be moved for all future meetings to immediately follow the reading/approval of the minutes. Seconded by Mr. Raney. Motion carried.

General Manager discussed budget, unaccounted for water, and completion of pre-final inspection. Reimbursement for out-of-pocket expenses (approximately \$200,000.00) associated with expansion project is still due from RD. GM is working with TRWA to get a designation from TCEQ as a regional water system in order to become sales tax exempt. If approved, will only apply to future purchases and will not apply to licensed equipment. Fixed 3 leaks, replaced 1 valve, and installed two customer financed line extensions (2200ft and 1700ft). Information on tank mixing system is not complete.

Mr. Pierce presented the 2003 budget as drafted by committee for approval. Discussion followed. A motion was made by Mr. Pierce to approve the budget as written. Seconded by Mr. Coleman. Motion carried.

A motion was made by Mr. Coleman to use corporation funds to pay off RD Loan # 2 (\$384,499.00). Seconded by Mr. Raney. Motion carried.

A motion was made by Mr. Coleman to allow Treasurer to deposit and transfer funds among all federally insured banks in Bowie County, requiring the signatures of both the Treasurer and one officer. (Resolution 120302B) Seconded by Mr. Raney. Motion carried.

Mr. Pierce presented Resolution 120302 which allows the accumulation of 200 hours leave. A motion was made by Mr. Coleman to adopt resolution as written. Seconded by Mr. Barron. Motion carried.

Mr. Pierce presented Resolution 120302A which provides more leave for employees. A motion was made by Mr. Thompson to adopt resolution as written. Motion was seconded and carried.

Mr. Pierce presented Resolution 120302C which allows accumulation of 8 hours of comp time. A motion was made by Mr. Pierce to adopt resolution as written. Motion was seconded and carried.

Motion was made by Tom Coleman to sell the old 990 pump station (land and tank) and the unused tank at 259. Seconded by Mr. Raney. Motion carried. General Manager directed to submit necessary paper work and \$100.00 fee to lender for release of collateral.

General Manager directed to disperse bonus money (2002 budget item 701, \$3,900.00) at his discretion.

Meeting was adjourned at 9:15 pm.

Members Present

Tom Coleman
Bo Barron
Calvin Pierce
Gay Shumake
Gene Raney
Bob Knox
Winfred Thompson
Jack Braley

Manager Hal Harris