

Minutes of Monthly Board Meeting
Central Bowie County WSC
January 8, 2019

Meeting was called to order by President Harrell Hignight at 6:10 pm.

Public Discussion: Mr. John K Jones II discussed his liquidated account/membership. His membership was liquidated in May of 2018. Mr. Jones had been reporting 0 usage since May of 2017. Mr. Jones stated that he had the water off at the meter, that the residence was vacant, and that the piping into the residence was not even connected. He did not turn the water on during this time. Based on the reading that was on the meter when it was disconnected, an additional 44,660 gallons usage occurred between May of 2017 and May of 2018. He was sent a bill for the balance due. He does not feel responsible. He suggested that someone else must have done it or that there is an error somewhere. He requested that the matter be investigated.

Approve Minutes: The minutes of the December 4th, 2018 meeting were read. A motion was made by Mr. Minter to approve minutes. Seconded by Mr. Carlow. Motion carried. 7/0/0

Secretary/Treasurer: Treasurer's report for December was reviewed. A motion was made by Mr. Epperson to approve report. Seconded by Mr. Erwin. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality.

Old Business:

Water Supply/Production Strategies: No action

Consider and take action on Drive-Thru awning: Proposal by TSSC was discussed. No action.

Consider and take action on Disinfection System Improvements: No action.

New Business:

Budget Re-alignments: No action

Consider and take action on Vice-President appointment: It was generally agreed that no appointment would be made until after the March election.

Consider and take action on annual meeting procedures, ballots, and forms: It was generally agreed that all materials are approved

Consider and take action on 2 on 1 accounts using more than 20,000 gallons: It was generally agreed that the current method of computing is approved and that usage over 20,000 gallons will be charged \$6.00 per thousand gallons.

Consider and take action on joining TASB BuyBoard: No action. Some discussion occurred. Mr. Carlow will present additional information at the next meeting to include other purchasing cooperatives.

Consider and take action on purchasing new truck: No action

Executive Session: None

Non-agenda Items: General Manager was directed to restore service to Mr. Jones. The cost shall be calculated according to the Tariff, minus the disputed 44,660 gallons. The matter will be investigated and addressed as an agenda item at the next meeting.

Meeting was adjourned at 8:00 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
February 5, 2019

Meeting was called to order by President Harrell Hignight at 6:00 pm.

Public Discussion: None

Approve Minutes: The minutes of the January 8, 2019 meeting were read. A motion was made by Mr. Carlow to approve minutes. Seconded by Mr. Minter. Motion carried. 7/0/0

Secretary/Treasurer: Treasurer's report for January was reviewed. A motion was made by Mr. Epperson to approve report. Seconded by Mr. Erwin. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. General Manager reported that Mr. Rodney Feltz complained that water draining from RC EST on Hwy 8 has saturated the west end of his property which is south of the tank. He related to General Manager that he considers it a nuisance and has caused damage. General Manager stated that water draining from tank has been stopped. Members on the west side of Hwy 98, north of FM 561 were unhappy about a leak not being fixed in a timely fashion and posted some videos and comments on social media.

Old Business:

Water Supply/Production Strategies: General Manager reported that Senator Bryan Hughes sponsored a bill to amend legislation to allow WSCs to join RWRD.

Consider and take action on Drive-Thru awning: Some discussion occurred. General Manager directed to contact Texarkana Tent and Awning and have them install a basic awning.

Consider and take action on Disinfection System Improvements: Proposals by PSI, Medoro, and Hayter Engineering for improvements at the 98 pump station were presented by General Manager. Cost estimates ranged from \$174,000 to \$335,000. Some discussion occurred. Motion was made by Mr. McKay to table the matter. Seconded by Mr. Epperson. Motion carried. 7/0/0

Consider and take action on execution of Engineering Services Agreement with Haytor Engineering:
No action

Consider and take action on joining purchasing cooperative: Motion by Mr. Epperson to join Sourcewell. Seconded by Mr. Harkins. Motion carried. 7/0/0

Consider and take action on purchase of new truck: Bids from McLarty Ford, Johnston Ford and Vance Fleet were presented. Low bidder was McLarty. Motion was made by Mr. Hignight to purchase from McLarty with installed bed option for \$29,978.24. Seconded by Mr. McKay. Motion carried. 7/0/0

New Business:

Budget Re-alignments: No action

Consider and take action on account 1017: Some discussion occurred. Mr. Hignight made a motion that Mr. Jones be responsible for the balance of \$235.46 that was deferred last month pending further investigation. Seconded by Mr. McKay. Motion carried 7/0/0

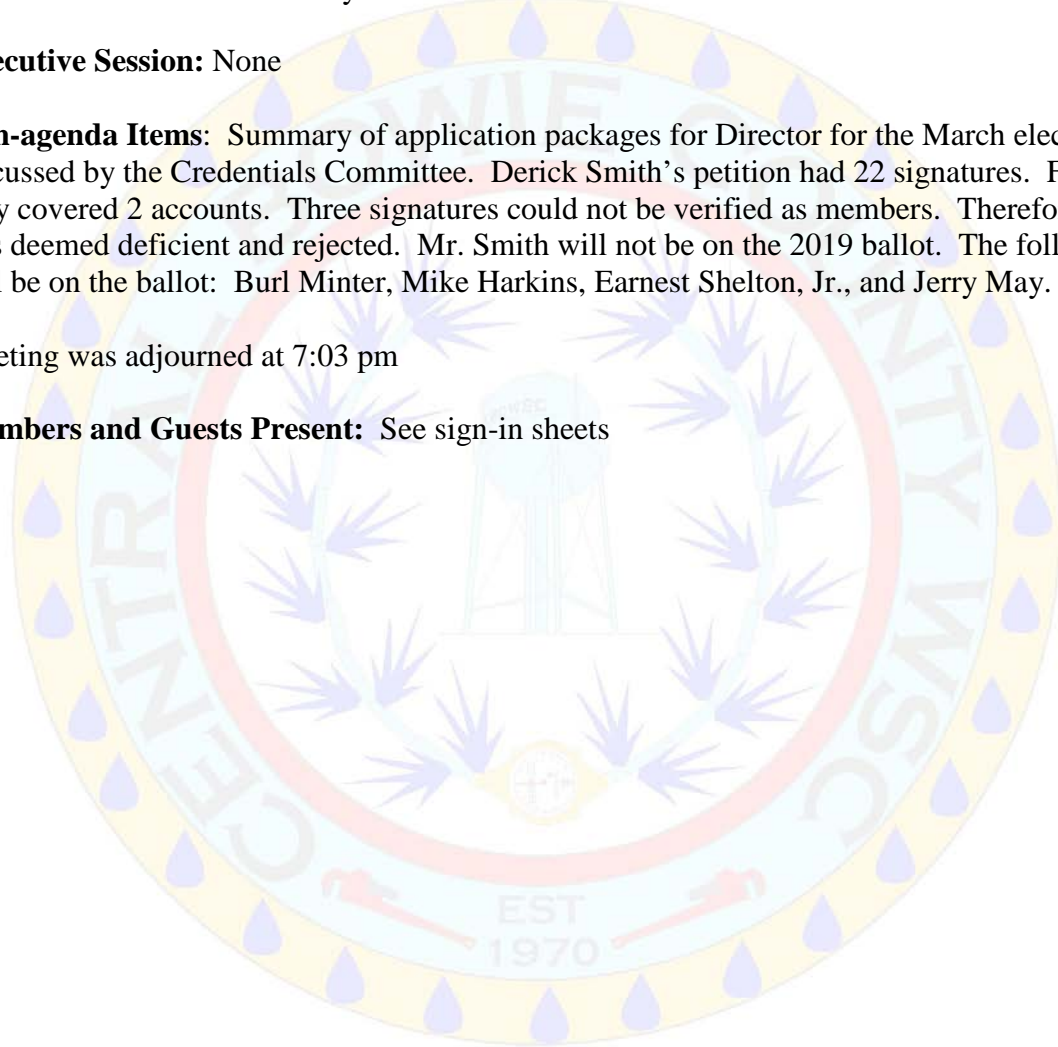
Consider and take action on account 2070: Member related to General Manager that a solvent weld joint installed by contractor 4 years ago failed resulting in a leak and requested that the cost of all water leaked be waived due to poor workmanship. Motion was made by Mr. Minter to give Mr. Armstrong the leak discount. Seconded by Mr. Erwin. Motion carried. 7/0/0

Executive Session: None

Non-agenda Items: Summary of application packages for Director for the March election were discussed by the Credentials Committee. Derick Smith's petition had 22 signatures. Four signatures only covered 2 accounts. Three signatures could not be verified as members. Therefore, his application was deemed deficient and rejected. Mr. Smith will not be on the 2019 ballot. The following candidates will be on the ballot: Burl Minter, Mike Harkins, Earnest Shelton, Jr., and Jerry May.

Meeting was adjourned at 7:03 pm

Members and Guests Present: See sign-in sheets



Minutes of Monthly Board Meeting
Central Bowie County WSC
March 5, 2019

Meeting was called to order by President Harrell Hignight at 6:07 pm.

Public Discussion: David Palmore, Jr and Winter Palmore explained their situation about trying to pay their bill on the last day when the credit card machine was down. They did not get the bill paid before 4pm on 22nd and were charged \$75.00 fee. They request that the fee be waived because they attempted to pay before 4pm, but we were not able to accept their payment method at the time.

Approve Minutes: The minutes of the February 5, 2019 meeting were read. A motion was made by Mr. Epperson to approve minutes. Seconded by Mr. Carlow. Motion carried. 8/0/0

Secretary/Treasurer: Treasurer's report for February was reviewed. A motion was made by Mr. Erwin to approve report. Seconded by Mr. Carlow. Motion carried. 8/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality.

Old Business:

Water Supply/Production Strategies: General Manager reported that RWRD is proceeding with RFQ for bond council and bond writer. Seeking \$200 million. Most/All members have adopted resolutions supporting implementation of the plan to seek funding and/or construct capital improvements.

Consider and take action on Drive-Thru awning: General Manager reported that an awning has been erected at a cost of \$800.00.

Consider and take action on Disinfection System Improvements: General Manager discussed the concept of an in-house, reduced functionality solution. There was general agreement that the feasibility and cost of such a solution be further investigated.

Status of Purchasing Cooperative: CBCWSC is a member of Sourcewell.

Status of new truck: A new truck is in the order bank through McLarty Ford.

New Business:

Budget Re-alignments: No action

Consider and take action on variance request, account 2291: Mr. Epperson made a motion to approve variance and waive \$75.00 fee. Seconded by Mr. Minter. Motion carried. 6/1/1

Consider and take action on purchase of new excavator: There was general agreement that the matter should be further investigated.

Consider and take action on Computerized Maintenance Management System(CMMS): General Manager reported that he had been investigating these systems. He noted that the more well-known systems are expensive, ranging from \$400.00/year up to \$3,000.00/year. Directors showed no interest in allocating funds for this project or pursuing it any further.

Consider and take action on variance request, accounts 3093 and 3094: Matter was discussed. No variance was approved.

Consider and take action on leak discount: History and current procedures regarding leak discount were presented by General Manager. No action

Executive Session: None

Non-agenda Items: Kay Hignight agreed to be the Election Auditor. Her appointment was confirmed by vote 7 ayes, 0 nays, Mr. Hignight abstained.

Meeting was adjourned at 8:45 pm

Members and Guests Present: See sign-in sheets



Minutes of Special Board Meeting
Central Bowie County WSC
March 21, 2019

Meeting was called to order by Harrell Hignight at 7:29 pm.

New Business:

It was noted that Directors were elected at the preceding Annual Meeting as follows:

Burl Minter
Jerry May
Earnest Shelton, Jr

Election of Officers:

Motion was made, seconded and carried(8/0/0) to elect Budget Committee members as follows:

Harrell Hignight was elected President.
James McKay was elected Vice-President.
Tom Coleman was elected Secretary/Treasurer

Committee Appointments:

1. Budget Committee: Motion was made, seconded, and carried (8/0/0) to appoint members as follows:

Tom Coleman - Chairman
Harrell Hignight
Grady Epperson
Jerry May

2. Standing Credentials Committee: Motion was made, seconded, and carried (8/0/0) to appoint members as follows:

Tom Coleman – Chairman
Grady Epperson
Earnest Shelton, Jr
Connie Barron – Non-Director/Employee Representative

Consider and take action on purchase of new excavator: Tabled to next meeting.

Meeting was adjourned at 7:35 pm

Members Present:

Harrell Hignight, Tom Coleman, Burl Minter, Grady Epperson, Blake Carlow, James McKay, Jerry May, Earnest Shelton, Jr
Manager - Hal Harris

Minutes of Annual Meeting
Central Bowie County WSC
March 21, 2019

Meeting called to order by Presiding Director, Harrell Hignight, at 7:00 pm.

Invocation was given by Burl Minter.

Mr. Hignight made last call for ballots.

Mr. Hignight announced that 16 members were present, that a quorum of the membership was present, that the meeting could proceed, and that the election auditor could count ballots.

The minutes of the March 15, 2018 annual meeting were read. A motion was made to approve minutes as read by Mr. Tom Coleman. Motion was seconded by Mr. Blake Carlow. Motion carried unanimously.

General Manager, Mr. Hal Harris, discussed the 2018 financial audit, the 2019 budget(\$1.36 million) and the importance of water conservation. Corporation net worth on 1 Jan 2019 was \$7,327,139, up \$92,937 from 1 Jan 18. Mr. Harris also discussed work status, problems, and upcoming projects. Mr. Harris addressed a question by Mr. Everett Bass about flushing. There was also some discussion among members and the board about salaries/compensation package for employees.

Mr. Hignight announced the election results as follows:

Burl Minter	144
Mike Harkins	115
Jerry May	140
Ernest Shelton, Jr.	181

Mr. Hignight introduced newly elected directors, Burl Minter, Jerry May, and Ernest Shelton, Jr, and declared them board members to assume the position of directors immediately. There were no objections from members present. There were no comments from the newly elected directors. Mr. Hignight also discussed the role of Riverbend Water Resources District and future plans.

Door prizes were awarded.

Meeting was adjourned at 7:25 pm.

Board Members Present: Tom Coleman, Harrell Hignight, Burl Minter, James McKay, Grady Epperson, Mike Harkins, Blake Carlow

Other Members Present: Ronnie Glover, Nancy Glover, Dan Shelton, Shirley Johnson, Ray Ellisor, Jimmy Haggard, Becky Coleman, Mrs. Harkins, Connie Barron

Staff Present: Hal Harris, Connie Barron, Tylor Haggard

Minutes of Monthly Board Meeting
Central Bowie County WSC
April 2, 2019

Meeting was called to order by President Harrell Hignight at 7:02 pm.

Public Discussion: None

Approve Minutes: The minutes of the March 5, 2019 and March 21, 2019 meetings were read. A motion was made by Mr. Carlow to approve minutes. Seconded by Mr. Minter. Motion carried. 7/0/0

Secretary/Treasurer: Treasurer's report for March was reviewed. A motion was made by Mr. Minter to approve report. Seconded by Mr. Carlow. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, water quality, moving water line at Lighthouse Church, and exposed casing on CR 4101.

Old Business:

Water Supply/Production Strategies: No action

Consider and take action on Disinfection System Improvements: Some discussion occurred. Matter was tabled pending more accurate cost projections.

New Truck Status: General Manager reported that the truck is still in the order bank.

Consider and take action on purchase of new excavator: Motion by Mr. Coleman to purchase a new excavator, model E42, from Ledwell, for \$38,787.84. Seconded by Mr. Epperson. Motion carried. 4/0/3. Mr. May, Mr. Carlow, and Mr. Hignight abstained.

New Business:

Budget Re-alignments: General Manager noted that the Office Manager suggested that we look into contracting for periodic cleaning services. No action.

Consider and take action on variance request, Justin Waltz: Discussed request to install meter along US 82 on Murl Ruff's property instead of along FM 2789 to reduce cost and complications associated with boring the highway. Motion was made, seconded, and carried to approve variance if easement requirements are met. 7/0/0

Executive Session: None

Non-agenda Items: None

Meeting was adjourned at 8:35 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
May 7, 2019

Meeting was called to order by Vice-President James McKay at 7:00 pm.

Public Discussion: None

Approve Minutes: The minutes of the April 2, 2019 meeting were read. A motion was made by Mr. Erwin to approve minutes. Seconded by Mr. Minter. Motion carried. 6/0/0

Secretary/Treasurer: Treasurer's report for April was reviewed. A motion was made by Mr. Coleman to approve report. Seconded by Mr. May. Motion carried. 6/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. General Manager expressed his concerns about Unit 79. The age, mileage, problems, and cost of repairs and operation of Unit 79 were discussed.

Old Business:

Water Supply/Production Strategies: Riverbend Water Resources District capital improvement plans, the timeline, costs, and associated recommended rate increase were discussed. No action.

Consider and take action on Disinfection System Improvements: General Manager reported that he does not have any updated cost estimates for 98 or Rock Creek pump stations. No action.

Status of new truck: General Manager reported that the new truck will arrive delivery at the end of May.

New Business:

Budget Re-alignments: Motion by Mr. Coleman to amend budget to include two new line items for purchases of new excavator, \$38,800.13, and new truck, \$29,978.24. A transfer from Major Equipment Reserve into the operating fund/budget of \$68,778.37 will be made and shown in budget to fund those two purchases. Seconded by Mr. May. Motion carried. 6/0/0

Consider and take action on PC replacements: General Manager discussed the purchase dates and known issues of all the corporation's personal computers. Mr. May suggested developing a replacement strategy where computer purchases are staggered over a number of years. No action.

Consider and take action on TWU rate increase: General Manager reported that as of January 2019, TWU has been billing us at an increased rate. Our rates, per thousand gallons, were increased from \$1.48 to \$1.52 for all gallons up to the not to exceed limit and from \$1.61 to \$1.67 for all gallons exceeding the limit. There was no notification of this change, nor was the contract amended. Examples of actual extra expense of exceeding the limit were also discussed (\$220-\$738 per month). No action.

Consider and take action on board member leave of absence: Mr. Epperson will be out of town on business for a few meetings. No action.

Consider and take action on Resolution 05072019, adopting Water Conservation Plan: Motion by Mr. Erwin to adopt resolution. Seconded by Mr. May. Motion carried. 6/0/0

Consider and take action on property insurance: Matter was tabled until next meeting.

Executive Session: None

Non-agenda Items: Account #3135 and request for leak discount was discussed.

Meeting was adjourned at 8:55 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
June 4, 2019

Meeting was called to order by President Harrell Hignight at 7:13 pm.

Public Discussion: Kyle Dooley and Fred Melton from Riverbend Water Resources District discussed Draft Wholesale Water Purchase Contract, current legislation, and regional water rate study. Tylor and Jimmy Haggard addressed the board concerning a personnel issue.

Approve Minutes: The minutes of the May 7, 2019 meeting were read. A motion was made by Mr. Hignight to approve minutes. Seconded by Mr. Carlow. Motion carried. 5/0/0

Secretary/Treasurer: Treasurer's report for May was reviewed. A motion was made and seconded to approve report. Motion carried. 5/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality.

Old Business:

Water Supply/Production Strategies: Some discussion occurred.

Consider and take action on Disinfection System Improvements: Updated cost estimates for 98 and Rock Creek pump stations were provided by General Manager. Motion was made by Mr. Hignight to proceed with purchasing and installing necessary components to improve 98 pump station. Seconded by Mr. Coleman. Motion carried. 5/0/0

Consider and take action on property insurance: Greg Nelson of Higginbotham presented a proposal. The proposal from McDonald and Wessendorf was also considered. Motion by Mr. Erwin to accept Higginbotham proposal with the following changes: D&O increase to \$2 million, Umbrella increase to \$2 million, total property value increase to \$4,405,000.00. Seconded by Mr. May. Motion carried. 5/0/0

New Business:

Budget Re-alignments: No action

Consider and take action on rate increase: No action.

Consider and take action on RWRD Draft Wholesale Water Purchase Contract: Some discussion occurred. No action.

Consider and take action on building new elevated storage tank: No action.

Consider and take action on new ½ ton pickup: Some discussion occurred. No action.

Consider and take action on Hach service contract: Due to the significantly higher cost to maintain same level of service, General Manager recommended not renewing service contract. There was general agreement.

Executive Session: None

Non-agenda Items: None

Meeting was adjourned at 10:00 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
July 2, 2019

Meeting was called to order by President Harrell Hignight at 7:10 pm.

Public Discussion: None

Approve Minutes: The minutes of the June 4, 2019 meeting were read. A motion was made by Mr. Erwin to approve minutes. Seconded by Mr. May. Motion carried. 7/0/0

Secretary/Treasurer: Treasurer's report for June was reviewed. A motion was made by Mr. Minter to accept. Seconded by Mr. Erwin. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality.

Old Business:

Water Supply/Production Strategies: There was general agreement that we would not proceed with the well feasibility study proposed by Hayter Engineering at this time.

Consider and take action on Disinfection System Improvements: General Manager reported that all major components have been purchased and installation should begin this month.

Consider and take action on rate increase: No action.

Consider and take action on RWRD Draft Wholesale Water Purchase Contract: Some discussion occurred. There were some concerns about RWRD draft Wholesale Water Purchase contract in the areas of water quantity, water quality, and third-party sales. No action.

Consider and take action on building new elevated storage tank: It was generally agreed that a generator option would be explored in lieu of building a new elevated tank.

Consider and take action of new ½ ton pickup: Motion was made by Mr. McKay to purchase a new ½ ton pickup from McLarty Ford at quoted price of \$21,221.00 plus fees. Seconded by Mr. Minter. Motion carried. 6/1/0.

New Business:

Budget Re-alignments: It was generally agreed that the budget should be re-aligned to allow for purchasing of Disinfection System Improvements equipment and a new ½ ton truck. Funds will come from Major Equipment Reserve.

Consider and take action on payment due date: Some discussion occurred. No action.

Consider and take action on on-line bill pay options: Motion by Mr. McKay to proceed with Heartland on-line bill pay option. Seconded by Mr. Erwin. Motion carried. 7/0/0

Executive Session: None

Non-agenda Items: The September meeting was rescheduled from Sep 3rd to Sep 10th. Meeting was adjourned at 10:00 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
August 6, 2019

Meeting was called to order by President Harrell Hignight at 7:17 pm.

Public Discussion: Mr. Lorimer asked some questions about the rate increase and smart meter program. Some discussion occurred.

Approve Minutes: The minutes of the July 2, 2019 meeting were read. A motion was made by Mr. Minter to approve minutes. Seconded by Mr. May. Motion carried. 5/0/0

Secretary/Treasurer: Mr. Coleman reported that as CDs expire, funds will be deposited in Edward Jones MM account. After August 19th, 2019, he will start sending checks to TWDB to pay off loan. Treasurer's report for July was reviewed. A motion was made, seconded and passed to approve. 5/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. Some discussion about water line on FM 1840 near cemetery occurred. Cyber Security was discussed. General Manager directed to contact Mr. Hud Raney about a risk assessment. Changes to CBCWSC Personnel Policies relating to cell phones in the workplace was discussed.

Old Business:

Water Supply/Production Strategies: Mr. Hignight made a motion to execute letter petitioning RWRD for membership as amended to include statement that membership will be contingent upon mutual contract agreement by both parties. Seconded by Mr. May. Motion carried. 5/0/0

Consider and take action on Disinfection System Improvements: General Manager reported that some progress has been made. No action.

Consider and take action on rate increase: Topic was briefly discussed. No action.

Consider and take action on RWRD Draft Wholesale Water Purchase Contract: No action

Consider and take action on building new elevated storage tank: Some discussion occurred. No action.

New Business:

Budget Re-alignments: It was generally agreed that a separate Major Equipment budget will be created.

Consider and take action on Tariff relating to billing: Discussion occurred about creation of separate fee for members who have paid for installation of a smart meter. It was generally agreed that no fee will be created or charged at this time. Matter will be re-visited when more than 10 have been installed.

Executive Session: None

Non-agenda Items: None

Meeting was adjourned at 8:38 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
September 10, 2019

Meeting was called to order by President Harrell Hignight at 7:00 pm.

Public Discussion: None

Approve Minutes: The minutes of the August 6, 2019 meeting were read. A motion was made by Mr. May to approve minutes. Seconded by Mr. Erwin. Motion carried. 7/0/0

Secretary/Treasurer: It was noted that two advance payments were made on the TWDB loan. \$800,000.00 on August 9th and \$953,078.91 on August 30th. (to be posted Sep 1st) Final payment of approximately \$200,000.00 will be made October 1st. Draft of Capital Improvements/Major Equipment Budget was presented by General Manager. Treasurer's report for August was reviewed. A motion was made by Mr. Minter to approve report. Seconded by Mr. Erwin. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. Line replacement on Hwy 98 was discussed. Implications and challenges associated with hypothetical truck stop or other large business establishments near I-30 and US 82 were discussed.

Old Business:

Consider and take action on Disinfection System Improvements: General Manager reported that some progress has been made. No action.

Consider and take action on rate increase: Topic was discussed. It was noted that new payment books need to be printed and mailed by mid-December. No action.

Consider and take action on RWRD draft membership agreement: There was much discussion. Mr. Kyle Dooley, Fred Melton, and Van Alexander, all from RWRD, were present and answered many questions and explained aspects of agreement and membership in general. Mr. McKay suggested that before CBCWSC enters into any agreement with RWRD, that CBCWSC require the following:

1. A rate study be completed specifically for CBCWSC
2. Seek counsel from an attorney specializing in water and contract law
3. Require actions necessary to re-structure RWRD Board of Directors so that representation of all the RWRD entities is more equitable

Mr. Shelton made a motion to hire an attorney. Seconded by Mr. Hignight. Motion carried. 8/0/0 Mr. Hignight will make some inquiries.

Consider and take action on building new elevated storage tank: Some discussion occurred. No action.

New Business:

Budget Re-alignments: No action

Consider and take action on variance request for extension outside CCN on CR 4241: Discussion occurred about location, existing dead ends, hydraulics, water quality, required flushing, and alternatives. Motion was made by Mr. May to approve variance and extend line as quoted. Seconded by Mr. Minter. Motion carried. 7/0/0. General Manager directed to provide estimate of additional cost to eliminate the dead end by tying the extension into CR 4235 at the next meeting.

Consider and take action on resolution 091019 Cell Phones: Tabled to next meeting

Consider and take action on O-7 Re-connection after hours: Tabled to next meeting

Consider and take action on Tariff relating to Tampering Fee: Tabled to next meeting

Consider and take action on Daniels complaint at Dekalb pump station: General Manager discussed nature and history of complaint. Allegedly, water originating from our pump station, in the O’Rear Branch of Anderson Creek watershed, routinely inundates the Daniels’ land and causes significant erosion. Topography and hydrology were discussed. Overflow events were discussed. Aerial photographs, current and historical, were reviewed. Options to address such as dirt work, piping, re-directing, and hiring an engineer were discussed. A motion was made, seconded, and carried to have General Manager investigate the cost and feasibility of installing a redundant fill valve at the site.

Consider and take action on account 17 relating to quality of service: Leaks, valves closed, member complaints, and explanations/suggestions made by employee were discussed. Mr. Carlow made a motion to authorize General Manager to negotiate a reasonable, limited resolution with member and ensure that the terms of the resolution are fulfilled on behalf of corporation. Seconded. Motion carried. 8/0/0

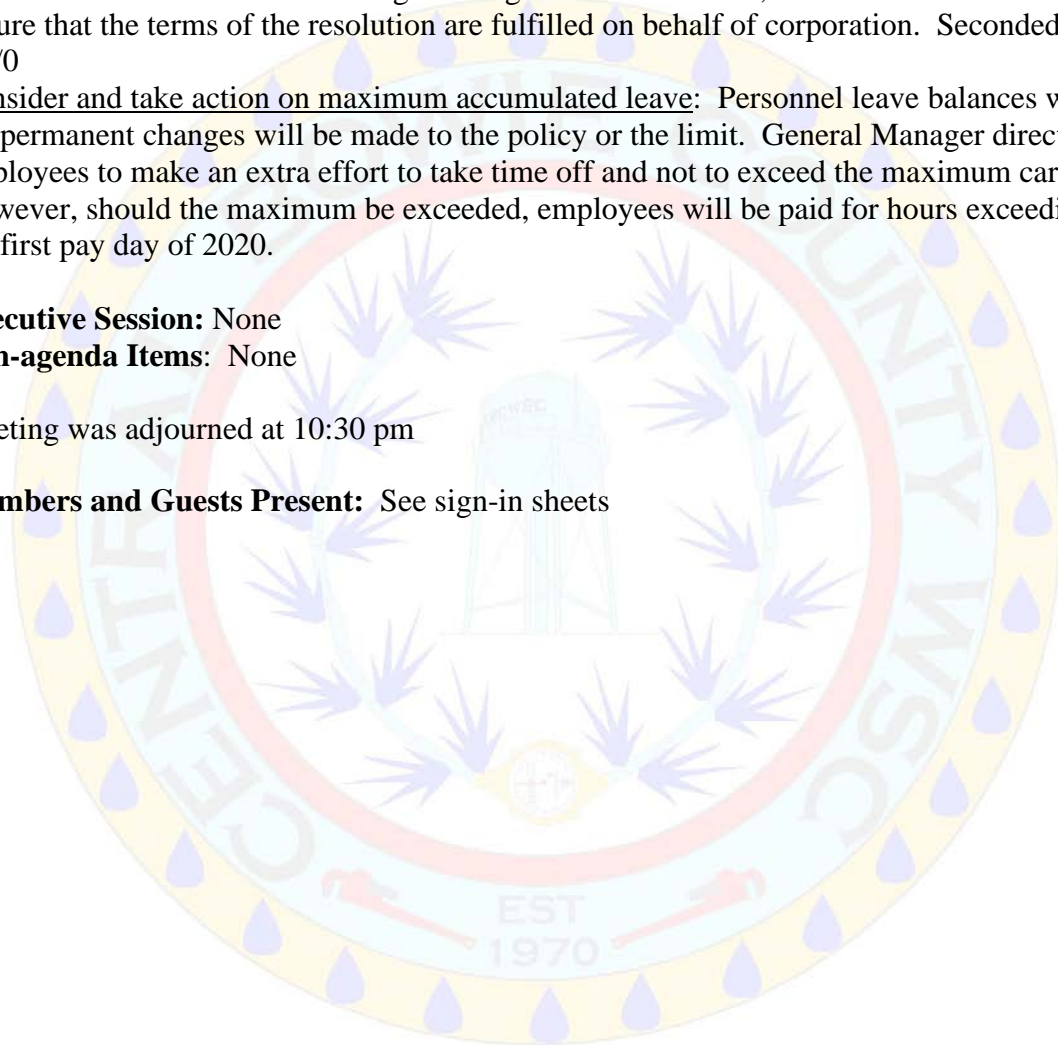
Consider and take action on maximum accumulated leave: Personnel leave balances were discussed. No permanent changes will be made to the policy or the limit. General Manager directed to encourage employees to make an extra effort to take time off and not to exceed the maximum carry over limit. However, should the maximum be exceeded, employees will be paid for hours exceeding the limit on the first pay day of 2020.

Executive Session: None

Non-agenda Items: None

Meeting was adjourned at 10:30 pm

Members and Guests Present: See sign-in sheets



Minutes of Monthly Board Meeting
Central Bowie County WSC
October 1, 2019

Meeting was called to order by President Harrell Hignight at 7:03 pm.

Public Discussion: None

Approve Minutes: The minutes of the September 10, 2019 meeting were read. A motion was made by Mr. Erwin to approve minutes. Seconded by Mr. May. Motion carried. 5/0/0

Secretary/Treasurer: It was noted that the final payment was made on the TWDB loan. Treasurer's report for September was reviewed. A motion was made by Mr. Minter to approve report. Seconded by Mr. Shelton. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. Line replacement on Hwy 98 was discussed. Discussion occurred about line on FM 1840 at Travis Williams. General Manager will contact Mr. Williams.

Old Business:

Consider and take action on Disinfection System Improvements: General Manager reported that very little progress was made in September. No action.

Consider and take action on rate increase: Topic was discussed. Motion was made by Mr. Erwin to increase rates to \$7.00/thousand gallons for usage of 2,001-20,000 gallons and \$8.50/thousand gallons for all usage over 20,000 gallons. Dry tap fee of \$15.00 remains unchanged. Usage from 0-2000 gallons remains unchanged at \$25.00. New rates will be effective on Jan 1st payment cycle. Seconded by Mr. Minter. Motion carried. 6/1/0

Consider and take action on RWRD draft membership agreement: There was much discussion. Motion was made by Mr. May to execute membership agreement with Riverbend Water Resources District. Seconded by Mr. Hignight. Motion carried. 7/0/0

Consider and take action on building new elevated storage tank: Some discussion occurred. No action.

Consider and take action on Daniels complaint at Dekalb pump station: General Manager reported on the cost and feasibility of installing a redundant fill valve at the site. It was also noted that Flowtech will be disassembling, cleaning, and re-building the existing valve tomorrow. Discussion occurred. Mr. Epperson made a motion to have Hayter Engineering investigate the situation and recommend solutions. Seconded by Mr. Coleman. Motion carried. 7/0/0

Consider and take action on variance request for extension outside CCN on CR 4241: General Manager provided estimate of additional cost to connect proposed line extension to existing line on CR 4235. There was general agreement that the line would not be looped at this time.

New Business:

Consider and take action on resolution 091019 Cell Phones: Motion was made by Mr. May to adopt resolution as amended by deleting the word personal, adding provision for driver to pull over and stop, and excepting emergencies. Seconded by Mr. Epperson. Motion carried. 7/0/0

Consider and take action on O-7 Re-connection after hours: Motion was made, seconded, and carried to increase after hours unlock fee to \$45. 7/0/0

Consider and take action on Tariff relating to Tampering Fee: Motion was made by Mr. Hignight, to increase tampering fee to \$65. Seconded by Mr. Epperson. Motion carried. 7/0/0

Executive Session: None

Non-agenda Items: Mr. Coleman asked that the disconnection fee be on the agenda of next month's meeting.

Meeting was adjourned at 10:30 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
November 5, 2019

Meeting was called to order by President Harrell Hignight at 6:01 pm.

Public Discussion: None

Approve Minutes: The minutes of the October 1, 2019 meeting were read. A motion was made by Mr. May to approve minutes. Seconded by Mr. Carlow. Motion carried. 7/0/0

Secretary/Treasurer: Treasurer's report for October was reviewed. A motion was made by Mr. Hignight to approve report. Seconded by Mr. Carlow. Motion carried. 7/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality. General Manager reported that Mr. Williams has made some modifications on his line. It will be monitored over the winter to determine if there is still a situation which must be addressed. Mr. Williams is agreeable to most anything.

Old Business:

Consider and take action on Disinfection System Improvements: General Manager reported that no progress was made in October. No action.

Consider and take action on RWRD Wholesale Water Purchase Contract: Mr. Hignight has spoken with Mr. Cochran, Mayor of Hooks, about the legal review of their draft contract. No action.

Consider and take action on building new elevated storage tank: Some discussion occurred. No action.

Consider and take action on Daniel complaint at Dekalb pump station: General Manager reported that Mike Tibbitts of Hayter Engineering visited the site and will develop a proposed solution. No action.

Consider and take action on Resolution 110519 amending Tariff relating to tampering fee: Tabled

New Business:

Consider and take action Tariff regarding Disconnection Fee: Motion was made by Mr. Coleman to amend Tariff paragraph 4.8.4.1 by changing the phrase "one year" to "twelve months." Seconded by Mr. May. Motion carried. 7/0/0

Consider and take action on Credit Card processing vendor: It was generally agreed that no changes will be made at this time.

Consider and take action on 2020 Budget: General Manager had copies of draft budget available. Budget committee will meet and have a recommended budget available at the December meeting.

Consider and take action on RCEST drain line: General Manager highlighted some history and challenges associated with draining the tank and impacts on adjacent landowners. No action.

Consider and take action on health insurance: General Manager asked that the Directors consider increasing the \$500 per month per employee that was established in 2005. There was some discussion. No action.

Consider variance for meter set on CR 4215 for property on CR 4217: No variance was granted.

Executive Session: None

Non-agenda Items: None

Meeting was adjourned at 8:05 pm

Members and Guests Present: See sign-in sheets

Minutes of Monthly Board Meeting
Central Bowie County WSC
December 3, 2019

Meeting was called to order by President Harrell Hignight at 6:00 pm.

Public Discussion: None

Approve Minutes: The minutes of the November 5, 2019 meeting were read. A motion was made by Mr. Epperson to approve minutes. Seconded by Mr. May. Motion carried. 8/0/0

Secretary/Treasurer: Treasurer's report for November was reviewed. A motion was made by Mr. Minter to approve report. Seconded by Mr. McKay. Motion carried. 8/0/0 Mr. Coleman reported on the bank accounts and investment funds balances. The major equipment fund balance is \$189,000.00. A motion was made by Mr. Hignight to re-designate \$200,000.00 and add it to the major equipment reserve and to make additional principal payments on the 2.75% RD note as CDs mature and funds are available. Seconded by Mr. May. Motion carried. 8/0/0

General Manager's Discussion: General Manager discussed water usage, maintenance actions, delinquent accounts, complaints, personnel, and water quality.

Old Business:

Consider and take action on Disinfection System Improvements: General Manager reported that no progress was made in November. No action.

Consider and take action on RWRD Wholesale Water Purchase Contract: No action.

Consider and take action on building new elevated storage tank: No action.

Consider and take action on Daniel complaint at Dekalb pump station: General Manager reported that he has discussed piping and float switch with Hayter Engineering. Some type of surveillance system for the site was discussed. A motion was made by Mr. May to purchase and install a camera and recording equipment on site to monitor and document any overflow events. Seconded by Mr. Coleman. Motion carried. 8/0/0 General Manager will research and make recommendation.

Consider and take action on 2020 Budget: Motion was made by Mr. Coleman to approve budget as recommended by Budget Committee, as amended. (Bonuses and Debt Reduction) Seconded by Mr. May. Motion carried. 8/0/0

Consider and take action on RCEST drain line: General Manager and Mr. Epperson have made some inquiries. No action.

Consider and take action on Resolution 12032019 amending tariff relating to disconnection fee, tampering fee, and water rates: Mr. Epperson made a motion to adopt Resolution 12032019. Seconded by Mr. Hignight. Motion carried. 8/0/0

New Business:

Consider and take action on Annual Meeting Procedures, forms, and ballot: No changes and all items were approved.

Consider variance for meter set on CR 4215 for property on CR 4217: Mr. McKay made a motion to approve a variance, conditional on perpetual, recorded easement executed by landowner in favor of applicant. Seconded by Mr. May. Motion carried. 8/0/0

Consider and take action on Tariff related to leak discount: It was generally agreed that the Tariff should be updated. General Manager will draft a resolution and place on the agenda for next meeting.

Executive Session: None

Non-agenda Items: None

Meeting was adjourned at 7:00 pm

Members and Guests Present: See sign-in sheets