

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
January 7, 2003

Meeting called to order at 7:00 pm

The minutes of the December, 2002 monthly meeting were read. A motion was made to approve the minutes as read. The motion was seconded and carried.

There was no open/public discussion.

General manager discussed last year(2002) budget, unaccounted for water, financial accounts, leave policy, delinquent accounts, insurance, 3098 project, and 2003 rate increases on water samples and purchased water.

Secretary/Treasurer directed to invest corporation monies as determined by prevailing rates in accordance with current corporation strategies.

Motion was made and seconded to not install a new fire hydrant as requested by Chad Duffer. Motion was amended and seconded to read: CBCWSC will not install any new fire hydrants for any reason other than as stated in governing documents.

Motion was made by Tom Coleman to solicit bids for independent audit. Seconded by Mr. Shumake. Carried.

Discussed unlocking of meters after 3:30 pm on lock off day. Left to General Manager's discretion.

General Manager directed to have CBCWSC Tariff updated by March.

Appointed Bob Knox and Bo Barron to nominating committee.

Appointed Calvin Pierce, Tom Coleman, Gay Shumake, and Connie Barron to Standing Credentials Committee.

Mr. Coleman moved to table Rock Creek Elevated Tank discussion. Seconded by Mr. Thompson. Carried.

Meeting was adjourned at 9:30 pm.

Members Present

Grady Epperson	Gene Raney
Tom Coleman	Jack Braley
Calvin Pierce	Winfred Thompson
Gay Shumake	

Manager      Hal Harris

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
February 4, 2003

Meeting called to order at 7:00 pm

The minutes of the January 7, 2003 monthly meeting were read. A motion was made to approve the minutes as read. The motion was seconded and carried.

There was no open/public discussion.

General manager discussed budget, unaccounted for water, financial accounts, delinquent accounts, release of collateral(259 Tank and Old 990 Pump Station) from GMAC Mortgage, leaks, valve maintenance, and 2003 rate increases on water samples and purchased water.

General Manager directed to obtain an estimate of GMAC's normal expenses associated with release of collateral for inclusion as an interlined cap in the application.

General Manager reported that the Corporation will no longer cut county roads in order to provide service. All roads must be bored. This decision is based on cost, manpower, and safety issues, as well as environmental and adjacent utility impacts. Board approved this change in policy.

Motion was made by Jack Braley, seconded by Tom Coleman, to adopt resolution accepting changes to Tariff as presented by General Manager. Carried.

Letter to members announcing annual meeting and proxy form presented by Standing Credentials Committee were approved. Annual meeting will be March 20, 2003 at New Boston Community Center.

Meeting was adjourned at 9:30 pm.

Members Present

Grady Epperson	Gene Raney
Tom Coleman	Jack Braley
Calvin Pierce	Winfred Thompson
Gay Shumake	Bob Knox
Bo Barron	

Manager      Hal Harris

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
March 4, 2003

Meeting called to order at 7:05 pm

The minutes of the February, 2003 monthly meeting were read. A motion was made to approve the minutes as read. The motion was seconded and carried.

There was no open/public discussion.

General manager discussed budget, loans, unaccounted for water, current income and expenses as compared to 1998, 2003 rate increases on purchased water, release of collateral(259 Tank and Old 990 Pump Station) from GMAC Mortgage, leaks, valve maintenance, and old meter replacement program.

Meeting was adjourned at 8:30 pm.

Members Present

Gene Raney  
Jack Braley  
Calvin Pierce  
Winfred Thompson  
Gay Shumake  
Bo Barron

Manager      Hal Harris

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
April 1, 2003

Meeting called to order at 7:07 pm

The minutes of the March 4, 2003 monthly meeting were read. A motion was made to approve the minutes as read. The motion was seconded and carried.

There was no open/public discussion.

General Manager discussed budget (General Manger concerned about line maintenance and purchased water expenses), unaccounted for water, leaks, valve maintenance, and old meter replacement program.

Property insurance is being shopped due to a reduction in current carrier's rating.

Health insurance was shopped. Rate is going up, but we are staying with current carrier.

Manager reported legal fees for release of collateral on GMAC loans will be \$500.00. A motion was made by Tom Coleman to submit the application package. Seconded by Jack Braley. Carried

A motion was made by Jack Braley to re-instate present Officers as follows:

President - Grady Epperson,  
Vice-President – Gay Shumake,  
Secretary/Treasurer – Calvin Pierce.

The motion was seconded by Bob Knox. Motion carried.

A motion was made by Jack Braley to not perform work on the customer's side of the meter. Seconded by Tom Coleman. Motion carried.

Discussed concept of equity buy in fee.

Rock Creek Elevated Tank proposal tabled until the number of customers equals 2350.

Meeting was adjourned at 9:15 pm

Members Present

Grady Epperson	Manager	Hal Harris
Gay Shumake		
Calvin Pierce		
Gene Raney		
Bob Knox		
Tom Coleman		
Jack Braley		

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
May 6, 2003

Meeting called to order at 7:05 pm

The minutes of the April 1, 2003 monthly meeting were read. A motion was made by Tom Coleman to approve the minutes as read. The motion was seconded by Winfred Thompson. Motion carried.

There was no open/public discussion.

General Manager discussed budget, unaccounted for water, leaks, valve maintenance, and old meter replacement program. Reported that the CD at State Bank of Dekalb in the amount of \$22,775.96 earmarked as Capital Improvement matures May 10, 2003 and is to be withdrawn and deposited into Bonus Checking.

General Manager reported that Jacky Shumake could miss up to 6 weeks of work due to a non-work related injury. Mr. Shumake had 62 hours of accumulated leave at the time of the injury. Motion was made and seconded to advance Mr. Shumake his 140 hours of leave which was to be awarded in July. Motion carried.

Motion was made by Winfred Thompson to approve resolution 050803, Surplus Equipment. Seconded by Bo Barron. Motion carried.

Mr. Knox presented facts involving our current property/liability insurance carrier, Kemper. Kemper's A.M. Best Co. rating has been downgraded to C++. Suggested that it is in the best interest of the corporation to cancel our current policy and contract a new policy with Anco-Wessendorff

Jack Braley moved to terminate current insurance policy with Kemper issued by Capps Insurance and change to Anco-Wessendorff. Seconded by Tom Coleman. Carried.

Motion was made by Calvin Pierce to authorize General Manager to sign necessary documents require to implement the change. Motion was seconded and carried.

Meeting was adjourned at 9:15 pm

Members Present

Grady Epperson	Manager	Hal Harris
Gay Shumake		
Calvin Pierce		
Bo Barron		
Bob Knox		
Tom Coleman		
Jack Braley		
Winfred Thompson		

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
June 3, 2003

Meeting called to order at 7:00 pm

The minutes of the May 6 1, 2003 monthly meeting were read. A motion was made by Mr Thompson to approve the minutes as read. The motion was seconded by Bo Barron. Motion carried.

There was no open/public discussion.

General Manager discussed budget. Operator2 money was reshuffled to Operator3 and categories were realigned. Major areas of concern are line maintenance and water purchased.

General Manager discussed unaccounted for water (below 15%), and leaks, and overflows. General Manager reported that the City of Dekalb has encroached on our CCN running water to Mr Baird's Vet Clinic without a formal agreement or TCEQ approval. Manager directed to address this issue promptly.

General Manager reported on utility relocation in advance of CR1108 conversion to FM 3098. The State did not fund the project this cycle. The county wants to proceed and agrees to pay all reasonable costs. Plans are being reworked to combine a number of short sections into one continuous section for review by corporation and county officials, after which they will be forwarded to TCEQ for approval.

Motion was made to table equity buy in issue by Tom Coleman, seconded by Winfred Thompson, and carried.

Meeting was adjourned at 8:45 pm

Members Present

Gay Shumake  
Calvin Pierce  
Bo Barron  
Tom Coleman  
Jack Braley  
Winfred Thompson  
Gene Raney

Manager      Hal Harris

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
July 1, 2003

Meeting called to order at 7:00 pm

The minutes of the June 3, 2003 monthly meeting were read and approved.

During open discussion Larry Turner explained events surrounding water damage to his home and requested that the board waive the \$76.00 water bill and pay ½ of his deductible. There was much discussion.

Motion made by Calvin Pierce to waive \$76.00 and pay ½ of deductible. Motion was seconded and carried.

Motion made to require a member requesting disconnection of service, in the form of CBCWSC turning off meter and locking (not membership surrender or termination), to put the request in writing and that the fee for re-activation will be \$25.00. Motion was seconded and carried.

General Manager discussed budget, unaccounted for water, leaks, and overflows.

Motion made by Jack Braley to form a committee consisting of General Manager, Secretary/Treasurer, and Vice President to coordinate with City of Dekalb on CCN amendment and present recommendation at next meeting. Seconded by Mr. Barron. Carried.

General Manager reported that beginning Jan 1, 2004 we will be subject to disinfection by-products monitoring. This summer we will attempt to stop all re-chlorination and still maintain adequate residuals. In addition arrangements will be made with a laboratory for collection and analysis of samples.

Meeting was adjourned at 9:00 pm

Members Present

Gay Shumake  
Calvin Pierce  
Bo Barron  
Jack Braley  
Gene Raney

Manager      Hal Harris

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
August 5, 2003

Meeting called to order at 7:00 pm

The minutes of the July 1, 2003 monthly meeting were read and approved.

There was no open/public discussion

Motion was made by Grady Epperson, seconded by Tom Coleman to put seals on all dry tap meters. There was much discussion. Motion was rescinded by Mr. Epperson.

Regarding old tanks at 259 and 990, General Manager reported that GMAC requires an appraisal report evidencing the value of the collateral before and after the requested action in order to release any collateral. Discussion followed. Surplus property sale will be advertised. Regarding 990, tank only, not real estate, will be disposed of. Winning bidder will be required to post bond. Bid packages will be made available for pickup.

CCN committee reported recommendations regarding CBCWSC and City of Dekalb CCN conflicts. Motion was made and seconded to approve recommendations as presented, and for the committee to present recommendations to and negotiate with City of Dekalb before next meeting. Motion carried.

Resolution 080503 amending personnel policies to allow General Manager to approve more than 8 hours of comp was presented. Resolution was amended by inserting "not to exceed 80 hours". Motion was made to approve resolution as amended by Mr. Pierce. Seconded by Mr. Raney. Motion carried.

General Manager reported that the initial 5 year period of the tank maintenance contract with Utility Service will be concluded in February. There was some discussion.

Members Present

Grady Epperson  
Gay Shumake  
Calvin Pierce  
Gene Raney  
Bob Knox  
Tom Coleman

Manager      Hal Harris

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
September 2, 2003

Meeting called to order at 7:00 pm

The minutes of the August 5, 2003 monthly meeting were read and approved.

There was no open/public discussion

General Manager discussed budget, unaccounted for water, and operations/maintenance activities. Some areas are over budget, but, overall, we are within budget. General Manager has exceeded budgetary limits on advanced training and requested more funds in order to send Eric McGregor to school in Tyler next week.

A motion was made and seconded to send Eric to school. Motion carried.

Discussed pressure management and capital improvement options available in order to improve hydraulic conditions while the Simms ground storage tank is filling. General Manager to investigate options and costs.

General Manager reported on meter testing devices and costs. This issue to be further addressed by 2004 budget committee.

Members Present

Grady Epperson  
Gay Shumake  
Calvin Pierce  
Gene Raney  
Winfred Thompson  
Tom Coleman  
Jack Braley

Manager      Hal Harris

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
October 7, 2003

Meeting called to order at 7:00 pm

The minutes of the September 2, 2003 monthly meeting were read and approved.

Mr. Charles Foster discussed with the board his difference of opinion about current policies as established in the tariff regarding disconnection for non-payment and the implementation of those policies. His position is that he was treated unfairly, he deserves to be treated better, and that policies need to be changed in order to better accommodate him. In addition, he requested that his \$25.00 reconnect fee be refunded as a credit to his account or donated to charity.

No changes in tariff were made. His reconnect fee was not refunded.

General Manager discussed budget, unaccounted for water, and operations/maintenance activities. Some areas are over budget, but, overall, we are within budget.

CCN Committee reported that they have met with Mayor Meadows who will discuss recommendations with Dekalb City Council.

Budget Committee was appointed. Members are: Calvin Pierce, Grady Epperson, Tom Coleman, and Bob Knox.

General Manager reported that in order to save approximately 20% on the cost of our audit, it must be performed in June. General Manager directed to contact lenders and determine if our 2003 audit can be performed in June and if so under what conditions.

Line extensions not in our CCN on CR 1101 and 4204 approved with the understanding that the customer pays all costs and all work is performed in accordance with all applicable regulations and standards.

Members Present

Grady Epperson  
Gay Shumake  
Calvin Pierce  
Gene Raney  
Bob Knox  
Tom Coleman  
Jack Braley

Manager        Hal Harris

Member        Charles Foster

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
November 4, 2003

Meeting called to order at 7:00 pm

The minutes of the October 7, 2003 monthly meeting were read and approved.

Public Discussion:

Ronald Kirby – not present

Royce Clayton – Desires water on FM 992 approximately 4 miles north of existing flush valve. Was offered two alternatives: 1. Pay all cost 2. Organize and apply for grant. Mr. Clayton stated that he will canvas others in the area and shoot for a grant.

Amos Brassfield – Wants water on CR 2001. New Boston's new water line to elevated tank will intersect CR 2001 at Birdwell's. Wants us to buy water from New Boston at that location and operate a water system to provide water along CR 2001. Mr. Brassfield intends for the system to be paid for by a government grant. Discussion tabled to next meeting pending more information.

General Manager discussed budget, unaccounted for water, and operations/maintenance activities. Some areas are over budget, but, overall, we are within budget.

Motion was made to not sign Resolution to Award Contract, relating to waterline relocation on CR 1103/1108, as drafted by Patterson Engineering until the resolution is changed to state that no award and/or notice to proceed will be signed until funds are made available to CBCWSC or states that contractor draws are paid by commissioner's court. Motion carried.

Discussed waterline location on Fannin property which was required due to dirt work in preparation for poultry farm construction. General Manager reported that an invoice totaling \$504.00 was sent.

CCN Committee reported Mayor Meadows has discussed our recommendations with Dekalb City Council who are in general agreeable to recommendations. They have ordered a large map and when in receipt of it, will discuss it further before meeting with us again.

Budget Committee reported that they have not yet met.

General Manager reported lenders were OK with submitting our 2003 audit in June.

Members Present

Calvin Pierce Tom Coleman  
Gene Raney Jack Braley  
Bo Barron

Hal Harris Manager  
Royce Clayton Guest  
Amos Brassfield Guest

Minutes of Special Board Meeting  
Central Bowie County WSC  
November 11, 2003

Meeting called to order at 7:00 pm

A motion was made and seconded to adopt amended Resolution to Award Contract-Water Line adjustment – FM 3098. There was much discussion. Motion carried.

Meeting was adjourned at 7:50 pm

Members Present

Grady Epperson  
Gay Shumake  
Calvin Pierce  
Tom Coleman  
Winfred Thompson  
Jack Braley  
Bo Barron

Manager

Hal Harris

Minutes of Monthly Board Meeting  
Central Bowie County WSC  
December 2, 2003

Meeting called to order at 7:00 pm

The minutes of the November 4, 2003 monthly meeting were read and approved.

Public Discussion:

Amos Brassfield – Not present. Matter tabled.

John Walraven – On November 4, 2003 his washing machine hoses burst and flooded his house causing \$7,000.00 in damages. The hoses failed after operators changed out his water meter. His position is that the corporation is liable and should pay his insurance deductible of \$1000.00.

Motion was made to not pay the deductible and consult a professional plumber should the event lead to litigation. Seconded. Approved.

General Manager discussed budget, unaccounted for water, and operations/maintenance activities. Some areas are over budget, but, overall, we are within budget.

Motion was made to have David V. Ruff, II, of Brock, Gooding, and Mowery, prepare a contract document detailing fiscal responsibilities and arrangements between CBCWSC and Bowie County Commissioners Court relating to waterline relocation on CR 1103/1108. Motion seconded. Motion carried.

Discussed waterline location on Fannin property which was required due to dirt work in preparation for poultry farm construction. Motion was made to not hold Fannin responsible for relocation costs. Motion seconded. Motion carried.

CCN Committee reported no new information.

Budget Committee Chairman presented 2004 for approval. Motion was made and seconded to approve budget. Motion carried.

Discussed Sick Leave and awarding of leave.

Members Present:

Grady Epperson	Gay Shumake		
Calvin Pierce	Tom Coleman	Hal Harris	Manager
Gene Raney	Jack Braley	John Walraven	Guest
Bo Barron	Bob Knox	David V. Ruff, II	Guest
Winfred Thompson			

Minutes of Special Board Meeting  
Central Bowie County WSC  
December 16, 2003

Meeting called to order at 7:00 pm

An agreement between CBCWSC and Bowie County Commissioner's Court concerning waterline adjustments on proposed FM 3098 was read and discussed.

Motion was made and seconded to adopt resolution 121603 approving the agreement.  
Motion carried.

Meeting was adjourned at 8:00 pm

Members Present:

Grady Epperson  
Calvin Pierce  
Gene Raney  
Winfred Thompson  
Gay Shumake  
Tom Coleman  
Jack Braley

Hal Harris                      Manager

Minutes of Annual Meeting  
Central Bowie County WSC  
March 20, 2003

Meeting called to order at 7:00 pm

Twenty-two (22) members, including all nine (9) board members, were present. Two hundred, nine (209) proxies were executed. Therefore a quorum was present.

Invocation was given by Grady Epperson.

The minutes of the March 21, 2002 Annual meeting were read. Mr. L.J. McPherson moved to accept the minutes as read. The motion was seconded by Mr. Dan Shelton. The motion carried.

Mr. Bill Cox of Holiday, Lemons, and Cox presented the financial statements and findings.

The nominating committee presented the following nominees for Directors: Tom Coleman, Winfred Thompson, Calvin Pierce and Jack Braley. There were no nominations from the floor. Mr. Dan Shelton moved that nominations cease and nominees be appointed by acclamation. Seconded by Meredith Green. Motion carried.

During open discussion the General Manager summarized the Simms/259 expansion, reported that the Tariff had been updated, and explained that waterlines will soon be relocated in the Rock Creek area to accommodate FM 3098 road conversion.

Door prizes were awarded.

A motion to adjourn was made by Bob Knox. The motion was seconded by Jack Braley. The motion carried.

Meeting was adjourned at 7:50 pm.